

**CITY COUNCIL  
121 N CHURCH STREET, HUDSON, MI  
REGULAR MEETING  
January 16, 2018 at 7:00 p.m.**

**746588:**

The regular meeting was called to order by Mayor Carmel Camp at 7:00 p.m. in the Council Chambers.

ROLL CALL: PRESENT: Carmel Camp, Lee Daugherty, Tyler Mattison, Lee Ann Minton, Rick Moreno, Carl Sword and Darlene VandeZande

ABSENT: None

ALSO PRESENT: WWTP Superintendent Ted Hutchison, DPW Superintendent Jay Best, Candi Best, Lenawee County Commissioner – Jim Driskill, Daily Telegram – Dan Cherry, City Manager Steven Hartsel, City Clerk Jeaniene McClellan

**ORDERS OF THE DAY:****Approval of Minutes of December 19, 2017:****746589:**

Motion by Tyler Mattison, seconded by Carl Sword to **approve the minutes of December 19, 2017, and place on file**, CARRIED: 7-0 by roll call vote.

**PUBLIC COMMENT:**

Lenawee County Commissioner – Jim Driskill updated Council on the latest Lenawee News.

**NEW BUSINESS:****APPROVE: Annual MDOT Performance Resolution for Governmental Agencies:**

Adopting the resolution will allow the City to continue to receive MDOT approval for the different parades along the trunkline throughout the year.

Government agencies must apply annually, prior to February, for the on-line permit application.

**746590:**

Motion by Tyler Mattison, seconded by Rick Moreno to **adopt the resolution “Annual Application and Permit for Miscellaneous Operations Within State Truckline Right of Way” for the calendar year 2018**, CARRIED 7-0 by roll call vote.

**APPROVE: Reappointment – Board of Review – Ted Minton:**

Ted Minton’s current 3-year appointment to the Board of Review expired last month.

Mr. Minton has requested to be reappointed to the Board for a 3-year term to expire in December 2021.

Mr. Minton meets all the requirements to be reappointed to the Board of Review.

**746591:**

Motion by Lee Ann Minton, seconded by Tyler Mattison to **reappoint Ted Minton to the Board of Review for a 3-year term expiring in December 2021**, CARRIED 7-0 by roll call vote.

**Show Cause Hearing: Article III Dangerous Structures – 119 Lane St:**

Section 5-56 of the City Code governs the procedures for dealing with properties deemed by the City building inspector to be dangerous buildings. On May 8, 2014 the City building inspector, Ray Taylor, declared 119 Lane Street to be a dangerous structure and received no response by the 5 day deadline to reply. He followed up with another letter on July 11, 2014 to no avail. On April 13, 2016, under Section 5-58, he ordered the building to be demolished, and sent the owner an unsafe structure and condemnation order on June 29, 2017.

Per Section 5-58 of the City Code, the next step is for Council to hold a hearing to hear facts and officially determine how to proceed. If the owner fails to comply, the City then has the authority to refer the matter to the City Attorney to have the building demolished and the costs assessed as a lien on the property.

**746592:**

Motion by Tyler Mattison, seconded by Rick Moreno to **go into closed session to consider the offer made by the property owner.** CARRIED 7-0 by roll call vote

Went into Closed Session at 7:11 pm

**746593:**

Motion by Tyler Mattison, seconded by Rick Moreno to **exit out of closed session.** CARRIED 7-0 by roll call vote

Came out of Closed Session at 7:27 pm

**746594:**

Motion by Lee Daugherty, seconded by Tyler Mattison to **authorize the City Manager to proceed with the offer that was presented.** CARRIED 7-0 by roll call vote

**APPROVE: Owner's Advisor Proposal for Wastewater Project Construction Phase:**

Jones & Henry Engineers, Ltd. has submitted the proposal to provide Engineering Support Services on behalf of the City during the Construction Phase of the Wastewater Treatment Plant and Sewer Rehabilitation Project. Jones & Henry has been the City's Engineer of Record for over 30 years.

These services, detailed in the proposal, constitute service as the Owner's Advisor for the upcoming project. This advisor is to provide independent engineering advice to the City, and serve the City's interests during interactions with the design-build team. The cost of the proposed services is not-to-exceed \$75,000.00, to be paid out of the project contingency budget.

