

**CITY COUNCIL
121 N CHURCH STREET, HUDSON, MI
ORGANIZATIONAL MEETING
November 12, 2018 at 7:00 p.m.**

746788:

The organizational meeting was called to order by Mayor Carmel Camp at 7:00 p.m. in the Council Chambers.

ROLL CALL: PRESENT: Carmel Camp, Lee Ann Minton, Lee Daugherty, Rick Moreno, Tyler Mattison, Darlene VandeZande and Carl Sword
ABSENT: None

ALSO PRESENT: WWTP Superintendent Ted Hutchison, Police Chief Charlie Weir, Cathy Schoonover & Jennifer Diaz ó Hudson High School, City Manager Steven Hartsel, City Clerk Jeaniene McClellan

ORDERS OF THE DAY:

Approval of Minutes of October 16, 2018:

746789:

Motion by Tyler Mattison, seconded by Carl Sword to **approve the minutes of October 16, 2018, and place on file**, CARRIED: 7-0 by roll call vote.

READING OF CERTIFICATION OF NOVEMBER 6, 2018 ELECTION:

City Clerk Jeaniene McClellan read the Election Results Report of the November 6, 2018 Election.

Lee Ann AvaneMinton received 427 votes
Rick Moreno received 465 votes
Darlene VandeZande received 447 votes
There were 20 Write-In votes

OATHS OF OFFICE FOR NEWLY ELECTED COUNCIL MEMBERS:

City Clerk Jeaniene McClellan administered the Oaths of Office to Incumbents Lee Ann AvaneMinton, Rick Moreno, and Darlene VandeZande.

Meeting adjourned Sine Die

**CITY OF HUDSON
121 N. CHURCH STREET, HUDSON, MI 49247
REGULAR MEETING**

November 12, 2018 Immediately Following the Organizational Meeting

746790:

The regular meeting was called to order by Mayor Carmel Camp at 7:05 p.m. in the Council Chambers.

ROLL CALL: PRESENT: Carmel Camp, Lee Ann Minton, Lee Daugherty, Rick Moreno, Tyler Mattison, Darlene VandeZande and Carl Sword

ABSENT: None

ALSO PRESENT: WWTP Superintendent Ted Hutchison, Police Chief Charlie Weir, Jim Driskill, Cathy Schoonover & Jennifer Diaz ó Hudson High School, City Manager Steven Hartsel, City Clerk Jeaniene McClellan

ORDERS OF THE DAY:

Election of Mayor:

At this time Mayor Pro-Tem Lee Daugherty announced the start of the mayoral election process, and asked if there were any Council members who did not wish to be considered for Mayor. Rick Moreno, Tyler Mattison, Lee Ann Minton, Darlene VandeZande and Carl Sword withdrew their names from consideration.

Council marked their ballots, and City Clerk Jeaniene McClellan collected the ballots and read aloud each member's vote cast for Mayor. Carmel Camp received five votes and Lee Daugherty received two votes for Mayor, and the City Clerk announced that Carmel Camp was elected Mayor for 2019.

Vote Cast For:

Carmel Camp
Carmel Camp
Carmel Camp
Carmel Camp
Carmel Camp
Lee Daugherty
Lee Daugherty

By Council Person:

Tyler Mattison
Rick Moreno
Carmel Camp
Carl Sword
Lee Ann Minton
Darlene VandeZande
Lee Daugherty

Election of Mayor Pro-Tem:

The election of the Mayor Pro-Tem occurred with the same election process as for Mayor. Rick Moreno, Lee Ann Minton, Darlene VandeZande and Carl Sword withdrew their names.

