

CITY COUNCIL
121 N CHURCH STREET, HUDSON, MI
PUBLIC HEARING
May 21, 2024 at 7:00 P.M.

CALL TO ORDER:

ROLL CALL:

ORDERS OF THE DAY:

- A. 2024-2025 Fiscal Year Budget and Millage Rate

ADJOURN SINE DIE:

CITY COUNCIL
121 N CHURCH STREET, HUDSON, MI
REGULAR MEETING
May 21, 2024 (Immediately Following Public Hearing)

A G E N D A

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. ORDERS OF THE DAY

- A. Excuse Absent Members(s)
- B. Setting the Agenda
- C. Approval of Minutes of May 7, 2024
- D. Approval of Minutes of May 9, 2024

V. PUBLIC COMMENT

VI. NEW BUSINESS

- A. Show Cause Hearing: Article III Dangerous Structure – 207 Washington Street - update
- B. Approve: Interfund Loan Transfers
- C. Approve: Intrafund Loan Transfers
- D. Approve: City Master Plan Update (Grant Funded)
- E. RESOLUTION: 2024-2025 Fiscal Year Budget

VII. UNFINISHED BUSINESS

- A. Bills
- B. Account Balances and Check Register
- C. Department Head Reports

VIII. CITY MANAGER'S REPORT

IX. COUNCIL COMMENTS

X. ADJOURNMENT

Jeaniene McClellan, City Clerk

**** MINUTES FOR THIS MEETING WILL BE AVAILABLE AT HUDSON CITY OFFICE ****

**** 121 N. CHURCH STREET, HUDSON, MI 49247 ****

NOTE: Anyone planning to attend the meeting who has a need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the city clerk's office at (517) 448-8983 forty-eight (48) hours prior to the meeting. Staff will be pleased to make the necessary arrangements to provide necessary reasonable accommodations.

**CITY COUNCIL
121 N CHURCH STREET, HUDSON, MI
REGULAR MEETING
May 07, 2024 at 7:00 p.m.**

748103:

The regular meeting was called to order by Mayor Daniel Schudel at 7:00 pm. in the Council Chambers.

ROLL CALL: PRESENT: Daniel Schudel, Lisa Enerson, Natalie Loop, Sherry Kirkland, Rick Moreno and Carl Sword

ABSENT: None

ALSO PRESENT: DPW Superintendent Jay Best, Sara Schudel, Barb Ireland, Bruce VanWieren, John Irvine, Jason Tanner, Fire Chief Jerry Tanner Jr, Candi Best, Wes Sutton, James Myers, Tawny McSweeney, Oakley & Spencer Myers, City Manager Charles Weir and City Clerk Jeaniene McClellan

*****Tornado Warning for Hillsdale and Lenawee County*****

Present: 20 Year Service Award – James Myers:

On behalf of the citizens of Hudson, the Hudson City Council extends its appreciation for James Myers's twenty (20) years of dedicated service in the City of Hudson from April 23, 2003 to April 23, 2023.

748104:

Motion by Sherry Kirkland, seconded by Brandi Clark to **present 20-Year Service Award to James Myers.** CARRIED by voice vote.

Present 30 Year Service Award – Jason Tanner:

On behalf of the citizens of Hudson, the Hudson City Council extends its appreciation for Jason Tanner's thirty (30) years of dedicated service in the City of Hudson from August 26, 1993 to August 26, 2023.

748105:

Motion by Sherry Kirkland, seconded by Rick Moreno **present 30-year Service Award to Jason Tanner.** CARRIED by voice vote.

ADJOURNMENT:

748106:

Motion by Rick Moreno, seconded by Brandi Clark to **adjourn the meeting at 7:08 pm and continue the meeting on Thursday, May 9th at 7:00 pm.**

APPROVED: _____
Daniel Schudel, Mayor

ATTEST: _____
Jeaniene McClellan, City Clerk

**CITY COUNCIL
121 N CHURCH STREET, HUDSON, MI
SPECIAL MEETING
May 09, 2024 at 7:00 p.m.**

748107:

The special meeting was called to order by Mayor Daniel Schudel at 7:00 pm in the Council Chambers.

ROLL CALL: PRESENT: Daniel Schudel, Lisa Enerson, Sherry Kirkland and Carl Sword

ABSENT: Rick Moreno, Natalie Loop and Brandi Clark

ALSO PRESENT: DPW Superintendent Jay Best, Ambulance Director Jim Stevens, Treasurer Megan Thompson, Bruce VanWieren, Candi Best, John Irvine, Sara Schudel, Barb Ireland, City Manager Charles Weir and City Clerk Jeaniene McClellan

ORDERS OF THE DAY:

Excuse Absent Members:

748108:

Motion by Sherry Kirkland, seconded by Lisa Enerson to **excuse absent members from the meeting.** CARRIED 4-0 by roll call

Setting the Agenda:

748109:

Motion by Carl Sword, seconded by Sherry Kirkland to **switch items G and H.** CARRIED 4-0 by roll call

Approval of Minutes of April 16, 2024:

748110:

Motion by Lisa Enerson, seconded by Carl Sword to **approve the minutes of April 16, 2024 and place on file.** CARRIED 4-0 by roll call

PUBLIC COMMENT:

Barb Ireland- had concerns over the city's draft budget, notary fees and adding recyclables to the refuse collection system.

NEW BUSINESS:**Approve: Street Closure for Memorial Day Parade:**

The Memorial Day Parade will be held on Monday, May 27, 2024 at 10:00 a.m. It will originate at Tiffin Street, commence west on M-34 to Grove Street, continue south on Grove Street turning west on Division to the Calvary Cemetery.

An advance notice of permitted activity will be sent to MDOT for permission to close Main Street for the duration of the parade upon Council approval. It is our recommendation that Council authorize “no parking” in the 200 and 300 block of W. Main Street from 9:30 am – 12:00 noon for the parade. This allows a safer environment for the children and others attending the parade. Allowing parking on Main Street causes people to stand in between the cars and/or on the inside of the cars in the parade route.

If Council authorizes “no parking” in the 200 and 300 block of W. Main Street for the parade, DPW and HPD will take care of setting up and removing the appropriate barricades. In the event that Main Street can be opened up sooner than 12:00 noon, they will do so.

748111:

Motion by Lisa Enerson, seconded by Carl Sword to **authorize the closure of Main Street, and “No Parking” in the 200 and 300 Block of W. Main Street from 9:30 am until 12:00 noon on Monday, May 27, 2024 for the Memorial Day Parade.** CARRIED 4-0 by roll call

Approve: State Highway Maintenance Contract:

The City of Hudson has been involved with the Michigan Department of Transportation in 5-year contracts regarding the maintenance of the State Trunkline running through the City. The present contract became effective on October 1, 2019 and will expire on September 30, 2024.

MDOT requires a resolution to authorize two City officials to sign the contract. MDOT requires that the resolution specifically name the officials who are authorized to sign the contract.

We have enclosed a copy of the State Highway Maintenance Resolution and the contract for your review.

We recommend that Council approves the State Highway Maintenance Contract Resolution, and authorize City Manager and City Clerk to sign the contract.

748112:

Motion by Carl Sword, seconded by Sherry Kirkland **approve the State Highway Maintenance Contract Resolution and authorize City Manager Charles Weir and City Clerk Jeaniene McClellan to sign the State Highway Maintenance Contract.** CARRIED 4-0 by roll call

Approve: Water Main Valve Replacement:

The city has a defective 6” water main valve on Meridian Road and North Street. The TSC project includes the placement of a new 6” water main that this defective valve is on. DPW

Superintendent Jay Best advised that the replacement of the valve will be necessary for the installation of the water main.

The City has received two bids for the new valve insertion as follows:

City Services Inc.	\$6,200.00
WaterTap Inc.	\$6,170.00

DPW Superintendent Best recommends City Services due to the scope of the work and City Services being the contractor for the water main portion on the TSC project.

The Water Distribution Capital Outlay Line currently has a balance of \$2,002.00. A year end FY 2023-2024 budget amendment of \$6,200.00 will have to be made to the Water Distribution Capital Outlay Line with funds from the Utility Fund. Current balance in the Utility Fund is \$325,356.16.

748113:

Motion by Lisa Enerson, seconded by Sherry Kirkland **approve the 6” water main valve replacement by City Services Inc. for \$6,200.00 with funds coming from the Utility Fund to the Water Distribution Capital Outlay Line Item 592-539-971.000 to cover the cost of the replacement.** CARRIED 4-0 by roll call

Approve: Demolition of Dangerous Structure – 225 Grove Street:

The 225 Grove Street property was deemed a dangerous structure by the city’s building inspector March of 2022. The property was sold to a new owner, in August of 2022 and he was advised that the structure needed to be repaired or demolished. The new owner did not comply. On May 2, 2023 the City Council had a show cause hearing Dangerous Structure, at City Hall with the new owner. The owner did not show up at the hearing.

The City Attorney filed a complaint with the Lenawee County Circuit Court on behalf of the city. The owner failed to comply with the order. The city received the “Judgement for Demolition of Dangerous Building” from the Court giving the city the authority to demolish the structure.

We had DPW Superintendent Jay Best get quotes for the demolition. He contacted four potential contractors. The city received three quotes.

Briskey Brothers Construction	\$12,500.00
Rising Excavating Inc.	\$21,545.00
Steve Gier Construction	\$14,950.00

Under the City Hall and Grounds line item, we currently have a balance of \$22,320.00 that can be used to cover the cost of the demolition.

748114:

Motion by Carl Sword, seconded by Sherry Kirkland **accept the demolition quote from Briskey Brothers Construction for the demolition of the dangerous structure at 225 Grove Street, for \$12,500.00 and authorize the City Manager to sign the quote document.** CARRIED 4-0 by roll call

Approve: Schedule Fees:

The City Staff was not sure if or when the fees charged by the city for various services were reviewed by the Council, so the staff and Mr Weir have gone through and listed all the various fees and put them on one document for the Council to review.

We checked with a few other communities that are charging fees for various services and found that they vary, but we did not see anything that was substantially different to what the city charges. Overall, the City of Hudson fees are more moderately priced.

Notary services are currently free, but we are suggesting a charge for this service going forward due to the increased frequency and the number of documents in some cases. Charges for Notary services will be based on resident vs non-resident and the number of documents involved.

748115:

Motion by Lisa Enerson, seconded by Carl Sword **approve the updated City's 2024 City of Hudson Fee Schedule with the adjustment to the notarization service for residents that the first notary is free and subsequent requirements are \$1.00 each up to \$10.00.** CARRIED 4-0 by roll call

Clearing Dead Trees from Bean Creek Banks:

Mr. Richie Wheaton is requesting approval from the City Council to remove dead trees and brush from the banks of the Bean Creek. Richie would be coordinating the effort. Mr Weir spoke with DPW Superintendent Jay Best, and he has no major concerns with it and would assist in the removal of piles of brush that are accessible to a loader but not placed on any of the city trails.

748116:

Motion by Lisa Enerson, seconded by Sherry Kirkland **that we honor Richie's request to remove debris from Bean Creek with a stipulation of him having a plan in place and a section of creek as part of the plan.** CARRIED 4-0 by roll call

EXECUTIVE SESSION: OMA Section 8 (a) DPW Union Contract:

The Department of Public Works Union contract will expire June 30, 2024. We need to go into the executive session to discuss the new contract.

748117:

Motion by Sherry Kirkland, seconded by Lisa Enerson **Go into executive session pursuant to Open Meetings Act Section 8 (c) to discuss DPW Union Negotiation strategy.** CARRIED 4-0 by roll call

**Entered executive session at 7:29 pm
 **Returned to open session at 7:55 pm

748118:

Motion by Lisa Enerson, seconded by Sherry Kirkland **to proceed with the contract negotiation outlined in the executive session.** CARRIED 4-0 by roll call

Discuss: Budget FY 2024-2025 & Set Public Hearing:

The changes has been made after the first meeting on April 16th.

The City needs to set a Public Hearing date for the adoption of the FY 2024/25 City Budget and the Truth In Taxation setting of the City Millage rate.

We recommend setting the Public Hearing for Tuesday, May 21, 2024.