The scope of services is detailed in the proposal, and covers the impending construction phase of the project. Jones & Henry's services as Owner's Advisor for the recently-completed pre-construction phase have been extremely valuable to the City.

**746595:**

Motion by Lee Ann Minton, seconded by Tyler Mattison to **authorize the City Manager to accept the proposal from Jones & Henry Engineers for Engineering Services for the Construction Phase of the WWTP and Sewer Rehabilitation Project for a cost not to exceed \$75,000.00.** CARRIED 7-0 by roll call vote

**UNFINISHED BUSINESS:****Bills:****No Bills to be Approved for Payment:****Bills to be Confirmed for Payment: \$21,923.16**

Mission Communications	\$ 1,078.20	Annual Service- WWTP Manhole Monitors
The Lincoln Life Insurance	\$ 1,160.28	January 2018 Health Care Premium
Elhorn Engineering Supply	\$ 1,452.00	Aquadene corrosion inhibitor for WTP
Neopost	\$ 1,577.51	January 2018 postage meter
Consumer Energy	\$ 3,744.28	December 2018 electricity
Jones & Henry Eng	\$ 4,500.79	Fee for Water Asset Management Plan
Modern Waste Systems	\$ 8,410.10	December 2017 Refuse

**746596:**

Motion by Tyler Mattison, seconded by Lee Daugherty to **pay the bills**, CARRIED: 7-0 by roll call vote.

**Department Head Reports for December 2017:****746597:**

Motion by Tyler Mattison, seconded by Lee Ann Minton to **accept the Department Head Reports for December 2017 and place on file**, CARRIED: 7-0 by roll call vote.

**Account Payable Report for December 2017:****746598:**

Motion by Lee Ann Minton, seconded by Lee Daugherty to **accept the Accounts Payable Report for December 2017 and place on file**, CARRIED: 7-0 by roll call vote.

**CITY MANAGER'S REPORT:**

- We continue to receive positive feedback on the rapid plowing of our streets this season by the Department of Public Works.
- We received our \$2000 tree grant check from Consumers Energy and the Michigan Forestry and Parks Association.
- We are nearing the start of the process of negotiating the 2018 updates to our existing three-year labor contracts with the International Union of Operating Engineers (DPW) and the Police Officers Labor Council. The labor agreements with these two entities are set to expire on July 1<sup>st</sup>.
- Our refuse contract with Modern Waste is also set to expire this year, and we will soon be asking Council permission to seek bids for a new contract for this service.
- We received the results of the inspection from the older 200,000 gallon water tower. Overall, the tower is in good-average shape, but the inspectors recommend a series of preservation and maintenance actions over the 2-5 years with an estimated cost of approximately \$175,000, which is not excessive.
- Some of the equipment for the police cruiser is still in the process of being ordered, but should be able to be installed relatively quickly. The vehicle should be able to be placed in service next month.

- We are looking into the reasons for the rise in the school debt and bond millages for 2017. The school debt millage rose by 175% to .55 mils and the school bond rose by 31% to 4.8 mils. This may be connected the State phase-out of the personal property tax. Our Assessor, Victoria Enyart, is looking into this.
- We just received the proposed contract amendment from Fleis & VandenBrink for the Construction Phase of the Wastewater Improvement Project. This corresponds to the previously-provided Guaranteed Maximum Price provided by Fleis & VandenBrink and the tentative award of a construction contract to Fleis & VandenBrink by Council on October 30, 2017. I need to review the proposed contract with the City Attorney and Jones & Henry before bringing it to Council for consideration.
- The design for the Lane Street Reconstruction Project is being finalized following a meeting between the City and Fleis & VandenBrink to agree on details of the replacement of the water line. We expect to request Council permission to go out for bids at the next Council meeting.

**ADJOURNMENT:**

**746599:**

Motion by Tyler Mattison, seconded by Rick Moreno to **adjourn the meeting at 7:45 p.m.**

APPROVED: \_\_\_\_\_  
Carmel Camp, Mayor

ATTEST: \_\_\_\_\_  
Jeaniene McClellan, City Clerk

REVIEWED BY: \_\_\_\_\_  
Denis F. Jodis, City Attorney  
Dated: \_\_\_\_\_