

CITY COUNCIL
121 N CHURCH STREET, HUDSON, MI
REGULAR MEETING
September 17, 2019 at 7:00 p.m.

746977:

The regular meeting was called to order by Mayor Carmel Camp at 7:00 p.m. in the Council Chambers.

ROLL CALL: PRESENT: Carmel Camp, Lee Daugherty, Lee Ann Minton, Rick Moreno, Pam Ely, Carl Sword and Darlene VandeZande
 ABSENT: None

ALSO PRESENT: Jack Ely, Ann Marie Luft ó Pittsford Schools, Natalie Loop ó Community Action Agency, DPW Superintendent Jay Best, Police Chief Charlie Weir, Ambulance Director Jim Stevens, City Manager Steven Hartsel, City Clerk Jeaniene McClellan

ORDERS OF THE DAY:**Approval of Minutes of August 20, 2019:****746978:**

Motion by Carl Sword, seconded by Rick Moreno to **approve the minutes of August 20, 2019, and place on file**, CARRIED: 7-0 by roll call vote.

PUBLIC COMMENT:

Natalie Loop from the Community Action Agency is trying to get the word out to the Citizens in Lenawee County that the Agency has received a grant from the State of Michigan to remove lead from the homes with no cost to the owner or tenant. This program is for any resident that is on Medicaid and has children or is pregnant and who is living in their own home or in a rental.

NEW BUSINESS:**APPROVE: Road Closure for the Homecoming Parade:**

The Hudson High School Homecoming Parade will be held on Friday, October 11th. The parade line-up will originate on Tiffin Street at approximately 5:45 p.m. The parade will commence west on M-34 to US-127 turning north on US-127, and continue north to Tiger Drive at Thompson Field.

An advanced notice of permitted activity will be sent to MDOT for permission to close Main Street for the duration of the parade. We request that Council authorize ñno parkingö in the 200 and 300 Block of W. Main Street from approximately 5:30 p.m. to 6:30 p.m. for the parade. This will allow for a safer environment for the children and others attending the parade. Allowing parking on Main Street causes people to stand in between the cars and/or on the inside of the cars in the parade route.

If Council authorizes no parking in the 200 and 300 block of W. Main Street for the parade, DPW and HPD will take care of setting up and removing the appropriate barricades. In the event that parking can be opened up sooner than 6:30 p.m., they will do so.

746979:

Motion by Lee Ann Minton, seconded by Rick Moreno to **authorize “No Parking” in the 200 and 300 Block of W. Main Street from 5:30 p.m. until 6:30 p.m. on Friday, October 11, 2019 for the Hudson High School Homecoming Parade, CARRIED 7-0 by roll call vote.**

Set time for Halloween Trick-or-Treat:

Halloween will occur on Thursday this year.

We are asking to have Trick-or-Treating from 5:30 pm to 7:30 pm and have the party at the Fire Station from 7:00 pm to 8:30 pm.

746980:

Motion by Lee Ann Minton, seconded by Carl Sword, to **Set Trick-or-Treating for Thursday, October 31, 2019 from 5:30 p.m. to 7:30 p.m. and have the party at the Fire Station from 7:00 pm – 8:30 pm, CARRIED 6-1 by roll call vote.** (Camp, Ely, Minton, Moreno, Sword, VandeZande to yes Daugherty to no)

APPROVE: MDOT Trunkline contract:

The City of Hudson has been involved with the Michigan Department of Transportation in 5-year contracts regarding the maintenance of the State Trunkline running through the City. The present contract became effective on October 1, 2014, and will expire on September 30, 2019.

MDOT requires a resolution to authorize two City officials to sign the contract. MDOT requires that the resolution specifically name the officials who are authorized to sign the contract.

City Manager, Steven Hartsel has recommended that Council approve the State Highway Maintenance Contract Resolution, and authorize City Manager Steven Hartsel and City Clerk Jeaniene McClellan to sign the contract.