748119:

Motion by Sherry Kirkland, seconded by Carl Sword **set the Public Hearing for adoption of the FY 2024/25 City Budget and the Truth In Taxation setting of the City Millage rate for Tuesday, May 21, 2024.** CARRIED 4-0 by roll call

UNFINISHED BUSINESS:

Bills:

Bills to Council
 May 7, 2024

Bills to be Approve - No bills to be approved

Bills to be Confirmed

Stevens Disposal	\$12,000.00	Spring Cleanup
Total	\$12,000.00	

748120:

Motion by Lisa Enerson, seconded by Sherry Kirkland **approve to pay the bills.** CARRIED 4-0 by roll call

Account Balances and Check Register:

Account Balances:

General Fund	\$584,030.56
Cemetery Trust Fund	\$ 0.00

Major Street Fund	\$266,507.76
Local Street Fund	\$ 60,388.38
Fire Department Fund	\$102,915.63
Recreation Fund	\$ 992.37
Cemetery Foundation	\$ 18,339.07
Ambulance	\$136,197.33
Community Center	\$ 35,775.78
Income Tax Fund	\$182,054.44
Downtown Development	\$ 43,170.76
L D F A	\$ 0.00
Thompson Museum Fund	\$ 23,974.68
Museum Fund	\$ 79.81
Industrial Park Fund	\$ 17,792.55
2021 Capital Improvement Bond Fund	\$115,194.29
Water and Sewer Fund	\$325,456.15
Motor Veh and Equip Fund	\$111,195.23
Property Tax Collection	\$ 40.38
Payroll Fund	\$ 210.99
Sidewalk Fund	\$ 16,810.43

748121:

Motion by Lisa Enerson, seconded by Carl Sword **to accept the account balances and check register and place on file.** CARRIED 4-0 by roll call

CITY MANAGER'S REPORT:

- John Kirkland of the Recreation Board and Mr Weir met with the Hudson Schools Officials on Monday April 29th about recreation youth sports. The school would be responsible for managing the teams, schedules, uniforms, and finances for the youth sports programs (baseball, softball). The Recreation Board and the City would continue to be responsible for the park's facilities.

There are citizens that are very involved with helping this endeavor and have made financial and volunteer donations. The city is already benefiting from this through the improvements already made to the ball diamonds at the parks, and the roof projects that will be underway at Will Carleton Park soon. This is all new and it will have some challenges, but it is exciting that the community is coming together to improve the quality of life here in our little town.

- 109 Mechanic Street has gone to Lenawee County for back taxes. Mr Konja no longer owns the property. The EPA is in the process of removing the several barrels of what is believed to be cleaning solvents. The property will likely go up for auction through the County Tax sale July-August this year.
- We have not heard from Michigan Department Agriculture Rural Development (MIDARD) about the SCADA Grant Application. According to an email Mr Weir received they expect to announce the grant awards sometime this month.
- It's that time of year again. We have sent out several long grass/vegetation letters on several properties.

•The bathrooms in City Hall have been freshened up with new paint, some fixtures and lighting at minimal cost due to Jeaniene, Linda and Sara Schudel volunteering a weekend to get it done. They did a great job, and the bathrooms look great. Thank you, ladies.

COUNCIL COMMENTS:

ADJOURNMENT:

748122:

Motion by Lisa Enerson, seconded by Sherry Kirkland to **adjourn the meeting at 8:20 pm**

APPROVED: _____


Daniel Schudel, Mayor

ATTEST: _____

Jeaniene McClellan, City Clerk




AGENDA ITEM - REVIEW FORM

ITEM: Show Cause Hearing – Article III Dangerous Structures – 207 Washington St	SUBMITTED BY: City Manager Charles A Weir
ACTION REQUESTED: Conduct a hearing per Section 5-56 of Article III of the City Code to determine if 207 Washington St. shall be considered a dangerous building, and if so, order the owner to repair or demolish the building.	DEPARTMENT: City Manager DATE: May 21 2024
SUMMARY: Section 5-56 of the City Code governs the procedures for dealing with properties deemed by the City building inspector to be dangerous buildings. On April 4, 2023 a letter was sent from our building inspector to the owner to fix the property. Then again on March 4, 2024 a second letter was sent. On April 16 th of this year Ms Villarreal told Council she had a contractor ready to repair the roof and asked for 30 days to get the repairs done. On May 7 th , a reminder letter was sent to her to return to the Council with a progress report on the work that has been done.	
RECOMMENDATION: Council's pleasure	
SIGNATURE: 	TITLE: City Manager




AGENDA ITEM - REVIEW FORM

ITEM: RESOLUTION: Interfund Loans	SUBMITTED BY: Charles Weir
ACTION REQUESTED: Provide the City Manager the authority to make short-term loans between funds to cover temporary expenditures.	DEPARTMENT: City Office DATE: May 21, 2024
SUMMARY: The Interfund Loan Resolution for FY 2024-2025 gives the City Manager the authority to make short-term loans between funds to cover temporary expenditures, based on the fact that adequate revenues will be available during the current fiscal year in said fund to cover the temporary loans.	
RECOMMENDATION: Approve the Interfund Loan Resolution for FY 2024-2025, giving the City Manager the authority to make short-term loans between funds to cover temporary expenditures.	
SIGNATURE: 	TITLE: City Manager




AGENDA ITEM - REVIEW FORM

ITEM: RESOLUTION: Intrafund Loans	SUBMITTED BY: Charles Weir
ACTION REQUESTED: Give the City Manager the authority to transfer up to \$1,000 between appropriations within each fund.	DEPARTMENT: City Office DATE: May 21, 2024
SUMMARY: The Intrafund Loan Resolution for FY 2024-2025 gives the City Manager the authority to transfer up to \$1,000 between appropriations within each fund, subject to confirmation by Council within 30 days of the transaction.	
RECOMMENDATION: Approve the Intrafund Loan Resolution for FY 2024-2025, giving the City Manager the authority to transfer up to \$1,000 between appropriations within each fund, subject to confirmation by Council within 30 days of the transaction.	
SIGNATURE: 	TITLE: City Manager



AGENDA ITEM
REVIEW FORM

<u>ITEM:</u> City Master Plan Update (Grant Funded)	<u>SUBMITTED BY:</u> Charles Weir
<u>ACTION REQUESTED:</u> Approve Contractor for the Master Plan Update	<u>DEPARTMENT:</u> City Manager <u>DATE:</u> May 21, 2024
<u>SUMMARY:</u> To update the City Master Plan, I reached out to Lisa Durussel for a quote for the Master Plan update. I met Lisa initially in 2023 when she assisted the city with some preliminary work on the Spark Grant. Lisa has experience with this type of work, and I have included her resume and quote for the Council to review. Quoted Price: \$9,500.00. I contacted McKenna and Associates that created the current outdated Master Plan and asked them for a price to update the Plan and they advised that it would be \$12,000.00 This amount exceeds the MSHDA grant award of \$10,000.00 that the city will be receiving. I asked MSHDA if the city would have to seek competitive bids under the grant. MSHDA advised that the city was free to choose any contractor for the work.	
<u>RECOMMENDATION:</u> Approve the proposal from Lisa DuRussel Landscape Architect PLLC for the updating of the City of Hudson Master Plan for the quoted amount of \$9,500.00 and authorize the City Manager to sign the proposal.	
<u>SIGNATURE:</u> 	<u>TITLE:</u> City Manager

April 29, 2024

Mr. Charles Weir, Administrator

City of Hudson
121 N. Church Street
Hudson, MI 49247
(517) 448-8983
cweir@ci.hudson.mi.us

RE: City of Hudson, MI Master Plan Update, Proposal for Professional Services

Dear Charlie,

Thank you for giving *Lisa DuRussel Landscape Architect PLLC* an opportunity to submit this proposal for professional services to prepare a Master Plan Update for the City of Hudson. The Plan update will be completed in accordance with the Michigan Planning Enabling Act and guidance provided by the Michigan Economic Development Corporation 'Redevelopment Ready Communities' guide.

Attached you will find a scope of work developed to support this effort, including a proposed timeline for completion and fee. Please do not hesitate to contact me with any questions.

Sincerely,



Lisa DuRussel RLA, LEED AP, ASLA
Founding Principal + Design Director / Lisa DuRussel Landscape Architect PLLC

1. Project Approach

This scope of work includes the requirements and steps required to generate the City of Hudson MI Master Plan Update. Per the Michigan Planning Enabling Act and guidance provided by the Michigan Economic Development Corporation 'Redevelopment Ready Communities' guide.

2. Basic Scope of Services

The City of Hudson MI Master Plan Update shall include all work required to deliver content for the following report sections:

1. **Introduction**- This section will include an introduction to the City and its history, the legal basis and organization of the Master Plan.
2. **Community Profile**- This section will include a brief description of the City and its people, existing land uses, and natural features.
3. **Goals and Objectives** - This section will include review of the needs demonstrated by the community during the public input process with City Staff. Goals and objectives for the future of parks, recreation, open space, and trails, will then be determined for inclusion in the plan for the next five years.
4. **Action Program** - This section will identify goals and objectives for land use. It will also include the zoning plan and will detail means for implementation.
5. **Update to the Hudson Plan** - This section will include the long term vision for the community through mapping of future land uses, the downtown plan and city assets.

To support the Master Plan Update recommendations, a public input strategy will be crafted, including development of a community questionnaire (or other engagement method TBD) to identify community needs and issues to address in the Master Plan Update.

3. Meetings

The following meetings are included as part of this scope of work:

- Three (3) working meetings with City Staff.
- One (1) community meeting or open house with the general public to obtain citizen input

4. Deliverables

The following final deliverables will be provided upon completion of the project:

- One electronic version of the final report in word and PDF format.
- Three (3) printed and bound copies of the draft report (for public review and comment)
- Three (3) printed and bound copies of the final report (additional printed copies available for a fee)

5. Professional Fees + Anticipated Schedule

The work included in the scope of work shall be completed at a lump sum value of **\$9,500**

The anticipated schedule, subject to approval of this scope of work, is intended to follow the general timeframe:

- **April 2024**
Submit proposal for City acceptance, mobilize team + resources.
- **May 2024**
Proposal acceptance and notice to proceed, mobilize team + resources.
- **June 2024 - September 2024**
Gather public input, generate maps, conduct inventory and develop a draft plan.
- **October 2024**
Draft plan available for 30-day review.
- **November - December 2024**
Revisions to draft plan (if necessary). Notice of public hearing and public hearing.
- **January 2025**
Notice for resolution, meeting for adoption of the plan by City Council, resolution. Distribution of Master Plan Update to necessary entities.

6. Reimbursable Expenses

Reimbursable project expenses or travel expenses will be billed as accrued, at a rate of 1.1 times the actual and necessary amount incurred. Reimbursable expenses are in addition to those professional fees outlined above. At Owner's request, backup invoices will be provided. The reimbursable project expenses may include, but are not limited to:

- Shipping, postage, messenger or courier charges
- Out of town transportation costs, meals and accommodation
- Project and research supplies, material samples (with prior Owner approval)
- Project specific insurance
- Any printing and reproduction, photography and photographic prints beyond what is described in this proposal.

7. Miscellaneous Provisions

"Additional Services" shall refer to any Work not described under the Scope of Services. Any services or expenses in connection with changes made at the Owner's request which are inconsistent with prior approvals by the Owner shall be deemed "Additional Services." In the event the project schedule is delayed, through no fault of Lisa DuRussel Landscape Architect PLLC, Lisa DuRussel Landscape Architect PLLC reserves the right to bill additional work at the prevailing hourly rates of the firm. Professional renderings, presentation models, illustrative booklets, or maintenance and operations manuals not described under the Scope of Services may be commissioned but are not included as part of this proposal.