Vote Cast For:

Lee Daugherty
Lee Daugherty
Lee Daugherty
Lee Daugherty
Lee Daugherty

By Council Person:

Tyler Mattison
Rick Moreno
Carmel Camp
Carl Sword
Lee Ann Minton

Lee Daugherty
Tyler Mattison

Darlene VandeZande
Lee Daugherty

Council marked their ballots, and City Clerk Jeaniene McClellan collected the ballots and read aloud each member's vote cast for Mayor Pro-Tem. Lee Daugherty received six votes and Tyler Mattison received one vote for Mayor Pro-Tem, and the City Clerk announced that Lee Daugherty was elected Mayor Pro-Tem for 2019.

Oath of Office to Mayor and Mayor Pro Tem:

City Clerk Jeaniene McClellan administered an Oath of Office to Carmel Camp as Mayor, and to Lee Daugherty as Mayor Pro-Tem.

PUBLIC COMMENT:

Jim Driskill arrived later in the meeting and gave his last update to Council as the Lenawee County Commissioner.

NEW BUSINESS:

Rules of Procedure:

Every year the Council reviews and adopts its Rules of Procedure. A copy of the Rules of Procedure for 2018-2019 for Council's review for adoption was attached.

746791:

Motion by Lee Ann Minton, seconded by Rick Moreno to **adopt the Hudson City Council Rules of Procedure for 2018-2019 as presented**, CARRIED 7-0 by roll call vote.

Code of Conduct:

Every year the Council reviews and adopts its Code of Conduct. A copy of the Code of Conduct for the Hudson City Council for 2018-2019 was attached.

746792:

Motion by Lee Ann Minton, seconded by Rick Moreno to **adopt the Hudson City Council Code of Conduct for 2018-2019 as presented**, CARRIED 7-0 by roll call vote.

APPROVE: Amendment to the Employee Handbook:

Section 702 of the Employee Handbook prohibits employees being under the influence of alcohol or illegal drugs while on City premises or while conducting City business elsewhere. With the passage of Proposal 1 on November 6th, we wish to amend Section 702 to add marijuana to the alcohol and illegal drug prohibition.

The first sentence of the second paragraph of Section 702 would be amended to state: "While on the City of Hudson premises, no employee may use, possess, distribute, sell, or be under the influence of alcohol, marijuana or illegal drugs."

746793:

Motion by Lee Daugherty, seconded by Carl Sword to **approve the Amendment to the City of Hudson Employee Handbook Section 702 to read “While on the City of Hudson premises, no employee may use, possess, distribute, sell, or be under the influence of alcohol, marijuana or illegal drugs.”**, CARRIED 7-0 by roll call vote.

After the vote was given Councilmember Minton discuss the wording should state the actual wording of the entire sentence from the Employee Handbook.

746794:

Motion by Darlene VandeZande, seconded by Carl Sword to **approve to correct the motion before to state “While on the City of Hudson premises and while conducting business-related activities off the City of Hudson premises, no employee may use, possess, distribute, sell, or be under the influence of alcohol, marijuana or illegal drugs.”**, CARRIED 7-0 by roll call vote.

ORDINANCE 397-18 Prohibit Marihuana Establishments:

Proposal 1 was approved on November 6th and will take effect on November 16th. This proposal legalizes the recreational use of marihuana by persons 21 years and older within the state of Michigan. The proposal allows units of local government to prohibit the existence of òmarihuana establishmentö within their boundaries. There are no provisions within the proposal to prohibit the lawful recreational use of marihuana.

The City Attorney has drafted an Ordinance prohibiting marihuana establishments within the City and in accordance with the relevant provisions of Proposal 1. Because the proposal will take effect prior to the next Council meeting on November 20th, this is an emergency Ordinance necessary under Section 7.3 of the City Charter.

