

**CITY OF HUDSON
DOWNTOWN DEVELOPMENT AUTHORITY
121 N. CHURCH STREET, HUDSON, MI
REGULAR MEETING
Thursday, January 21, 2015
6:00 p.m.**

The special meeting was called to order to by Co-Chairman Dave Sheely at 6:00 p.m.

ROLL CALL: PRESENT: Dave Sheely, Darwin Vandevender, Mark Monahan, Tim Sallows,
Pam Ely and Dave Willhite

ABSENT: Mike Sanborn, Jason Decker, John Kirkland and Wes Boyd

OTHERS: Dennis Smoke, Hudson Methodist Pastor Brad Luck, City Manager Steven Hartsel
and City Clerk Jeaniene McClellan

ORDERS OF THE DAY:

Minutes:

Motion by Dave Willhite, seconded by Mark Monahan to **approve the minutes of October 15, 2015, and place on file**, CARRIED: by voice vote.

PUBLIC COMMENT:

No Public Comment received

NEW BUSINESS:

Midwest VW Jamboree – June 3 – 5 car show on 5th

Motion by Tim Sallows, seconded by Pam Ely to **approve to donate \$250 to the Midwest VW Jamboree for advertising**, CARRIED: by voice vote.

Security Cameras in the Downtown Area

To be tabled until the next meeting.

Approval for signing sale paperwork for 306 W Main

Motion by Dave Willhite, seconded by Tim Sallows to **approve to have the City Manager to sign the settlement paperwork on the behalf of the DDA for the sale of 306 W Main St.**, CARRIED: by voice vote.

Paint Project update

Discussion only – Rebecca Court may be asking for assistance. The balance on the grant fund is \$2,756.40.

2nd round of Rental Rehab update

This was a discussion only – at this point in time there will likely not be another round.

Music in the Park Series

Motion by Tim Sallows, seconded by Mark Monahan to **approve \$500 to sponsor the 2016 Music in the Park Series**, CARRIED: by voice vote.

Discuss possible new downtown grant

There was a discussion to expand from the paint grant to a matching grant up to \$3,000 to \$5,000 to help with renovations in the historic district for more substantial improvements, such as windows. This could be a 50/50 match grant requiring 3 quotes and requiring the approval a sub-committee.

Mark Monahan will talk to Dr. Corey Borck and Bill Ransom about a possible grant through the DDA to paint and possible new windows or the replacement of the alpine-style awning for their buildings. Dave Willhite also stated he would help talk to the owners. Members would like a letter sent to Heather Borden who owns 308 W. Main Street to see what she plans on doing with the building.

Discuss the budget for 2016-2017

There was a discussion on reconstructing the northeast and northwest downtown parking lots. The City Manager requested another \$60,000 be budgeted in the upcoming fiscal year for the northwest parking lot. The DDA will likely receive approximately \$80,000 in TIF revenue in the next fiscal year.

UNFINISHED BUSINESS:

Bills:

No bills to be approved.

Financial Report:

The board was provided with a copy of their DDA Financial Report for the period ending December 31, 2015, submitted by the City Treasurer.

Balance Sheet

| | |
|----------------------------------|---------------|
| Cash – DDA | \$ 122,035.40 |
| Net Assets | \$ 64,542.28 |
| Excess Revenue over expenditures | \$ 57,493.12 |
| Total Net Assets | \$ 122,035.40 |

Motion by Mark Monahan, seconded by Dave Willhite to **accept the Financial Report as presented**, CARRIED: by voice vote.

CITY MANAGER’S REPORT:

- Hollywood Shear will be opening soon at 217 W Main Street.
- We also have someone interested in renting 313 W Main.
- Besides paving the parking lots this year, we will also be seeking to pave West Street between Main and Railroad. Lenawee County will be paving Munson from Beecher to the city limits and we are working to contract with the LCRC to continue paving Munson to Main Street.

- This summer both bridges will be refurbished and storm & sanitary sewer system work will continue.
- The next trail segment will be along the creek south from Main Street to Memorial Park.

Adjournment:

Motion by Mark Monahan, seconded by Tim Sallows to **adjourn the meeting at 6:55 p.m.**

ATTEST: _____
Jeaniene McClellan, City Clerk