8. Acceptance of Proposal

By signing below, Parties agree to terms of Agreement within this Proposal



Signature
Accepted for the City of Hudson, MI

Signature
Accepted for Lisa DuRussel Landscape Architect PLLC

Name
Title
Date

Name Lisa DuRussel
Title Founding Principal + Design Director
Date April 29, 2024

KEY RESUMES



LISA DURUSSEL RLA, LEED AP, ASLA

DESIGN DIRECTOR + LANDSCAPE ARCHITECT / LISA DURUSSEL LANDSCAPE ARCHITECT PLLC / TIPTON, MI
ASSISTANT PROFESSOR OF PRACTICE / THE UNIVERSITY OF MICHIGAN
SCHOOL FOR ENVIRONMENT + SUSTAINABILITY, ANN ARBOR MI

Licensed Landscape Architect:

Illinois #157.1307 -

Florida #LA6667309

Michigan #3901001814

LEED Accredited Professional, CLARB Certified

Raised in a family of farmers in rural Michigan, Lisa DuRussel, RLA, LEED AP, ASLA has a unique background as an educator, landscape architect, urban ecologist, builder and design activist. Her nearly 20 years of experience has resulted in a progressive landscape design portfolio of professional work, creative inquiry into ecology + design, a flexibility in teaching interests and enthusiasm for transdisciplinary collaboration within the academy and the profession. Her desire to teach was born from an interest to create a stronger connection between theory and practice - - - and to expand creative practice by deepening design inquiry through application of research into the built environment. She currently serves as an Assistant Professor of Practice at the University of Michigan School for Environment and Sustainability (SEAS) and leads her own practice, Lisa DuRussel Landscape Architect PLLC.

Lisa has led the design and implementation of award-winning projects that innovate on ecological design and public engagement as a project leader at established design firms: West 8 New York, Future Green Studio Brooklyn, MNLA New York, and Hoerr Schaudt Landscape Architects Chicago. She was the team leader for NYC's \$200M Governors Island Park and Hills Project, the recipient of numerous awards and has been exhibited by the Beverly Willis Foundation "Built by Women" Exhibition. Her own collaborative practice, Lisa DuRussel Landscape Architect PLLC continues to innovate on ecology, design and community. In 2021 after working with various community partners in Detroit, she created the "Field Catalyst Program" which partners students with nonprofits and communities to use landscape as a lens to amplify thoughtful public engagement with collaborative action and impact. In addition to teaching graduate level courses on design, design thinking and public engagement at the University of Michigan, Lisa collaborates with firms OSD Outside on design implementation of an Arts Campus in downtown Detroit, with Unknown Studio on green infrastructure and urban afforestation initiatives in Baltimore and with Horizon Geospatial on geodesign-based community engagement workshops around the country.

She is currently the VP of Education for the Michigan Chapter of ASLA and has previously held board positions with the New York City Chapter ASLA and was their chapter's Public Awareness Representative with National ASLA. Lisa also serves on the executive committee of A2RU (The Alliance for the Arts in Research Universities), a partnership of colleges and universities that builds community and drives transformative culture change for the arts and arts integration in higher education. She supports the University of Michigan's Office of Academic Innovation as a continued Public Engagement Mentor Fellow. Lisa supports her rural hometown of Manchester, Michigan as a Parks Commissioner.

Her work has been published for the Landscape Research Record, The Journal of Digital Landscape Architecture, the Landscape Architecture Foundation, and in Landscape Architecture Magazine, World Landscape Architecture, and Metropolis POV. Lisa received her Bachelors of Science in Environmental Policy and her Masters in Landscape Architecture from the University of Michigan.

Contact: LISA DURUSSEL RLA, LEED AP, ASLA

1104 Breyman Hwy, Tipton MI 49287

lduruss@umich.edu / @LisaDuRussel / she-her

PROFESSIONAL EXPERIENCE

2018 - Present

Design Director + Landscape Architect / Lisa DuRussel Landscape Architect PLLC dba SITE SCIENCE
Detroit, MI / Tipton, MI

Clients:

OSD Outside (New York)	West 8 (New York)
Unknown Studio (Baltimore)	Earthscape (Tokyo)
Horizon GeoSpatial (State College)	SWA Group (Sacramento)
City of Morenci, MI	Village of Manchester, MI

2015 - 2017

Technical Director + Project Leader / West 8 New York urban design + landscape architecture
New York, NY

2015

Associate / Future Green Studio
Brooklyn, NY

2011 - 2014

Senior Landscape Architect and Project Manager / Mathews Nielsen Landscape Architects
New York, NY

2006 - 2010

Associate / Hoerr Schaudt Landscape Architects, Inc.
Chicago, IL

2005 - 2006

Design Intern / The Johnson-Hill Land Ethics Studio
Ann Arbor, MI

2004 - 2005

Energy Research Assistant / Washtenaw County Department of Facilities Management
Ann Arbor, MI

2003

Environmental Education Coordinator / City of Ann Arbor Department of Environment
Ann Arbor, MI

2001 - 2003

Solid Waste Program Assistant / Washtenaw County Department of Environment & Infrastructure
Ann Arbor, MI

1994 - 2001

Farm Assistant and Implement Operator / DuRussel Potato Farms, Inc.
Manchester, MI

COMMUNITY PARTNERS

The Field Catalyst Program aims to partner students with community organizations/non-profits to support community initiatives. Program Partners include:

- Bailey Park Neighborhood Development Corporation / Detroit, MI
- Vacant Land Detroit LLC / Detroit, MI
- MDH Community Garden / Detroit, MI
- Belvidere Block Club / What About Us, LLC / Detroit, MI
- Keep Growing Detroit / Detroit, MI
- Black Farmer Fund / Detroit, MI
- Paw Paw Park LLC / Detroit, MI
- Brilliant Detroit / Detroit, MI
- Sidewalk Detroit LLC / Detroit, MI
- Detroit Future City / Detroit, MI

EDUCATION

2003 - 2006

University of Michigan - Ann Arbor
MLA - Landscape Architecture

1998 - 2002

University of Michigan - Ann Arbor
BS - Environmental Policy

ACADEMIC EXPERIENCE

2020 - PRESENT

The University of Michigan School for Environment + Sustainability (SEAS) - Ann Arbor, MI
Assistant Professor of Practice in Landscape Architecture

Courses taught: EAS 501 Advanced Design Visualization + Communication (3x)
(Graduate) EAS 677 Engagement for Impact (3x)
EAS 691 Planting Design + Implementation (2x)
EAS 787 Metropolitan Dynamics Design Studio (3x)
EAS 701 Master's Capstone Project Advising (4x)

2017 - 2020

The Pennsylvania State University - State College, PA
Assistant Teaching Professor in Landscape Architecture and Practitioner in Residence

Courses taught: LArch 211/515 Design Studio & Theory I / Site Design (2x)
(Graduate + UG) LArch 241 Ecology & Plants I (2x)
LArch 215/525 Design Studio & Theory II / Masterplanning (3x)
LArch 233 Landscape Materials & Methods (1x)
LArch 335 Landscape Planting Implementation (1x)
LArch 414 Option Studio - Baltimore Climate Change (1x)
LArch 424 Urban Ecology & Ecological Prototyping Seminar (1x)
LArch 497 Geodesign & Community Engagement Seminar (1x)

2017

The New York Botanical Garden - Bronx, NY
Lecturer in the Landscape Design Certificate Program

Courses taught: Portfolio, Presentation + Visualization Skills Studio (1x)

INVITED CRITIC / LECTURER

The Pennsylvania State University

2022 Design Studio & Theory II (Prof A. Spangler)
2021 Design Studio & Theory II (Prof A. Spangler)
2021 Landscape Materials + Methods (Prof M. Miller)
2020 Design Studio & Theory II (Prof A. Spangler)
2019 Design Studio & Theory I (Prof M. Hansen)
2018 Professional Practice (Prof D. Marriott)
2017 Climate Change Studio (Prof S. Mainzer)
2016 Professional Practice (Prof J. Birkeland)

Cornell University

2022 Urban Design Studio (Prof. J. Birkeland)
2021 Urban Design Studio (Prof J. Birkeland)
2020 Summer Design Studio (Prof J. Birkeland)

University of Texas-Austin

2020 Urban Futures Studio (Prof M. Hansen)

The Ohio State University

2018 Urban Agriculture Studio (Prof H. Steiner)

The University of Michigan

2022 Master's Project Theme Course (Prof S. Schueller)
2022 Site Design Studio (Prof A. Bush)
2021 Urban Design Seminar (Prof M. Alacaron)
2021 Architecture Seminar (Prof M. De Leon)
2019 Site Planning Studio (Prof S. Jones)

**ADVISORY
BOARDS,
EXECUTIVE
COMMITTEES +
SERVICE
ACTIVITIES**

Michigan ASLA VP of Education, Executive Committee Member / 2022 - Present
A2RU (Arts Alliance in Research Universities) Executive Committee Member / 2022 - Present
City of Southfield MI, Community Advisory Board, Sustainability Advisor / 2022 - Present
MDH Open Space Committee Member, Detroit MI / 2021 - Present
Village of Manchester MI, Parks Commissioner / 2021 - Present
Ecological Landscape Alliance Professional Member / 2021 - Present
Office of Academic Innovation Public Engagement Fellow, University of Michigan / 2021 - Present
Ecology + Design Center Founding Committee Member, Penn State University / 2017-Present
UN World Forest Program, Conference Convener / 2021
ULI Student Mentor / 2021
Landscape Architecture Foundation Research Fellow / 2018
Department Landscape Architecture Student Society Adviser, Penn State University / 2018-2019
Department Facilities, Digital & Physical Shop Committee, Penn State University / 2017-2018
Awards & Scholarships Committee, Penn State University / 2018-2020
Department LABASH Committee Co-Chair, Penn State University / 2017
NYC Chapter American Society of Landscape Architects (ASLA) Board Member / 2014-2016
American Society of Landscape Architects (ASLA) National Public Awareness Committee / 2013-2016

**ORGANIZING
COMMITTEES**

Great Lakes Climate Action Seminar, Virtual - Feb 2023 (In Planning)
LABash Student Landscape Architecture Conference, In Person - Feb 2019, Penn State University
E+D / Ecology + Design Symposium, In Person - November 2018, Penn State University

**RESEARCH
FUNDING**

Engage Detroit Workshop, 2022 - University of Michigan, Provost's Office of Engaged Learning (\$15,000)
GreenPrint Detroit, 2022 - University of Michigan, Office of Academic Innovation (\$2,000)
Musser Gap to Valleylands Project, 2018-2020 - Penn State Office of the President (\$61,000)
Landscape Perseverance: Mapping and Monitoring Designed Meadows, 2019 - Penn State E+D Mini-Grant (\$14,000)
Landscape Architecture Foundation, 2018 Case Study Investigation Series Research Fellow , 2018 (\$7,000)

EXHIBITIONS

2018 The Schreyer Honors Institute "*Improv Pedagogy*"
2016 The Gowanus Canal Conservancy "*Tides of October*"
2015 NARS Foundation "*Nostalgia is a . . .*"
2014 Beverly Willis Architecture Foundation "*BUILT BY WOMEN*"
2010 Chicago History Museum "*Burnham 2.0*"

**LECTURES +
PRESENTATIONS**

2023

A Brilliant Disguise: Engineering, Ecology and Experience in Resilient Planting Design / Michigan Wildflower Association (Lansing, MI)

Bridging the (Eco-Literacy) Gap: Using Public Engagement to Explore, Learn and Act / Council of Educators in Landscape Architecture Conference (San Antonio, TX)

Trial by Fire: Testing the 5 Models of Knowledge Generation Between Practice and Academia (Panel with Jonah Susskind + Alison Ecker, SWA Group, Greg Kochanowski, GGA + University of Southern California, and Nicholas Pevzner, University of Pennsylvania) / Council of Educators in Landscape Architecture Conference (San Antonio, TX)

Analog Antidotes to Derivative Digital Doldrums (Panel with Matt McMahon, Snohetta and Terrie Brightman, Merrit Chase) / Council of Educators in Landscape Architecture Conference (San Antonio, TX)

2022

Engagement + Practice / Future Green Studio Presentation (Brooklyn, NY)

Greenprint: Building Authentic Public Engagement Strategies / Council of Educators in Landscape Architecture Conference (Albuquerque, NM)

2021

The Tools of Engagement / Council of Educators in Landscape Architecture Conference (Virtual)

The Tools of Engagement / MUSE Conference (Virtual)

2020

Using Geodesign to Prioritize Community Values / Conference of Digital Landscape Architecture (Virtual)

Using Geodesign to Prioritize Community Values / Council of Educators in Landscape Architecture Conference (Virtual)

Tough Clients / Complex Sites: Using Geodesign to Prioritize Community Values, ESRI Geodesign Summit (Redlands, CA)

Tough Clients / Complex Sites: Using Geodesign to Prioritize Community Values, IGC Summit (Redlands, CA)

2019

Geodesign in Real-Time Community Engagement / ECO-CITIES Conference (Vancouver, BC)

Geodesign in Real-Time Community Engagement / Engagement Scholarship Consortium (Denver, CO)

Embracing the Post-Digital: Using Geodesign in Real-Time Community Engagement / DLA Conference (Accepted)

Tough Clients / Complex Sites: Using Geodesign to Prioritize Community Values / ESRI Conference (Redlands, CA)

Designed to Flood: Evaluating the Resilience of Waterfront Parks / Council of Educators in Landscape Arch (Sacramento, CA)

The New Nature: Digital Media in Landscape Performance / Council of Educators in Landscape Arch (Sacramento, CA)

2018

A Brilliant Disguise: Engineering, Ecology and Experience in Resilient Design / PA-DE ASLA Annual Conference (Cranberry, PA)

A Brilliant Disguise: Landscape as Infrastructure / Council of Educators in Landscape Arch (Blacksburg, VA)

The New Nature: Outdoors in a Digital World, DLA International Conference

2017

Public Awareness through Sketch Walks / ASLA Public Awareness Summit (Savannah, GA)

**PEER-REVIEWED
JOURNAL ARTICLES**

DuRussel, L. Bridging the (Eco-Literacy) Gap: Using Public Engagement to Explore, Learn and Act 2022. Landscape Research Record XII (In Progress)

DuRussel, L., Meehan, D. 2021. The Tools of Engagement: A Hybrid Community Conversation Strategy to Build Public Trust. Landscape Research Record X.