746795:

Motion by Lee Ann Minton, seconded by Rick Moreno to **approve Emergency Ordinance 397.18, to prohibit marihuana establishments anywhere within the City of Hudson, to take immediate effect**, CARRIED 6-1 by roll call vote (Camp, Daugherty, Minton, Moreno, Sword, VandeZande-yes and Mattison-no)

Bills:

Bills to be Approved for Payment: \$20,272.26

State of Michigan DEQ	\$ 1,338.05	2018 Annual Water Supply Fee
Hillsdale County Treasurer	\$ 1,720.00	Inspection Services through October
Fleis & VandenBrink Engineering	\$ 1,320.00	Bridge Rehabilitation Application Services
Consumers Energy	\$ 4,038.21	Electricity for Street Lights
Shea Tax Consulting	\$13,176.00	FYE 2018 Annual Audit

Bills to be Confirmed: \$86,872.83

Modern Waste Systems	\$ 1,050.00	Fall 2018 City Wide Clean up
Lincoln National Life	\$ 1,187.83	Life Insurance Premiums for November
Fleis & VandenBrink Engineering	\$ 1,320.00	Bridge Rehabilitation Application Services

Denis Jodis	\$ 2,143.65	Legal Services for May through October
Blackbaud	\$ 2,451.48	Annual Financial Edge Software Fee
Detroit Salt Company	\$ 2,869.12	49.34 Tons of Rock Salt for DPW
Jones & Henry	\$ 4,714.74	Owners Advisor for WWTP Improvements through September
Modern Waste Systems	\$ 8,615.10	Monthly Refuse Collection
Valley Truck Parts	\$ 9,500.00	Engine for DPW Dump truck
Blue Cross Blue Shield	\$24,539.90	Health Insurance Premiums for November
Old National Bank	\$28,481.01	Ambulance Loan Payment

746796:

Motion by Tyler Mattison, seconded by Rick Moreno to **pay the bills**, CARRIED: 7-0 by roll call vote.

CITY MANAGER'S REPORT:

- Our City Assessor Victoria Enyart has been re-appointed by the Governor as a Judge on the State Tax Tribunal to fill a vacancy. Her last day with the City will be November 12th. Unfortunately, she will be unable to complete the city-wide property reassessment before her departure.
- We received our annual payment from the State Local Community Stabilization Authority (LCSA) as expected, but the nearly \$90,000 amount is about a third of what we had expected. This money is to make up reduced revenue due to the phase- out of the personal property tax. We are verifying the accuracy of the figures submitted to the Treasury and if possible will request an augmentation to make up the difference. If this is not possible, we have determined ways to amend the budget to eliminate the shortfall without causing any significant consequences.
- Wastewater Improvement Project ó Bypass pumping and ultraviolet disinfection began on October 11th. Demolition of the chlorine contact chamber is complete, and conversion of this structure to an ultraviolet disinfection chamber is about halfway complete. The new Orbal oxidation ditch is nearly complete, and it is currently filled with water for structural testing. The Huber grit separator for the new lift station arrived from Germany and has been vertically installed. We held our monthly progress meeting on November 7th. The project is now about 80% complete, with start-up testing tentatively scheduled for the end of the month. We have roughly \$40,000 of contingency funding remaining, which should be sufficient.
- DEQ Drinking Water Grant- The bid opening for the main phase pot-holing and water line replacement work was held on November 1st. 2 bids were received and the low bid from ALL Seasons Underground Construction was about \$25,000 below the Engineer's estimate of \$182,000 for the cost of the work. This will be brought to Council for consideration of contract award on November 11th.
- We received 15 trees from R & W Nursery on November 9th and DPW planted them the same day. This was just in time to meet the Consumers Energy- Michigan Forestry and Parks Association Tree Grant deadline of November 11th.
- The Department of Natural Resources has completed final scoring on applications for the Passport Grant for 2019. This includes our application for renovation of the Murdock Trail Bridge and surrounding trailhead area. They will announce funding recipients in mid- December.

ADJOURNMENT:

746797

Motion by Lee Ann Minton, seconded by Rick Moreno to **adjourn the meeting at 8:03 p.m.**

APPROVED: _____
Carmel Camp, Mayor

ATTEST: _____
Jeaniene McClellan, City Clerk

REVIEWED BY: _____
Denis F. Jodis, City Attorney
Dated: _____