746981:

Motion by Carl Sword, seconded by Lee Ann Minton, to **approve the State Highway Maintenance Contract Resolution and authorize City Manager Steven Hartsel and City Clerk Jeaniene McClellan to sign the State Highway Maintenance Contract, CARRIED 7-0 by roll call vote.**

APPROVE: Proposal for Crack-sealing Streets:

During the August 20th meeting, Council approved K&B's proposal to crack-seal S. Munson Hwy., Cadmus (within the City limits) and Steger Industrial Drive for \$6,310.00. The City Manager stated that he provided the wrong proposal amount. The correct price for this work proposal is \$12,500.00, which is within our budgeted amount of \$15,000.00.

746982:

Motion by Lee Ann Minton, seconded by Pam Ely to **approve the proposal from K & B Asphalt Sealcoating to crack-seal S. Munson Hwy. within the City Limits, Cadmus Road and Steger Industrial Drive for \$12,500.00, CARRIED 7-0 by roll call vote.**

APPROVE: Final Pay Application, Lane Street Reconstruction Project:

Pay Application 5 for the Lane Street Reconstruction Project has been validated by the Project Engineer and forwarded for Council approval. With the recent grading of the debris pile adjacent to the intersection

of Market and Railroad Streets, the project is now complete. This Pay Application is in the amount of \$17,732.12. \$180,998.36 of the contract price of \$198,730.48 has been paid prior to this pay application.

746983:

Motion by Carl Sword, seconded by Rick Moreno to **approve Final Pay Application 5 in the amount of \$17,732.12 for the Lane Street Reconstruction Project**, CARRIED 7-0 by roll call vote.

APPROVE: Sale of Industrial Park Lot:

JC Precision Holding, LLC has submitted a written offer to the City to purchase 5.004 acres at the Industrial Park, commonly known as Lot 14, for a sum of \$15,000.00. The company intends to locate a manufacturing business at the site. The company's activities meet the constraints of the Industrial Park Covenants.

If Council approves the purchase offer, the City Attorney will draft a purchase agreement to complete the sale. The City Manager recommends placing the proceeds of the sale in the Industrial Park Maintenance Fund.

746984:

Motion by Lee Ann Minton, seconded by Lee Daugherty to **approve the Purchase Offer by JC Precision Holding LLC for 5.004 acres within the Industrial Park known as Lot 14, for the amount of \$15,000, and authorize the City Manager to sign the purchase agreement on behalf of the City for this sale**, CARRIED 7-0 by roll call vote.

APPROVE: Purchase of Zoll Cardiac Monitor:

During the preparation of the 2019-20 Budget, the cost of replacing our 15 year old Zoll M-Series Cardiac Monitor was included in Line Item 210-344-959.000. Dependability, reliability, repairability and technological improvements are all reasons our equipment replacement plan includes replacing one of our three cardiac monitors every five years. Currently, Zoll cannot guarantee the serviceability of the M-Series.

Ambulance Director, Jim Stevens and City Treasurer, Ben Farley met with Zoll Representative to discuss replacement cost and payment options. Mr. Farley has reviewed the quote along with the payment options provided by Zoll and together, they agreed that the following Purchase Plan would be best suited for the Service:

Accept Quote #316342 V:2 for a total of \$28,127.76 with a three year, interest free payment plan. The payments will be, \$9,375.92 due: Net 30, September 1, 2020 and September 1, 2021. (Quote includes a \$3,000 trade in value for our M-Series)

Because Zoll remains our product of choice, bids from other manufactures would not have been practical. If approved, the expected delivery time will be 4-6 weeks from the order date. Once the Unit is delivered, Zoll will provide free training updates to the Paramedic Staff who will train the other members of the Service

746985:

Motion by Lee Ann Minton, seconded by Lee Daugherty to **approve the Purchase plan for a new Zoll X-Series Cardiac Monitor, with the yearly cost coming from Line Item 210-344-959.000**, CARRIED 7-0 by roll call vote.