Meehan, D. and **DuRussel, L.,** 2020. Under The Eye: Using an Ecosystem of Digital Tools to Analyze and Solve Land Use Planning Issues. Journal of Digital Landscape Architecture.

DuRussel, L., and A. Singh. 2019. Landscape Performance Case Study Investigation: Hunters Point South Park, Queens NY . Landscape Architecture Foundation.

DuRussel, L., and A. Singh. 2019. Landscape Performance Case Study Investigation: West Point Foundry Preserve, Cold Spring NY. Landscape Architecture Foundation.

DuRussel, L., and A. Singh. 2019. The New Nature: Outdoors in a Digital World. Landscape Architecture Foundation

REPORTS

Cole, C. A., L. **DuRussel, L.** Goldberg, T. Gould, D. Meehan, N. S. Parkhill, and E. Pennypacker. 2020. Musser Gap to Valleylands (MG2V): A Report on Potentials for Site Management. Penn State Department of Landscape Architecture, Penn State University, University Park, PA. 96 pp.

DuRussel, L., C. A. Cole, D. Meehan, S. Rothman, E. Blankenhorn, B. Brucker, B. Chronister, T. Gould, P. Neder, Z. Roane-Hopkins, O. Shotyk, L. Staley, S. Sweeny, J. Tiernan, and J. Wertheim. 2019. MG2V – Musser Gap to Valleylands. Part 2. A report on the evolution of design ideas for a tract of Penn State property. Penn State Department of Landscape Architecture, Penn State University, University Park, PA. 80 pp.

Schaudt, P.L., **DuRussel, L.** Birnbaum, C. 2010. The Dignity of Restraint: A Historic Landscape Framework Plan for the University of North Carolina at Chapel Hill. 180pp.

Schaudt, P.L., **DuRussel, L.** Dirr, M. 2010. UNC Campus Tree Walk. 30pp.

Dayrell, E., **DuRussel, L.** Hollstein, L., Siebert, S., and Smith, L. 2006. Across Grandview Parkway: Reconnecting the Heart of Traverse City to It's Bay. University of Michigan Master's Capstone Project.

**BLOGS +
BULLETINS**

DuRussel, L. 2021. Convener's Notes, UN World Forum on Urban Forests. UN Forest Programme.

DuRussel, L. 2014. Urban Paddling. Metropolis Magazine POV.

DuRussel, L. 2014. Vectors of Change in Nature. Metropolis Magazine POV.

DuRussel, L. 2014. Living in a Digital World. Metropolis Magazine POV.

DuRussel, L. 2013. Outdoors in the Digital World. Metropolis Magazine POV.

DuRussel, L. 2013. It's just Dirt, isn't it? Metropolis Magazine POV.

DuRussel, L. 2013. From Field to Park. Metropolis Magazine POV.

DuRussel, L. 2013. Dumpster Diving. Metropolis Magazine POV.

DuRussel, L. 2013. What Lies Beneath. Metropolis Magazine POV.

DuRussel, L. 2013. Tree Tag. . . You're It! Metropolis Magazine POV.

DuRussel, L. 2013. Colors only Dogs can See. Metropolis Magazine POV.

Brightman, T. and **DuRussel, L.** 2013. An Introduction to Metropolis Magazine's Green Team. Metropolis Magazine POV.

**PROFESSIONAL
AWARDS**

2021

Governors Island Hills (with West 8): Urban Land Use Institute Award of Excellence

2020

Hunter's Point South Case Study Investigation (with SWA Group, LAF): Environmental Design Research Association (EDRA), Honor Award

Roberto Clemente State Park (with MNLA NY):

ASLA-NY Chapter Merit Award in General Design
The Waterfront Center Honor Award

2018

New York Botanical Garden Edible Academy (with MNLA NY):

ENR New York, Best Green Project
Society of American Registered Architects, National Design Award of Honor

2017

Governors Island Hills (with West 8 NY):

Architizer A+ Awards Jury Winner in the Public Park Category
MAsterworks Award for Best Urban Landscape
ASLA-NY Chapter Honor Award in General Design
ULI New York Excellence in Civic Space Development
Honorable Mention Architect's Newspaper Best of Design Awards

2016

Governors Island Hills (with West 8 NY):

New York Design Awards, Gold Award in Landscape Design

Spring Street Park (with MNLA):

NYC Public Design Commission Award for Excellence in Design

2015

Governors Island Park & Public Space, Phase 1 (with MNLA):

ASLA-NY Design Merit Award

2014

Governors Island Park & Public Space, Phase 1 (with MNLA):

Built by Women NYC, Beverly Willis Architecture Foundation

New York Botanical Garden Edible Academy (with MNLA):

NYC Public Design Commission Award for Excellence in Design

Hudson Square Streetscape Improvement Plan (with MNLA):

ASLA-NY Design Merit Award for Collaborative Design

2012

Governors Island Park & Public Space, Phase 1 (with MNLA):

ASLA Professional Honor Award in Analysis and Planning

Construction of Governors Island Park & Public Space, Phase 1 (with MNLA):

NYC Public Design Commission Award for Excellence in Design

2011

Dignity of Restraint: A Historic Landscape Preservation Study for UNC, Chapel Hill (with HoerrSchaudt):

ASLA Professional Honor Award in Analysis and Planning

2009

Dignity of Restraint: A Historic Landscape Preservation Study for UNC, Chapel Hill (with HoerrSchaudt):

SCUP Excellence in Planning Honor Award

PROFESSIONAL EXPERIENCE

As landscape architects, we have a large role to play in the future of our built and unbuilt world. Specifically, we must challenge ourselves and others to creatively address the ecological challenges of the 21st century through innovation in design, protection, management, restoration, and reclamation of our Earth's cherished resources. My work as a practitioner draws on this challenge where I've spent the last 20 years in leadership positions merging ecology and contemporary design with West 8 urban design + landscape architecture, Future Green Studio, MNLA New York, and Hoerr Schaudt Landscape Architects Chicago.

In 2017, I began Lisa DuRussel Landscape Architect PLLC /dba Site Science, a design studio focused on design consulting, public engagement and simply supporting communities in need. Licensed in the State of Illinois since 2010, Florida since 2016, and Michigan since 2020, I bring innovative ecological design thinking into projects focused on urban revitalization, waterfront resiliency, and simply creating great, green spaces for people to enjoy and steward.

I have had the pleasure of working with inspired colleagues on award-winning projects including the **Michigan Avenue Streetscape Project** (HoerrSchaudt Landscape Architects, ASLA National Landmark Award 2016), the **Governors Island Park and Public Space Project** (West 8 New York and Mathews Nielsen Landscape Architects, ASLA National Honor Award, 2012), and the **UNC Historic Landscape Framework Plan** (HoerrSchaudt Landscape Architects, ASLA National Honor Award, 2011).

Professional projects provided herein include:

- 1 MORENCI MI 5-YEAR PARKS + REC PLANNING
- 2 GOVERNORS ISLAND PHASE 1 PLANNING + IMPLEMENTATION (with West 8/MNLA)
- 3 GOVERNORS ISLAND 1 PLANNING + IMPLEMENTATION (with West 8/MNLA)
- 4 HUDSON SQUARE STREETScape PLANNING PROJECT (with MNLA)
- 5 HISTORIC LANDSCAPE FRAMEWORK PLAN (with HoerrSchaudt)
- 6 NORTH SHORE OPEN SPACE PARK VISION PLAN (with West 8)
- 7 MUSSER GAP MASTER PLAN + FEASIBILITY STUDY

Additional projects available upon request



Governors Island Park & Public Space: The Hills New York, NY / Built 2016

\$70M Construction Budget for Landscape. Technical director for 14-acre urban park. Project leader for construction administration + observation. Project designer for planting and soils design. Ecological aspects include: soil bioengineering strategies for soil stabilization, materials re-use, innovation in raising finish grade above FEMA 100-year storm levels.

Governors Island Park & Public Space: Park New York, NY / Built 2013

\$50M Construction Budget for Landscape. Project leader for plant procurement + plant selection for 25-acre urban park. Project designer for planting and soils design. Ecological aspects include: urban afforestation, innovations in bareroot planting, innovation in drainage design.

Drexel Square Philadelphia, PA / Built 2018

\$15M Construction Budget for Landscape. Technical director and project leader for schematic design through construction documentation for a 1.3 acre on-structure plaza. Ecological aspects include: innovations for building on structure.

Spring Street Park New York, NY / Built 2018

\$10M Construction Budget for Landscape. Project manager for schematic design, design development, maintenance + operations and public outreach for a 1/2 acre public plaza, renovated through a private-public partnership between the Hudson Square Connection (BID) and New York City DPR. Ecological aspects include: permeable pavements in the public realm, materials re-use and existing tree preservation.

Sustainable Streetscape Implementation Project New York, NY / Built 2016 - 2018

Project manager for tree placement determination and construction oversight for 180-count street tree planting in the Hudson Square neighborhood. Includes installation of sustainable streetscapes - structural soil, permeable pavements and tree planting - through a private-public partnership between the Hudson Square Connection (BID) and New York City DPR.

Roberto Clemente State Park Intertidal Zone Restoration Bronx, NY / Built 2018

\$50M Construction Budget for Landscape. Project manager for schematic design through construction documentation for 13,000sf intertidal zone restoration and interpretive park. Ecological aspects include: collection of stormwater for filtration in an upland freshwater wetland funnelled to intertidal zone, innovative design of intertidal zone to include function and maintenance.

New York Botanical Garden Edible Academy Bronx, NY / Built 2017

Project manager for schematic design through construction documentation for planting for new education building and greenhouse. Ecological aspects include: actions to achieve LEED Gold designation including materials selection, minimal water usage and horticultural programming.

Empire Stores Brooklyn, NY / Built 2017

Project manager for construction documentation of 5000-sf public terrace.

MET Breuer Sunken Courtyard New York, NY / Built 2016

Project manager for schematic design through construction observation for courtyard art installation project in coordination with Vogt Landscape Architects.

Bond Street Courtyard New York, NY / Built 2016

Project manager for schematic design and design development for 800-sf 'relic' garden in the SoHo neighborhood of Manhattan. Innovations include materials re-use, native planting and minimal water usage.

Fleet Site Long Island City, NY / Built 2016

Project manager for schematic design, design development, construction documentation and construction observation for developer led 6-level outdoor amenities terraces.

Miami Beach Convention Center Renovation + Streetscape Project Miami Beach, FL / Built 2017

\$515M Construction Budget for Landscape. + Architecture. Project leader for construction observation 5-acre streetscape and park.

Miami Beach Pride Park Miami Beach, FL / Built 2018

\$8M Construction Budget for Landscape. Project leader for design of 6-acre parking lot turned park designed in coordination with Design Miami.

