

**CITY COUNCIL**  
**121 N CHURCH STREET, HUDSON, MI**  
**REGULAR MEETING**  
**June 06, 2017 at 7:00 P.M.**

**746441:**

The meeting was called to order by Mayor Carmel Camp at 7:00 p.m. in the Council Chambers.

ROLL CALL: PRESENT: Carmel Camp, Lee Daugherty, Carl Sword, Lee Ann Minton, Tyler Mattison, Rick Moreno, and Darlene VandeZande  
 ABSENT: None

ALSO PRESENT: Joann Crater – Hudson District Carnegie Library, DPW Superintendent Ted Hutchison, Hudson Police Chief Charlie Weir, Dan Cherry – Daily Telegram, City Manager Steven Hartsel and City Clerk Jeaniene McClellan.

**ORDERS OF THE DAY:****Setting the Agenda:****746442:**

Motion by Rick Moreno, Seconded by Carl Sword, to **add Reschedule the Wastewater Improvement Project as Item H under New Business**, CARRIED: 7-0 by roll call vote.

**Approval of Minutes of May 16, 2017:****746443:**

Motion by Tyler Mattison, Seconded by Rick Moreno, to **approve the minutes from May 16, 2017 and place on file**, CARRIED: 7-0 by roll call vote.

**PUBLIC COMMENT:**

Joann Crater from the Hudson District Carnegie Library updated Council on the upcoming Celebrate Hudson Festival and schedule for July 6th, 7th, and 8th.

Hudson Police Chief Charlie Weir thanked Council, City staff and the Community for everything they did for him while he was on Family Leave.

**NEW BUSINESS:****APPROVE: No Parking on Main St for the Festival Parade:**

The Celebrate Hudson Festival Parade will be held on Saturday, July 08, 2017 at 1:00 pm. It will originate at Hudson Area School, proceed west on M-34 to West Street, continue north to end on Railroad Street.

An advance notice of permitted activity will be sent to MDOT for permission to close Main Street for the duration of the parade upon Council approval. It is my recommendation that Council authorize “no parking” in the 200 and 300 Block of W. Main Street from 12:30 p.m. – 2:00 p.m. for the parade. This allows a safer environment for the children and others attending the parade. Allowing parking on Main Street causes people to stand in between the cars and/or on the inside of the cars in the parade route.

If Council authorizes “no parking” in the 200 and 300 block of W. Main Street for the parade, DPW and HPD will 12:30 p.m. until 2 p.m. on Saturday, July 08, 2017 for the Celebrate Hudson Festival Parade.

**746444:**

Motion by Tyler Mattison, Seconded by Carl Sword, to **authorize the closure of Main Street, and “No Parking” in the 200 and 300 Block of W. Main Street from 12:30 p.m. until 2:00 p.m. on Saturday, July 08, 2017 for the Celebrate Hudson Festival Parade, CARRIED: 7-0 by roll call vote.**

**APPROVE: Closure of North Church St for Celebrate Hudson Festival:**

As part of the Celebrate Hudson Festival, the Festival Committee is requesting Council consider closing North Church Street between Main Street and Railroad Street from Wednesday, July 5<sup>th</sup> for setup, through Sunday, July 9<sup>th</sup> for tear down and clean up. (Rides, food vendors and other events)

**746445:**

Motion by Carl Sword, Seconded by Rick Moreno, to **authorize the closure of North Church St between Main and Railroad Streets from Wednesday July 5<sup>th</sup> through Sunday July 9<sup>th</sup> for the 2017 Celebrate Hudson Festival, CARRIED: 7-0 by roll call vote.**

**APPROVE: Grant agreement with the State of Michigan for Election equipment:**

Adopting the resolution will allow the City to apply to the Secretary of State for a grant to purchase a new voting system.

The State will be replacing the tabulator with the ballot box and new handicap accessible ballot marking device. Starting with the year 2023, the City will need to budget \$615 for the annual extended service and maintenance fee for the new equipment.

The County is expecting to start training this summer and have them in place for the November election this year.

**746446:**

Motion by Lee Ann Minton, Seconded by Rick Moreno, to **adopt the resolution to apply to the Secretary of State for a grant to purchase new election equipment, CARRIED: 7-0 by roll call vote.**

**APPROVE: Agreement for DPW Substance Abuse Testing Services:**

As part of Department of Public Works personnel holding Commercial Driver’s Licenses, they are randomly selected for drug and alcohol screening. This service is performed by a third party and coordinated through the Michigan Municipal League.

First Advantage Enterprise Screening Corporation is the firm performing the service for the MML and its members. First Advantage has provided the City with a contract to specify how these services are performed as well as all other contractual aspects of this screening.

**746447:**

Motion by Lee Ann Minton, Seconded by Rick Moreno, to **approve the Agreement with First Advantage Enterprise Screening for substance abuse testing services, and authorize the City Manager to sign the agreement on behalf of the City, CARRIED: 7-0 by roll call vote.**

**APPROVE: Purchase of New Patrol Vehicle:**

On the May 16, 2017 Council approved the Fiscal 2017-2018 Budget and under HPD Line item 101-301-988.100, Council approved funds for the purchase of a new patrol vehicle.

