

**CITY COUNCIL**  
**121 N CHURCH STREET, HUDSON, MI**  
**REGULAR MEETING**  
**June 07, 2016 at 7:00 p.m.**

**746183:**

The regular meeting was called to order by Mayor Carmel Camp at 7:00 p.m. in the Council Chambers.

ROLL CALL: PRESENT: Carmel Camp, Namrata Carolan, Tyler Mattison, Lee Ann Minton, and Carl Sword

ABSENT: Rick Moreno and Lee Daugherty

ALSO PRESENT: Police Chief – Charlie Weir, DPW Superintendent Phil Goodlock, Taylor Yeider – Pittsford student, Samantha Bates – Pittsford student, Deputy Clerk Linda Cross, Bill Deo, City Manager Steve Hartsel and City Clerk Jeaniene McClellan.

**ORDERS OF THE DAY:**

\*\*\*\*\* Lee Daugherty arrives 7:02 p.m. \*\*\*\*\*

**Excuse Absent Members:****746184:**

Motion by Namrata Carolan, seconded by Lee Ann Minton to **excuse Rick Moreno from the meeting**, CARRIED: 6-0 by roll call vote.

**Approval of Minutes:****746185:**

Motion by Namrata Carolan, seconded by Carl Sword to **approve the minutes of May 17, 2016 and place on file**, CARRIED: 6-0 by roll call vote.

**PUBLIC COMMENT:**

No comments received

**NEW BUSINESS:****RESOLUTION: Rita Shaffer retirement**

Rita Shaffer began working for the City of Hudson on October 1, 1998 as the Utility Clerk, Office Assistant and recently Deputy Treasurer. Rita will be retiring after 17 years of service with the City, as stated in the attached resolution.

In accordance with our personnel practices the Retirement Award includes a check in the amount of \$1,000.00.

**746186:**

Motion by Lee Ann Minton, seconded by Namrata Carolan to **approve the retirement resolution and authorize a \$1,000 retirement bonus for Rita Shaffer**, CARRIED 6-0 by roll call vote.

**RESOLUTION: Jeff Vanderlooven 10 Year Service**

On behalf of the citizens of Hudson, the Hudson City Council extends its appreciation for Jeffrey Vanderlooven's ten (10) years of dedicated service in the City of Hudson from May 15, 2006 to May 15, 2016.

In accordance with our personnel practices the 10 Year Service Award includes a certificate.

**746187:**

Motion by Lee Ann Minton, seconded by Namrata Carolan to **present 10-Year Service Award to Jeffrey Vanderlooven**, CARRIED 6-0 by roll call vote.

**APPROVE: Appointment of Tina Perin to the Planning Commission**

Tina Perin from 153 Lincoln Street has expressed her interest to be on the Planning Commission.

She meets all the requirements to be appointed to the Planning Commission.

**746188:**

Motion by Namrata Carolan, seconded by Carl Sword to **appoint Tina Perin to the Planning Commission with a 3-year term expiring July, 2019**, CARRIED 6-0 by roll call vote.

**APPROVE: Consumers Energy Lighting Contract Change Resolution**

The attached resolution has been provided by Consumers Energy. It approves the provision of an LED streetlight as part of the Northeast Parking Lot Reconstruction Project.

**746189:**

Motion by Namrata Carolan, seconded by Lee Ann Minton to **approve the resolution authorizing changes in the lighting service per the Standard Lighting contract between the City of Hudson and Consumers Energy and authorize the City Manager and Clerk to sign the contract**, CARRIED 6-0 by roll call vote.

**APPROVE: Second Reading: Ordinance No. 394.16**

At their meeting May 17, 2016, Council was presented with Ordinance No. 394.16: Repeal of Subsection (3) of Section 3-8, prohibiting serving of alcohol license holders during elections. At that meeting Council approved the first reading and waived the actual reading of Ordinance No. 394.16.

If the second reading is approved at the June 7, 2016 Council meeting, the Ordinance would become effective on June 22, 2016.

**746190:**

Motion by Lee Ann Minton, seconded by Lee Daugherty to **approve the second reading and waive the actual reading of Ordinance No. 394.14, Repealing Subsection (3) of Section 3-8**, CARRIED 5-1 by roll call vote. (Camp, Daugherty, Mattison, Sword – yes) (Carolan – no)

**APPROVE: Lawn Contract for Maple Grove Cemetery**

The previous contractor for lawn service this year at Maple Grove Cemetery has withdrawn from the contract with the City. On very short-notice, we were able to hire the precious lawn contractor, Deo's Lawn Service, to get the Cemetery ready for Memorial Day weekend. We quickly received positive public feedback on the high quality of the work of Mr. Deo and his crew at the Cemetery. We are currently without a contracted lawn service, and the Cemetery again needs to be mowed.