North Shore Open Space Park Miami Beach, FL

Community engagement lead, schematic design lead for 30-acre park.

Good Shepherd Arts Campus Detroit, MI / In Construction

\$5M Construction Budget for Landscape. Project leader for construction administration + observation for 2-acre urban arts campus, sculpture park with Library Street Collective

Parkview Cultural District Detroit, MI / Built 2022

\$500k Construction Budget for Landscape. Project leader for construction administration + observation for urban realm improvements in Detroit's East Village neighborhood.

Morenci Parks + Recreation 5-Year Plan Morenci, MI / In Construction

\$100K Construction Budget for Landscape. Project leader + designer for 1-acre rural recreation park.

Chi-Bro Park Manchester, MI / In Construction

\$300k Construction Budget for Landscape. Conceptual designer for 1-acre rural recreation park + trail system.

River Raisin Park Manchester, MI / Built 2016

\$500k Construction Budget for Landscape. Conceptual designer for 1-acre waterfront park.

World Food Prize Hall of Laureates Des Moines, IA / Built 2012

\$20M Construction Budget for Landscape. Project manager for schematic design, design development, construction documentation for 5-acre LEED Platinum garden design of the historic Des Moines library.

Des Moines Botanical & Environmental Center Des Moines, IA / Built 2011

Project designer for master plan of 15-acre urban botanical garden adjacent to the Des Moines River.

Michigan Avenue Streetscape Project Chicago, IL / Built 2008, 2009

Project designer for 4-season planting design installation in Michigan Avenue medians.

Pritzker Park Chicago, IL / Built 2009

Project designer for schematic design, design development, construction documentation for 1-acre urban park within the Chicago loop.

Kentucky Owl Park Bardstown, KY / In Construction

\$5M Landscape Budget. Technical consultant and Project Coordinator for 500-acre quarry reclamation project, with Earthscape Tokyo.

Port Covington Baltimore, MD / In Construction

Design and mitigation strategies for waterfront projects including conservation planting, urban afforestation.

Symphony Woods Stream Restoration Columbia, MD / Built 2021, 2022

Project designer for 1,500sf streambank restoration planting at Merriwether Post Pavillion. Ongoing.

University of North Carolina Historic Landscape Preservation Plan Chapel Hill, NC

Project manager for master plan involving conceptual design, archival research, plant and soils assessments, narratives.



GOVERNORS ISLAND PHASE 1 PLANNING + IMPLEMENTATION

MANHATTAN, NY

- 1 LEAD FIRM**
WEST 8
NEW YORK, NY
- 2 SIZE**
25 ACRES
- 3 YEAR OF COMPLETION**
2013
- 4 BUDGET**
\$70 MILLION
- 5 CLIENT**
THE TRUST FOR GOVERNORS ISLAND
- 6 LINK**
[HTTPS://GOVISLAND.COM/THE-PARK](https://govisland.com/the-park)

Initiated by a competition in 2007, the redesign of the Governors Island resulted in a master plan to create verdant oasis for New York City. The design proposes a dramatic transformation of this once-abandoned island and accentuates the qualities of this unique place, transforming Governors Island into both a destination and landmark. An 8-minute ferry ride from lower Manhattan, Governors Island Park & Public Space is built on the core principle of "transformation through topography" - raising the finish grade of the island to create a unique, contemporary and resilient landscape intended to be a 100-year park. Phase One of the 25-acre park includes landscape interventions that build on the Island's rich history as a former military base. As senior landscape architect, Lisa was responsible for the thematic planting design of Hammock Grove, it's plant palette and plant sourcing. Working alongside soil scientist's Pine and Swallow of Boston, Lisa led the horticultural soils design for the park, developing 8 distinct engineered soil mixes specific to the design's planting strategies.

Lisa participated in the masterplanning and design initiatives developed from the 2006 international design competition winning entry. Phase 1 of Governors Island has created 30 acres of new park and public spaces - including over 1,400 new trees.

Lisa continues to be involved in the evaluation and monitoring of plant material growth and health.





MORENCI PARKS + RECREATION FIVE YEAR PLAN

MORENCI, MICHIGAN

LEAD FIRM

LISA DURUSSEL LANDSCAPE ARCHITECT PLLC

SIZE

CITY SCALE, THREE PARKS

STATUS

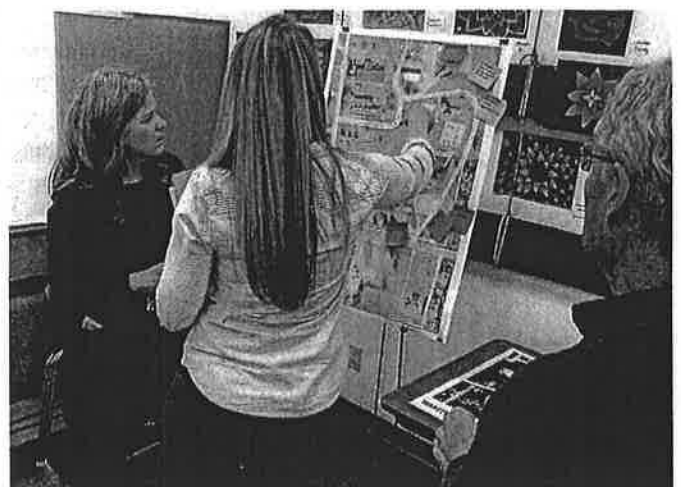
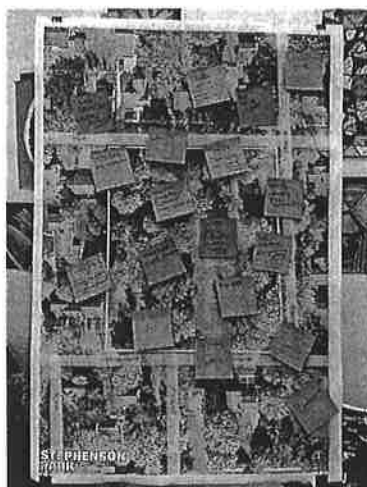
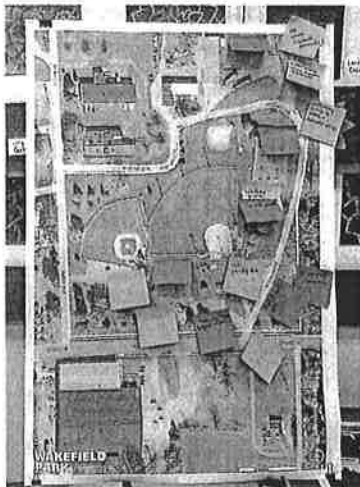
IN PROGRESS

CLIENT

THE CITY OF MORENCI, MI

PROJECT STATEMENT

As part of their 5-year Parks and Recreation Plan update, the City of Morenci solicited Lisa DuRussel Landscape Architect PLLC to complete the effort. Components of the plan include a recreation inventory and developing goals + objectives for the next 5-years for the City's three designated parks: Stephenson, Riverside and Wakefield. Public engagement is also a component of the process. Lisa led the development of an online survey and community engagement meeting to collect public input from stakeholders as a way to set goals, assess community conditions and needs, and to identify potential projects which can become the subject of future grant applications.





GOVERNORS ISLAND PHASE 2 PLANNING + IMPLEMENTATION

MANHATTAN, NY

- 1 LEAD FIRM**
WEST 8
NEW YORK, NY
- 2 SIZE**
14 ACRES
- 3 YEAR OF COMPLETION**
2016
- 4 BUDGET**
\$70 MILLION
- 5 CLIENT**
THE TRUST FOR GOVERNORS ISLAND
- 6 LINK**
[HTTPS://NY.CURBED.COM/2016/7/19/12212890/GOVERNORS-ISLAND-HILLS-ENGINEERING-WEST-8](https://ny.curbed.com/2016/7/19/12212890/governors-island-hills-engineering-west-8)

The second phase of the Governors Island, the Hills, exemplifies ecology + design and opened to great acclaim in 2016. **The Hills** rise 36 to 80 feet above sea level, offering dramatic views of the New York Harbor and the Statue of Liberty. Built primarily out of construction debris, the planting design borrows from phase one, continuing the oak-hickory forest as it's backbone, but utilizing a palette of native grasses and shrubs chosen for both their experiential qualities and ability to stabilize steep slopes.

The Hills are a hallmark of **contemporary ecological design**: a 21st century hybrid, where landscape is part natural and part man-made. The highly-engineered subsurface geotechnical and soil stabilization measures within the project's earthwork results in a "brilliant disguise" of functionality and protection embedded within the landscape experience. In order to create "Smart Hills," geotechnical settlement monitoring devices were integrated into the topography, further reinforced by soil stabilization measures typically used in highway revetment projects combined with soil bioengineering planting strategies typically used in upland restoration. Additional **resiliency measures** were incorporated into the design: a 18" seatwall to help baffle storm surge, re-use of construction debris as fill for earthwork and re-use of granite seawall to create seating areas and a playful 'scramble' at Outlook Hill.

Lisa was responsible for the soils and planting design on the project and was the implementation lead during construction observation phase.





LEAD FIRM

MNLA

SIZE

1/2 ACRE PARK

STATUS

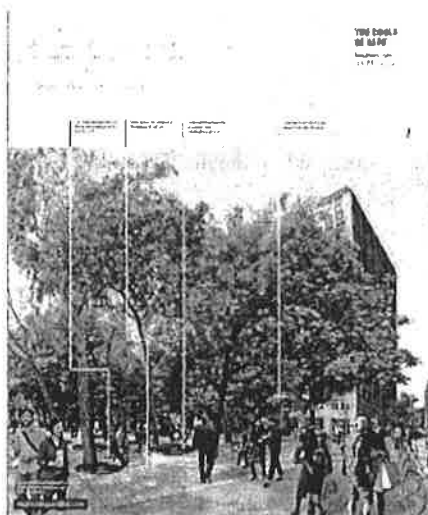
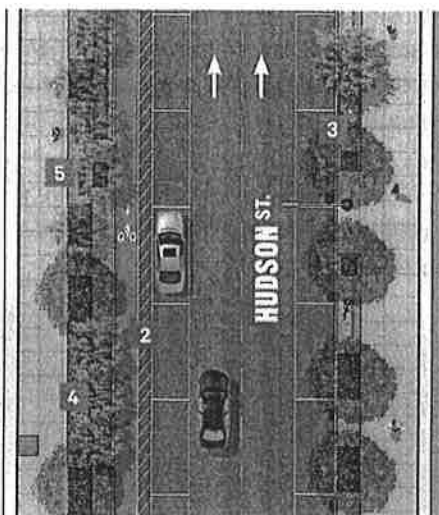
COMPLETED 2018

CLIENT

HUDSON SQUARE BUSINESS IMPROVEMENT DISTRICT

PROJECT STATEMENT

Initiated in 2010, the Hudson Square Streetscape Improvement Project began as a master plan to identify initiatives to add **vibrancy and sustainability** to the Hudson Square neighborhood. Through the planning process, 5 priority projects were identified, two of which have been implemented: the Hudson Square Tree Planting project, a two-year, six-phase tree planting and **green infrastructure** improvement project to plant and/or retrofit 180 trees in the district. The second, Spring Street Park, is the redevelopment of an underutilized .55acre site, owned by the Department of Transportation (DOT) and maintained by the Department of Parks & Recreation (DPR). A complete redesign of the park included adding larger planting areas for tree health, energy-efficient light fixtures, resurfacing with lighter color permeable pavement, adding significantly more seating.