CR Motors has quoted the price of a new 2017 Dodge Charger at the State Purchase Bid Price with the extended service contract for \$26,468.00.

**746448:**

Motion by Carl Sword, Seconded by Lee Ann Minton, to **authorize Chief Weir to place the order with CR Motors for the purchase of a 2017 Dodge Charger Police Vehicle for \$26,486.00 out of the budgeted line item 101-301-977.100, CARRIED: 7-0 by roll call vote.**

**APPROVE: Purchase Option for Replacement Ambulances:**

Council authorized the purchase of two replacement ambulances at the May 16<sup>th</sup> Council meeting. The approved resolution stated that at the next meeting, Council would decide which of the two purchase options presented would be selected.

Both options include financing the two ambulances to be purchased this year. Option 1 involves buying the next replacement vehicle after 5 years with budgeted funding, and Option 2 would rely on financing the next vehicle.

Of the two options, the City Manager is recommending to finance the next vehicle in order to minimize the impact on the budget. The City can revisit the purchase option in the future if necessary.

**746449:**

Motion by Tyler Mattison, Seconded by Carl Sword, to **approve Option 2 as the purchase Option to be used in financing replacement ambulances, CARRIED: 7-0 by roll call vote.**

**DISCUSS: 211 N Maple Grove :**

Council has previously declared the abandoned property at 211 N Maple Grove to be a dangerous structure. DPW personnel have secured the property and cleaned up the front yard.

Contrary to expectations, the interior of the house remains in apparently good condition, with the exceptions of the upstairs where the chimney collapsed. Given the house's condition, it may be possible for the house to be renovated instead of being demolished.

**APPROVE: Re-Schedule the Waste Water Improvement Project:**

Aaron Catlin of Fleis & VandenBrink Engineering informed Council that if Council authorized delaying the SRF Wastewater Improvement Project by one quarter, we would likely receive more bids and higher quality bids with likely lower costs, since the current summer bidding timeframe is coinciding with the height of the summer construction season. This is making it more difficult for contractors to submit bids.

**746450:**

Motion by Tyler Mattison, Seconded by Rick Moreno, to **authorize delaying the Wastewater Improvement Project from the 4<sup>th</sup> quarter of State's 2017 Fiscal Year to the 1<sup>st</sup> quarter of the State's 2018 Fiscal Year, CARRIED: 7-0 by roll call vote.**

**UNFINISHED BUSINESS:****Bills:****Bills to be Approved for Payment: \$10,593.65**

Craig Wickham Tree Service	\$2,700.00	Six Trees Removed & Five Stumps
KW Maintenance Services	\$3,875.00	4.7 HP Pump Repair for WWTP
Consumers Energy	\$4,018.65	May 2017 WWTP Electricity

**Bills to be Confirmed: \$3,650.85**

Consumers Energy	\$3,650.85	April 2017 Street Lights Electricity
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**746451:**

Motion by Tyler Mattison, Seconded by Rick Moreno to **pay the bills**, CARRIED: 7-0 by roll call vote.

**Blight Report:****746452:**

Motion by Rick Moreno, Seconded by Tyler Mattison, to **accept the blight report and place on file**, CARRIED: 7-0 by roll call vote.

**CITY MANAGER'S REPORT:**

- The City's insurance policy risk assessment visit was completed May 24<sup>th</sup>. The visit was supported by all City Departments and appears to have gone well. We expect to receive a report detailing the inspector's findings within the next two months. Coincidentally, we are meeting with our Insurance representative this week to review the upcoming policy renewal.
- Consumers Energy has begun work to relocate the utility pole in the Northeast parking lot, which is a prerequisite to the lot reconstruction project. After receiving indications that regional contractors are extremely busy now, we have extended the bid window for the project by a couple weeks in order to encourage more bids and keep prices relatively lower.
- The City Manager met with the DPW labor representative last week and signed a tentative agreement that reflects the upcoming budget. This new fiscal year is the third and final year under the current labor agreement.
- On the Wastewater Improvement Project, we held another design review meeting to further refine the project ahead of the deadline for the DEQ Part 41 Permit application deadline. Following the meeting, the preliminary design and permit application were submitted to the DEQ on time. Also, the survey of the easement in the area around West and Water Streets where collection system improvements are to be made has been completed. He has provided the legal description to City Attorney Denis Jodis, who is preparing the easement. This easement will need to be signed by a few of the landowners, including Hudson Area Schools.
- City Assessor Victoria Enyart has begun sending out notices to city property owners of the start of the forthcoming property reassessment, to be conducted over the next year.
- The Industrial Park is due to be recertified this year under the Certified Business Park program managed by the Michigan Economic Developers Association (MEDA). We have submitted our recertification package to MEDA, and are waiting for the scheduling of the inspection visit later this summer.

**ADJOURNMENT:****746453:**

Motion by Lee Ann Minton, seconded by Tyler Mattison to **adjourn the meeting at 8:20 p.m.**

APPROVED: \_\_\_\_\_  
Carmel Camp, Mayor

ATTEST: \_\_\_\_\_  
Jeaniene McClellan, City Clerk

REVIEWED BY: \_\_\_\_\_  
Denis F. Jodis, City Attorney  
Dated: \_\_\_\_\_