UNFINISHED BUSINESS:**Bills:****Bills to be Approved for Payment: \$2,600.00**

Irish Hills Overhead Door	\$1,100.00	Garage Door Replacement for DPW
Craig Wickham Tree Service	\$1,500.00	City Tree Trimming

Bills to be Confirmed: \$15,088.21

Denis Jodis	\$1,867.44	Legal Services through August
Blackbaud	\$4,605.67	Annual Financial Software Renewal
Modern Waste Systems	\$8,615.10	Refuse Removal Services

746986:

Motion by Carl Sword, seconded by Rick Moreno to **pay the bills**, CARRIED: 7-0 by roll call vote.

Department Head Reports for August 2019:**746987:**

Motion by Carl Sword, seconded by Rick Moreno to **accept the Department Head Reports for August 2019, and place on file** CARRIED: 7-0 by roll call vote.

Accounts Payable Report for August 2019:**746988:**

Motion by Rick Moreno, seconded by Carl Sword to **accept the Accounts Payable Report for August 2019, and place on file** CARRIED: 7-0 by roll call vote.

CITY MANAGER'S REPORT:

- Wastewater Improvement Project: The remaining work includes the relining of the 24ö sewer line along Jackson Street, which will now happen on Thursday, September 19th. The repairs to the sinking pavement spots at the intersection of West and Water Streets was not completed properly and Fleis & VanderBrink is working with their subcontractor to re-do this work properly. Fleis & VanderBrink and the City have agreed on the date for a project completion open house, which is now scheduled for Friday, the 4th of October at 11 a.m.
- We are trying to complete the DEQ Pilot Drinking Water Grant this month. We received the water rate study and expect the completed GIS database for our water distribution system any day, both of which have been worked on by Jones & Henry Engineers.
- The southeast parking lot (behind the museum) was seal-coated and striped a week ago and turned out quite well.
- Progress has been made on a few jobs at the Community Center, including some work in the Men's Bathroom and on the upper rear building face. Additional work is also required on the kitchen stove.
- Our Annual Mileage Certification for Act 51 was approved by MDOT on August 30th, with 6.73 miles of Major Streets and 9.97 miles of Local Streets.

- The Fire Department was called upon this week to assist in fighting the giant metal scrap-yard fire near Delta, Ohio. Several firefighters were on the scene for many hours helping to extinguish the major fire. One firefighter was injured on the scene with non-life-threatening injuries. Fire Chief Tanner has indicated that the Department expects to take delivery of the new Engine 1 on September 27th.
- The Marijuana Facilities Proposed Ordinance wording has finally been set and the ballots have been sent to print. A slightly shortened version of the entire initiated proposal was agreed upon. In an effort to educate the voters prior to Election Day, the City will print the proposed Ordinance in our local paper within the next week or two.
- We received preliminary scoring numbers for our application to the Department of Natural Resources earlier this year for a Passport Grant to refurbish the Murdock Trail Bridge. This is nearly identical to the previous year's submission, which failed to be selected for funding. There is a higher amount of funding in the pool for the grant this year, so we are hopeful of a favorable decision later this year.
- We have a meeting with Department of Transportation representatives next Thursday, September 19th, to discuss the procedure to complete the formal paperwork for the \$190,000.00 Transportation Economic Development Fund Category D Grant we have been awarded to help fund the 1st Phase of the reconstruction of North Maple Grove Avenue next year. City Manager Steven Hartsel also met with Jones & Henry Engineers to prepare for the re-bidding of the project over the winter.

ADJOURNMENT:

746989:

Motion by Lee Ann Minton, seconded by Rick Moreno to **adjourn the meeting at 8:01 p.m.**

APPROVED: _____
Carmel Camp, Mayor

ATTEST: _____
Jeaniene McClellan, City Clerk

REVIEWED BY: _____
Denis F. Jodis, City Attorney

Dated: _____