HISTORIC LANDSCAPE FRAMEWORK PLAN

CHAPEL HILL, NORTH CAROLINA

LEAD FIRM

HOERR SCHAUDT LANDSCAPE ARCHITECTS

SIZE

CAMPUS SCALE

STATUS

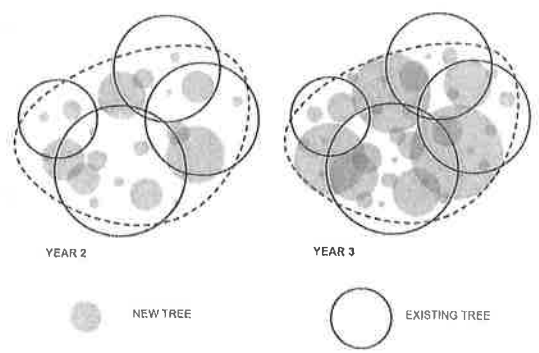
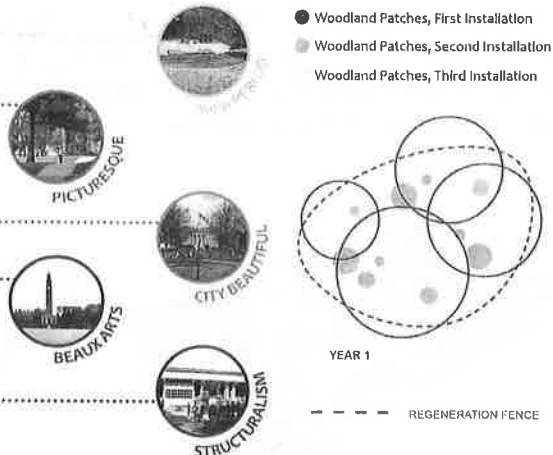
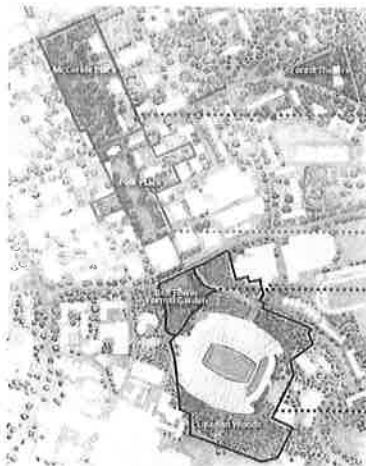
COMPLETE

CLIENT

THE UNIVERSITY OF NORTH CAROLINA AT CHAPEL HILL

PROJECT STATEMENT

This plan, funded through the Getty Foundation's Campus Heritage Grant Program, recognizes UNC's landscape as the overall connective fabric for the campus and recommends ways to preserve its exceptional natural features, many of which are remarkably still extant from the University's first inception in 1795. As the oldest state University in the country, UNC has a rich and proud landscape heritage. The Historic Landscape Framework Plan brings continuity to the campus landscape by focusing on five distinct sites within the University's historic core: McCorkle Place, Polk Place, Morehead-Patterson Formal Garden, Kenan Woods, and the Forest Theatre. Its strategies for each site preserve, rediscover, and reaffirm the historic, scenic, and botanic significance of this landmark campus.





LEAD FIRM
WEST 8

SIZE
30 ACRES

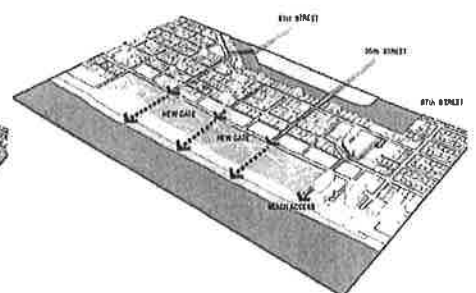
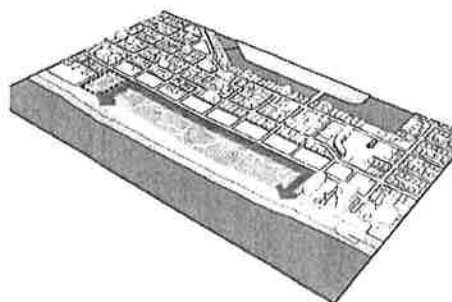
STATUS
DESIGNED, AWAITING
FUNDING

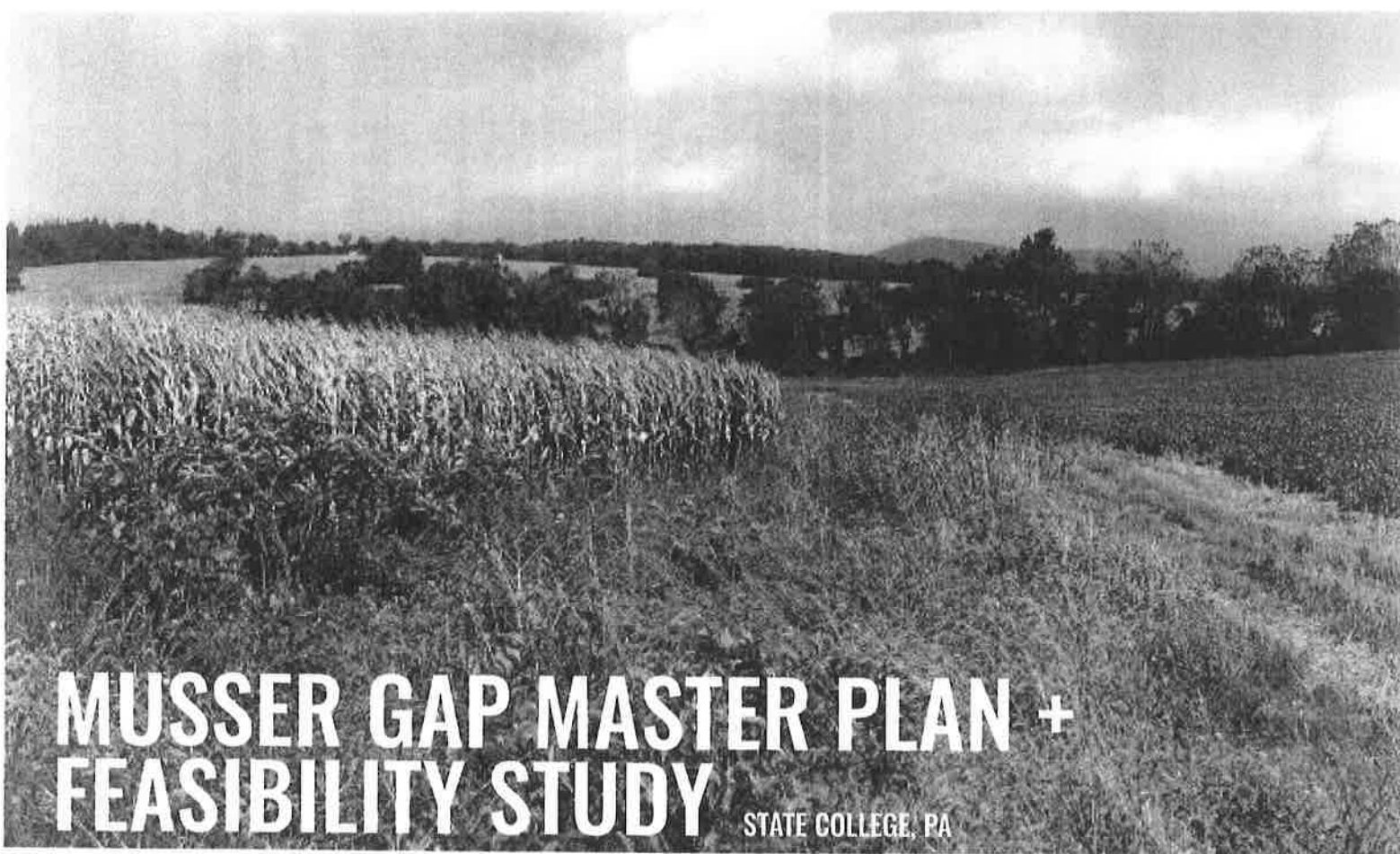
CLIENT
CITY OF MIAMI BEACH

PROJECT STATEMENT

The 30-acre North Shore Open Space Park is the which is the last park on Miami Beach that contains the only remaining coastal tree hammock - the native flora typology that were found on the island prior to development. The design strategy for the park aims to celebrate the spectacular botanic quality that the park has and that is something that has permeated every aspect of the design. Through a series of design charrettes and extensive **community engagement process**, the plan results in a deep, holistic understanding of the park. Through stakeholder input, several key challenges that the plan would address were identified: overgrown plantings, poor sight lines and safety concerns, worn-out facilities, and a lack of programming. with a 'great welcome.' Thus, the design establishes a future framework for the site that will accomplish the following goals: anchor the park into an improved urban framework, **curate and preserve the park's natural coastal condition and ecology**, provide improved circulation and sight lines to aid in safety, and frame the park with a 'great welcome.'

Due to it's location on the Atlantic Ocean, additional resiliency measures have been considered such as increasing the extent of the existing dunescape, expanding and relocating sea grape groves, considering seat walls as additional protection, and even filling dunes with rip-rap as extra armor to wave action and to prevent sand loss on the beaches.





MUSSER GAP MASTER PLAN + FEASIBILITY STUDY

STATE COLLEGE, PA

LEAD FIRM

PENN STATE, LISA DURUSSEL
AS LEAD FACULTY

SIZE

355 ACRES

STATUS

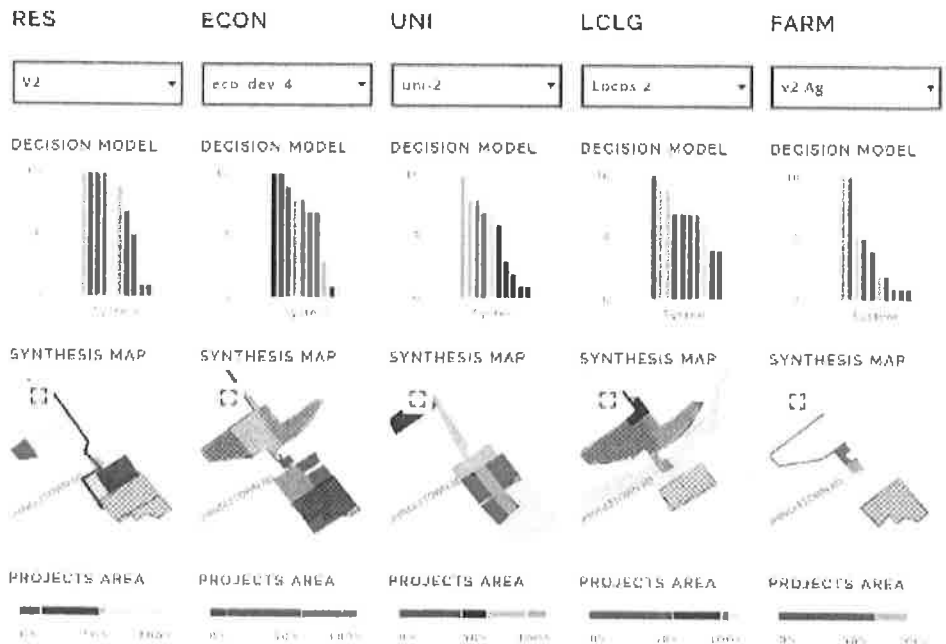
IN CONSTRUCTION

CLIENT

PENN STATE OFFICE OF THE
PRESIDENT


PROJECT STATEMENT

This project involved developing a strategy to engage the local community around alternative futures for a sensitive piece of university owned property. Using a hybrid outreach strategy of analog planning tools such as listening sessions and design thinking charettes augmented with digital geodesign tools to help find consensus, the team was able to report values and priorities alongside prospective management scenarios for the property. Once a direction was chosen, the team studied the feasibility of the option, providing tools for implementation including funding models.