Deo's Lawn Service will complete weekly mowing through October and conduct a comprehensive cleanup of the Cemetery during October and November for \$19,500 and \$2900 respectively. They have also offered these services for a second and third year for \$22,500 and \$2500 per year.

The quality of lawn care at Maple Grove Cemetery over the past several years has proven to be a case of getting what one pays for. Multiple low-bidders have proven problematic and have elicited complaints from the public over quality of care at the Cemetery, while Deo's Lawn Service has consistently done the best job, though at a higher cost. City Manager believes that it is in the City's best interest to contract with Deo's Lawn Service to provide lawn upkeep and fall cleanup at Maple Grove Cemetery for the next three years.

**746191:**

Motion by Lee Ann Minton, seconded by Namrata Carolan to **approve a contract with Deo's Lawn Service for lawn upkeep and fall cleanup at Maple Grove Cemetery for \$19,500 and \$2900 for this year, and \$22,500 and \$2500 for years two and three, CARRIED 5-1 by roll call vote.** (Camp, Carolan, Mattison, Sword – yes) (Daugherty – no)

**UNFINISHED BUSINESS:**

**Bills:**

**Bills to be Approved for Payment: \$50,604.72**

Applied Industrial Technologies	\$ 1,685.97	WWTP Equipment Maintenance Parts
PVS Nolwood Chemicals	\$ 1,771.70	12 Drums Ferrous Chloride for WWTP
Blackbaud (Fundware)	\$ 2,252.08	2016 Annual Support for Acct System
Fleis & Vandenbrink	\$ 12,500.00	NE Parking Lot Design Mar/Apr 2016
Fleis & Vandenbrink	\$ 15,000.00	West Street Design Mar/Apr 2016
Fleis & Vandenbrink	\$ 17,394.97	Bridge Improvement Apr 2016

**Bills to be Confirmed: \$16,442.16**

Consumers Energy	\$ 2,292.82	May 2016 DPW/WTP Electricity
Consumers Energy	\$ 2,736.18	May 2016 WWTP Electricity
Consumers Energy	\$ 3,409.22	May 2016 Street Lights Electricity
Modern Waste Systems	\$ 8,003.94	May Refuse Statement

**746192:**

Motion by Namrata Carolan, seconded by Carl Sword to **approve to pay the bills, CARRIED: 6-0 by roll call vote**

**CITY MANAGER'S REPORT:**

- The NE Parking Lot Reconstruction Project is more than halfway complete. Most concrete work has been completed, drainage replaced and grading and sub-base work finished. A progress meeting was held on June 2<sup>nd</sup>. Consumers Energy is preparing to move the main overhead electric lines above the lot underground in order to facilitate aerial firefighting within the lot and along the buildings adjacent to the lot. D & P is also taking advantage of the pavement removal to replace their fiber lines under the lot. Paving is estimated begin the week of June 13<sup>th</sup>. Primary construction has also begun on West Street, with the removal of asphalt completed and sewer work underway. Pastor Bradley Luck of Hudson Methodist Church and Tim Sallows of the Market House were both present at the above- mentioned progress meeting, which also served as a

coordination meeting for this project. Access to both the church and the Market House loading docks will need to be carefully coordinated to minimize any negative impacts. Paving on this project is estimated to occur following the 4<sup>th</sup> of July.

- The Rental Rehabilitation Project downtown is nearing administrative completion. The remaining actions involve an on-site final inspection by State Housing Development officials and a large amount of closeout paperwork. City Manager, Steven Hartsel spoke with Marilyn Smith, one of our grant administrative on the project, and she informed him that as of June 7<sup>th</sup>, 6 of the 8 rehabilitated apartments have been rented. They intend to provide a closeout presentation to Council within the next several weeks. She also indicated that nearly all of the Michigan Economic Development Corporation (MEDC) grant programs, such as Rental Rehab and Façade Improvement, have become seriously restricted and minimally funded.
- Lenawee Now and City Staff met again last week, and have almost completed the Request for Proposals Template, which will be used to respond to businesses seeking a place within Michigan to locate. Lenawee Now intends to brief Council on the project within the next month, and will provide the finished product then.
- City Manager Steven Hartsel is working with State Senator Zorn's staff to meet with him following his 10 am appearance at Karen's this Friday. His intent is to discuss concerns he has regarding the Medical Marijuana law and skilled worker training.

**ADJOURNMENT:**

**746193:**

Motion by Namrata Carolan, seconded by Lee Daugherty to **adjourn the meeting at 7:31 p.m.**

APPROVED: \_\_\_\_\_  
Carmel Camp, Mayor

ATTEST: \_\_\_\_\_  
Jeaniene McClellan, City Clerk

REVIEWED BY: \_\_\_\_\_  
Denis F. Jodis, City Attorney  
Dated: \_\_\_\_\_