AGENDA ITEM
REVIEW FORM

ITEM: RESOLUTION: Fiscal Year 2024-2025 Budget	SUBMITTED BY: Charles Weir												
ACTION REQUESTED: Approve the Resolution to adopt the 2024-2025 Budget	DEPARTMENT: City Office DATE: May 21, 2024												
SUMMARY: The Resolution to adopt the Fiscal Year 2024-2025 Budget outlines the fact that the operational millage levy for the City of Hudson will be at 11.94 mills (\$11.94 per \$1,000 Taxable Value) to a total levy for the 2024-2025 fiscal year of 11.94 mills (\$11.94 per \$1,000 Taxable Value). It further outlines that 1.0000 additional mill (\$1.00 per \$1,000 Taxable Value) be assessed for Advanced Life Support. It further outlines that the water and sewer rates as of July 1, 2024 as the following: <table data-bbox="245 1226 1138 1444"> <tr> <td>Water Readiness to Serve (RTS):</td> <td>\$21.95 per month</td> </tr> <tr> <td>Sewer Readiness to Serve (RTS):</td> <td>\$10.64 per month</td> </tr> <tr> <td>Water Consumption Per 1,000 Gallons</td> <td>\$ 3.01 per thousand gallons</td> </tr> <tr> <td>Sewer Consumption Per 1,000 Gallons</td> <td>\$ 5.88 per thousand gallons</td> </tr> <tr> <td>Sewer Bond:</td> <td>\$22.45 per month</td> </tr> <tr> <td>Refuse:</td> <td>\$13.76 per month</td> </tr> </table>		Water Readiness to Serve (RTS):	\$21.95 per month	Sewer Readiness to Serve (RTS):	\$10.64 per month	Water Consumption Per 1,000 Gallons	\$ 3.01 per thousand gallons	Sewer Consumption Per 1,000 Gallons	\$ 5.88 per thousand gallons	Sewer Bond:	\$22.45 per month	Refuse:	\$13.76 per month
Water Readiness to Serve (RTS):	\$21.95 per month												
Sewer Readiness to Serve (RTS):	\$10.64 per month												
Water Consumption Per 1,000 Gallons	\$ 3.01 per thousand gallons												
Sewer Consumption Per 1,000 Gallons	\$ 5.88 per thousand gallons												
Sewer Bond:	\$22.45 per month												
Refuse:	\$13.76 per month												
RECOMMENDATION: Approve the Resolution to adopt the 2024-2025 Fiscal Year budget.													
SIGNATURE: 	TITLE: City Manager												

RESOLUTION

WHEREAS, the Hudson City Charter provides that the Hudson City Council shall adopt a budget for the next fiscal year of the City and shall provide for a levy of the amount necessary to be raised by taxes upon real and personal property for municipal purposes, and

WHEREAS, Public Act No. 5, 1992 of the Public Acts of Michigan provides that the City Council must vote separately on that portion of the millage levy that represents an increase over the rolled back operational millage for the City, and

WHEREAS, the City Council held a Public Hearing on the operational millage on May 21, 2024, as required by Act 5 of 1982;

NOW, THEREFORE, BE IT RESOLVED that the proposed 2024 – 2025 fiscal year budget be adopted, and

BE IT FURTHER RESOLVED that the operational millage levy for the City of Hudson will be 11.94 mills (\$11.94 per \$1,000 Taxable Value) to a total levy for the 2023 – 2024 fiscal year of 11.94 mills (\$11.94 per \$1,000 Taxable Value), and

BE IT FURTHER RESOLVED that 1.0000 additional mill (\$1.00 per \$1,000 Taxable Value) be assessed for Advanced Life Support.

BE IT FURTHER RESOLVED that the attached budget worksheet be adopted as the budget for the City of Hudson for Fiscal Year 2024 – 2025.

BE IT FURTHER RESOLVED that the City of Hudson sets water and sewer rates as of July 1, 2024, as the following:

Water Readiness to Serve (RTS):	\$21.95 per month
Sewer Readiness to Serve (RTS):	\$10.64 per month
Water Consumption Per 1,000 Gallons:	\$3.01 per thousand gallons
Sewer Consumption Per 1,000 Gallons:	\$5.88 per thousand gallons
Sewer Bond:	\$22.45 per month
Refuse:	\$13.76 per unit

Motion by _____ supported by _____, and approved by a - roll call vote.

AYES:

ABSENT:

NAYS:

APPROVED: DATE: _____

I, Jeaniene McClellan, Clerk of the City of Hudson, do hereby certify the above is an exact copy of the resolution as it appears in the official minutes of the City of Hudson Council meeting held May 21, 2024 and is on file in my office located at 121 N. Church Street, Hudson, Michigan.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of the City of Hudson on this 21st day of May, 2024.

Jeaniene McClellan, Clerk
City of Hudson, Michigan

Bills to Council
Tuesday, May 21, 2024

Bills to be Approved

Total **\$0.00**

Bills to be Confirmed

STEVENS

\$10,657.00

MONTHLY CONTRACT

Total **\$10,657.00**

CASH SUMMARY BY FUND FOR CITY OF HUDSON
 FROM 05/03/2024 TO 05/16/2024
 FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 05/03/2024	Total Debits	Total Credits	Ending Balance 05/16/2024
101	GENERAL FUND	583,608.13	82,675.32	90,828.28	575,455.17
151	CEMETERY TRUST FUND	0.00	0.00	0.00	0.00
202	MAJOR STREET FUND	266,507.76	23,015.27	12,049.62	277,473.41
203	LOCAL STREET FUND	60,388.38	7,900.12	6,583.81	61,704.69
206	FIRE DEPARTMENT FUND	102,915.63	250.00	838.31	102,327.32
208	RECREATION FUND	992.37	0.00	188.20	804.17
209	CEMETARY FOUNDATION	18,339.07	327.60	2,461.55	16,205.12
210	AMBULANCE	136,843.81	14,781.69	31,191.92	120,433.58
211	COMMUNITY CENTER	35,775.78	4,291.22	2,121.13	37,945.87
213	INCOME TAX FUND	195,615.71	15,106.78	13,379.71	197,342.78
248	DOWNTOWN DEVELOPMENT AUTHORITY	43,170.76	0.00	0.00	43,170.76
250	LOCAL DEVELOPMENT FINANCE AUTHORITY	0.00	0.00	0.00	0.00
270	THOMPSON MUSEUM FUND	23,974.68	0.00	0.00	23,974.68
271	LIBRARY FUND	0.00	0.00	0.00	0.00
272	THOMPSON LIBRARY FUND	0.00	0.00	0.00	0.00
273	MUSEUM FUND	79.81	0.00	0.00	79.81
412	INDUSTRIAL PARK FUND	17,792.55	0.00	1,388.93	16,403.62
444	2021 CAPITAL IMPROVEMENT BOND FUND	115,194.29	0.00	1,180.03	114,014.26
592	WATER AND SEWER FUND	327,279.44	35,272.49	12.99	291,994.85
661	MOTOR VEH AND EQUIP FUND	111,195.23	6,384.88	6,722.69	104,487.66
703	PROPERTY TAX COLLECTION	40.38	0.00	16.76	23.62
704	IMPREST PAYROLL FUND	210.99	194,350.96	188,822.01	5,739.94
809	SIDEWALK FUND	16,810.43	0.00	0.00	16,810.43
	TOTAL - ALL FUNDS	2,056,735.20	384,356.33	431,006.96	2,010,084.57

05/16/2024 08:29 AM
User: MEGAN
DB: Hudson

CHECK REGISTER FOR CITY OF HUDSON
CHECK DATE FROM 05/03/2024 - 05/16/2024

Page: 1/3

Check Date	Bank	Check	Vendor Name	Amount
Bank CNB - CNB- PROPERTY TAXES				
05/06/2024	CNB -	1332	OFFICE OF THE INDIANA ATT GEN	12.60
05/06/2024	CNB -	1333	MICHIGAN DEPARTMENT OF TREASURY	<u>4.16</u>
CNB - TOTALS:				
Total of 2 Checks:				16.76
Less 0 Void Checks:				<u>0.00</u>
Total of 2 Disbursements:				<u>16.76</u>

Check Date	Bank	Check	Vendor Name	Amount
Bank CNB-C CNB--COMBINED ACCOUNT				
05/10/2024	CNB-C	19(E)	FIRST BANKCARD - CITY	1,295.87
05/03/2024	CNB-C	104433	CONSUMERS ENERGY CITY HALL	775.53
05/03/2024	CNB-C	104434	ETNA SUPPLY	3,000.00
05/03/2024	CNB-C	104435	AT&T MOBILITY	99.88
05/03/2024	CNB-C	104436	FRONTIER	138.97
05/03/2024	CNB-C	104437	WORKSPHERE	110.00
05/06/2024	CNB-C	104438	TESSA COLE	200.00
05/06/2024	CNB-C	104439	BRINER OIL CO INC	335.19
05/06/2024	CNB-C	104440	ADRIAN LOCKSMITH	100.00
05/06/2024	CNB-C	104441	CONSUMERS ENERGY	4,055.45
05/06/2024	CNB-C	104442	D & P COMMUNICATIONS INC.	1,304.24
05/06/2024	CNB-C	104443	FAHEY SCHULTZ BURZYCH RHODES PLC	399.00
05/06/2024	CNB-C	104444	NAPOLEON LAWN & LEISURE INC	92.03
05/06/2024	CNB-C	104445	NAPOLEON LAWN & LEISURE INC	255.98
05/06/2024	CNB-C	104446	PEERLESS SUPPLY	55.38
05/06/2024	CNB-C	104447	PEERLESS SUPPLY	465.84
05/06/2024	CNB-C	104448	RJT CONSTRUCTION	3,500.00
05/06/2024	CNB-C	104449	STEVENS DISPOSAL	10,657.00
05/06/2024	CNB-C	104450	WHITE, HOTCHKISS & FALAHEE, PLLC	420.00
05/06/2024	CNB-C	104451	W S DARLEY & CO	425.80
05/07/2024	CNB-C	104452	ED BELLFY	1,000.00
05/08/2024	CNB-C	104453	CITY OF ADRIAN	54.00
05/08/2024	CNB-C	104454	DIAMONDBACK FIREARMS, LLC	50.56
05/08/2024	CNB-C	104455	EAC SUBMISSIONS	121.80
05/08/2024	CNB-C	104456	EAC SUBMISSIONS	82.50
05/08/2024	CNB-C	104457	FIRST BANKCARD	1,048.70
05/08/2024	CNB-C	104458	FIRST BANKCARD	985.75
05/08/2024	CNB-C	104459	FIRST BANKCARD	478.80
05/08/2024	CNB-C	104460	FIRST BANKCARD	685.17
05/08/2024	CNB-C	104461	FIRST BANKCARD	7,965.12
05/08/2024	CNB-C	104462	FORREST AUTO SUPPLY	52.99
05/08/2024	CNB-C	104463	FORREST AUTO SUPPLY	10.97
05/08/2024	CNB-C	104464	LOWES BUSINESS ACCOUNT	649.72
05/08/2024	CNB-C	104465	PRO MED UNIFORM	75.99
05/08/2024	CNB-C	104466	THEE OLD MILL	258.38
05/08/2024	CNB-C	104467	USA BLUE BOOK	508.00
05/08/2024	CNB-C	104468	VIRTUAL ACADEMY	350.00
05/10/2024	CNB-C	104469	BRINER OIL CO INC	614.48
05/10/2024	CNB-C	104470	DAVE BLACK	200.00
05/10/2024	CNB-C	104471	CONSUMERS ENERGY	8,056.23
05/10/2024	CNB-C	104472	VOID	0.00 V
05/10/2024	CNB-C	104473	FRAMES PEST CONTROL	51.18
05/10/2024	CNB-C	104474	PRATTVILLE FERTILIZER & GRAIN INC	290.50
05/10/2024	CNB-C	104475	UNIFIRST CORPORATION	60.18
05/13/2024	CNB-C	104476	MICHIGAN DEPARTMENT OF TREASURY	267.61
05/14/2024	CNB-C	104477	GRAINGER	113.05
05/14/2024	CNB-C	104478	HABITEC SECURITY INC	303.24
05/14/2024	CNB-C	104479	LENAWEE COUNTY TREASURER	9.76
05/14/2024	CNB-C	104480	XCEL HEATING AND COOLING LLC	785.00
05/14/2024	CNB-C	104481	HUDSON AUTO CENTER	55.76
05/14/2024	CNB-C	104482	JEWELL SAND AND GRAVEL LLC	260.00
05/14/2024	CNB-C	104483	JONES & HENRY ENGINEERS LTD	6,033.28
05/14/2024	CNB-C	104484	WRIGHTS PLUMBING & SEWER SERVICE	398.11
05/08/2024	CNB-C	1044000	JULIE LAUGHLIN	200.00 V

CNB-C TOTALS:

Total of 54 Checks:	59,762.99
Less 2 Void Checks:	200.00
Total of 52 Disbursements:	59,562.99

Check Date	Bank	Check	Vendor Name	Amount
Bank Count CNB INCOME TAX				
05/06/2024	Count	24987	MICHIGAN DEPARTMENT OF TREASURY	564.14
05/06/2024	Count	24988	OHIO DIVISION OF UNCLAIMED FUNDS	15.00
05/06/2024	Count	24989	BARRY, NORA	10.00
05/06/2024	Count	24990	BORCK, ERIKA	19.97
05/06/2024	Count	24991	COLE, TRACY	545.00
05/06/2024	Count	24992	DISNEY-GILBERT, KENNETH	10.02
05/06/2024	Count	24993	HALL, MEGHAN	9.98
05/06/2024	Count	24994	HORWATH, LANCE & JAMIE	30.00
05/06/2024	Count	24995	MCCAULLEY, BETHANY	2.78
05/06/2024	Count	24996	SPAULDING, HEATH	9.00
05/06/2024	Count	24997	SPAULDING, ISABEL	10.00
05/06/2024	Count	24998	TANNER, JASON	13.08
05/13/2024	Count	24999	HACKETT, ANDREW & TARA	17.28
05/13/2024	Count	25000	LAH, ANSON	5.00
05/13/2024	Count	25001	LENTZ, JOSEPH & SHELLEY	9.00
05/13/2024	Count	25002	MCCARTY, KARL	382.00
05/13/2024	Count	25003	PALMER, HALEY	5.00
05/13/2024	Count	25004	SHUART, WILLIAM & MORGAN	27.67
05/13/2024	Count	25005	TANNER, BLANE	11.70

COUNT TOTALS:

Total of 19 Checks:	1,696.62
Less 0 Void Checks:	0.00
Total of 19 Disbursements:	1,696.62

REPORT TOTALS:

Total of 75 Checks:	61,476.37
Less 2 Void Checks:	200.00
Total of 73 Disbursements:	61,276.37



Offense Code	Description	Incident Count
1178	CSC 4th Degree -Forcible Contact	1
1303	Agg/Fel Assault - Family - Strong Arm-Domestic	1
1313	Assault/ Battery/Simple (Incl Domestic and Police Officer	1
2308	Larceny - From Building (Includes Library, Office used by Public, etc)	1
2693	Uttering and Publishing Check	1
2902	Damage to Property - Private Property - MDOP	1
2903	Damage to Property - Public Property - MDOP	1
3078	Retail Fraud Theft 3rd Degree	1
3574	Amphetamine -Use	1
C2822	Lost / Missing Juvenile	1
C2899	Juvenile - All Other	1
C3020	Misdemeanor Arrest Warrant (Originating Agency)	2
C3101	Crash, Single Motor Vehicle	1
C3104	Crash, Angle	1
C3105	Crash, Rear End	1
C3148	Motor Vehicle - Animal Traffic Crash	1
C3175	Private Property H&R Traffic Crash	1
C3199	All Other Traffic Crashes	1
C3217	Attempt Suicide Adult	2
C3310	Family Trouble	3
C3318	Found Property	2
C3324	Suspicious Circumstances	6
C3326	Suspicious Vehicles	1
C3328	Suspicious Persons	1
C3330	Assist Other Law Enforcement Agency	5
C3331	Assist Medical	1
C3333	Assist Motorist	1
C3334	Assist Other Govt Agency	1
C3336	Assist Citizen	1
C3355	Civil Matter - Other	4
C3357	Protective Services Referral (CPS/APS)	6
C3399	Miscellaneous All Other	3
C3702	Traffic Complaint / Road Hazard	1
C3704	Traffic Complaint / Abandoned Auto	1
C3804	Animal Complaint	1
L3512	Warrant Attempt - HN	3
L3524	Freedom of Information - HN	5
L3532	911 Hang Up - HN	1
L3538	Animal - CWB (Check Well Being) - HN	1
L3543	Purchase Permit - HN	9
L3544	Background/Records Check - HN	2
L3552	Noise Complaint - HN	1
L3562	Animal - Stray Canine - HN	1
L3580	Unfounded CAD Call - HN	1
L3585	Trespass Warning - HN	2
L3590	Traffic Stop - HN	15
L3597	Ordinance Violation -HN	3



Offense Code	Description	Incident Count
		Sum: 103

Ordinances:

Officers continue to work on open ordinance violations regarding inoperable vehicles.

Purchase Permits:

We have noticed an increase of firearm purchase permits due to recent law changes. The law requires a purchase permit for all firearms whereas previously it was needed for pistols. The permit requires a background check by law enforcement and the application to be notarized. The applicant must take the application from the Police Department to City Hall where one of the City Hall Employees notarizes the signature. The application is then brought back to the Police Department where the background check begins.

Training:

Officers completed training for Axon Taser. Keck attended a refresher class for LEIN TAC. LEIN (Law Enforcement Information Network) is a Michigan computer system used by every police agency to share information to include warrants. Every agency must have a TAC officer who is responsible for LEIN training, security, and agency audits. HPD has an upcoming audit in May.

New Officer:

Officer Kenneth Williams is a new Police Officer out of the police academy. Officer Williams has been assigned to training with Sgt Sandy. The field training process takes some time, but is absolutely required to create a professional, well-trained officer and to prevent civil liability.



Phone (517) 448-4701
 E-Mail: wwtp@ci.hudson.mi.us

Monthly Report of Operations at the
 Wastewater Treatment Plant for April 2024

	24-Mar	24-April	
Rain	3.5	4.04	Inches
Average Influent Flow	0.398	0.532	MGD
Max Influent Flow	0.778	0.910	MGD
Total Influent Flow	12.337	15.959	MG
Average Primary Sludge Pumped	5,094	5,158	Gal/day
Total Primary Sludge Pumped	152,828	154,728	Gallons
Average Secondary Sludge Pumped	481,645	643,567	Gal/day
Total Secondary Sludge Pumped	14,931,000	19,307,000	Gallons
Average Sludge Wasted	13,895	13,326	Gal/day
Total Sludge Wasted	430,753	399,782	Gallons
Average Ferrous Feed	62	68	lbs/day
Total Ferrous Feed	1,928	2,052	lbs
Average Electrical Usage	1,058	1,043	Kilowatt hrs/day
Total Electrical Usage	32,800	31,280	kilowatt hrs
Average Natural Gas Usage	28	24	M cu ft/day
Total Natural Gas Usage	880	719	M cu ft



Respectfully Submitted Joshua M Mattek City of Hudson WWTP Superintendent.

Hudson Fire Department Department Head Report Month APRIL Year 2024

MONTHLY RUN TOTAL: 13
BREAKDOWN BY SERVICE AREA

2024 YEAR TO DATE CALLS 49

		2023 YEAR END TOTALS <u>222</u>
CITY OF HUDSON	<u>3</u> YTD <u>9</u>	2022 YEAR END TOTALS <u>218</u>
HUDSON TWP.	<u>2</u> YTD <u>12</u>	2021 YEAR END TOTALS <u>241</u>
PITTSFORD TWP.	<u>2</u> YTD <u>5</u>	2020 YEAR END TOTALS <u>208</u>
MEDINA TWP.	<u>0</u> YTD <u>1</u>	2019 YEAR END TOTALS <u>210</u>

ASSIST TO:

CLAYTON	<u>0</u>	YTD	<u>0</u>	WALDRON	<u>2</u>	YTD	<u>5</u>
ADDISON	<u>0</u>	YTD	<u>3</u>	HUDSON AMBULANCE	<u>1</u>	YTD	<u>5</u>
MORENCI	<u>2</u>	YTD	<u>5</u>	SOMERSET	<u>0</u>	YTD	<u>2</u>
JEFFERSON	<u>1</u>	YTD	<u>4</u>	OTHER	<u>0</u>	YTD	<u>0</u>

TRAINING/ACTIVITY/OTHER

TRAINING #1 TOPIC Grass Rigs & Wildland Fire FIREFIGHTERS ATTENDED 13
HRS TOTAL 2

TRAINING #2 TOPIC VFIS Drivers Competency Course FIREFIGHTERS ATTENDED 13
HRS TOTAL 2

TRAINING #3 TOPIC HIPAA & Social Media FIREFIGHTERS ATTENDED 17
HRS TOTAL 2

TRAINING #4 TOPIC VFIS Drivers Competency Course FIREFIGHTERS ATTENDED 4
HRS TOTAL 1

OTHER ACTIVITIES:

Issued 13 Burning permits for April. YTD= 53 2023 total permits issued was 89.

Truck Check was held 04/25/2024. 6 Firefighters Attended. 3 Hrs. Total

The Officers Meeting: No Officers Meeting was held due to scheduling.

Chief completed The NFPA Fire Instructor I program and passed both practical and written exams.

We are planning a Pancake and Sausage Breakfast Fund Raiser for May 19th and have been working on obtaining the needed supplies and permits.

Jerry Tanner

82 - C1

Report from the Main Office

April 2024

5 building permits were issued in April.

We had 6 burials and sold 4 graves sites at the Maple Grove Cemetery in April.

In the utilities, the office billed \$104,915.35 in April and with an additional \$6,627.26 in late charges.

Community Center had 8 rentals, 0 park reservation, 1 garage sale and 11 dog tags sold in April.

All the City's properties, street, and parking lot deeds have been entered onto the server.

We have begun to send out code violation letters such as junk, grass and parking on the boulevard.

The past due utility bills, rental inspection, and miscellaneous bills have been turned over to the property taxes. The total amount sent was \$20,934.42.

We had four petitions pulled for the City Council seats but only two came back. We will have one seat that will need to be a write in. The deadline for that will be October 25, 2024 at 4:00 pm. This document must be in the city office and signed before the 4:00 pm deadline. But the absentee ballots will be sent to all the registered permanent voters on September 21st. There is a large gap of time for voters that will not know who to vote for.

Trunkline documents were reported and the City will receive \$262.28 for the months of February and March. Trunkline is the term the State uses for Major Streets and our trunkline is Main Street and Meridian Highway. The State will reimburse DPW for snow, grass, miscellaneous repairs and cleanup. These documents must be reported to the State bi monthly.

Memorial Day Parade has been submitted and approved by the State of Michigan.

We are re-working the Website and replacing pictures with newer and updated ones. We are also included history to some of the pictures and locations. Such as the town clock and the library, how they came to exist in Hudson.

Jeaniene McClellan
City Clerk

Monthly Ambulance Department Head Report
April 2024

	<u>2024</u>	<u>2023</u>	<u>Difference</u>
Dispatches for the Month	<u>103</u>	<u>101</u>	<u>2</u>
Dispatches Year to Date	<u>348</u>	<u>418</u>	<u>-70</u>

Average Overall Response Time (Dispatch to Arrival, Minutes)	<u>April 2024</u>	<u>8.86</u>	Year to Date <u>9.25</u>
Fractile Response Time Percentage (Percentage of response times made at or below goal for each response area)	<u>April 2024</u>	<u>92.90</u>	Year to Date <u>92.46</u>
Number of mutual aide responses	<u>April 2024</u>	<u>17</u>	Year to Date <u>55</u>

Roster Information

Number of Personnel on Current Roster	<u>22</u>	Number of Members Active this Month	<u>18</u>
Number of Members with Extended Inactivity	<u>0</u>	Number of New Hires Year to Date	<u>1</u>
Number of Members on Leave	<u>1</u>	Number of Members that have left the Service	<u>0</u>
Number of Members Ineligible for Primary Response		<u>0</u>	

General Notes

* Nothing new to report



City Manager Report

May 21, 2024

- The city has received thirteen applications for the open Public Works and Wastewater positions. There are a few that are very good candidates. Interviews will start being done the week of May 20th.
- The TSC project is moving along. The site grading continues. They are cutting a swale along the north end of the property to the west side for the water to run to the culvert under Meridian Road. They will soon be digging for the footings. The new water main and valves are almost completed.
- The Rec Board members and 50-60 students from the high school will be sprucing up the city parks and the downtown area May 21st ahead of the Holiday weekend. DPW will help coordinate the effort. Thank you to the Rec Board, Hudson schools' students and staff for the assistance.
- On May 13th I had a meeting with DRP Detroit Regional Partnership and Lenawee Now regarding the Verified Industrial Properties project that the city entered in February this year. The 82-page report about the industrial park is almost completed and will be available on the VIP Portal with drone footage very soon. This will help market the industrial park to possible investors for development. This phase of the project has an estimated value of \$16,000.00 which was done at no cost to the city.
Phase two of the project is Physical Site Studies Support portion which includes surveys, Geotech services and a complete marketing package. If or when the city is selected for phase two, the city is expected to match 10-20% of the estimate 100K cost.

Charlie