

CITY COUNCIL
121 N CHURCH STREET, HUDSON, MI
REGULAR MEETING
January 16, 2024 at 7:00 P.M.

A G E N D A

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PLEDGE OF ALLEGIANCE**
- IV. ORDERS OF THE DAY**
 - A. Excuse Absent Members(s)
 - B. Setting the Agenda
 - C. Approval of Minutes of December 19, 2023
 - D. Approval of Minutes of January 8, 2024
- V. PUBLIC COMMENT**
- VI. NEW BUSINESS**
 - A. Approve: Appointment to the Planning Commission
 - B. Approve: Reappointment to the Board of Review
 - C. Standby Generator at Station 2
 - D. Discussion – Employee Handbook
- VII. UNFINISHED BUSINESS**
 - A. Bills
 - B. Account Balances and Check Register
 - C. Department Head Reports
- VIII. CITY MANAGER'S REPORT**
- IX. COUNCIL COMMENTS**
- X. ADJOURNMENT**

Jeaniene McClellan, City Clerk

**** MINUTES FOR THIS MEETING WILL BE AVAILABLE AT HUDSON CITY OFFICE ****
**** 121 N. CHURCH STREET, HUDSON, MI 49247 ****

NOTE: Anyone planning to attend the meeting who has a need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the city clerk's office at (517) 448-8983 forty-eight (48) hours prior to the meeting. Staff will be pleased to make the necessary arrangements to provide necessary reasonable accommodations.

**CITY COUNCIL
121 N CHURCH STREET, HUDSON, MI
REGULAR MEETING
December 19, 2023 at 7:00 p.m.**

748017:

The regular meeting was called to order by Mayor Daniel Schudel at 7:00 pm. in the Council Chambers.

ROLL CALL: PRESENT: Daniel Schudel, Lisa Enerson, Teresa Frantz, Sherry Kirkland, Rick Moreno and Carl Sword

ABSENT: Natalie Loop

ALSO PRESENT: Will Terrill, Mike Mills, DPW Superintendent Jay Best, Police Chief Ron Keck, Fire Chief Jerry Tanner Jr, WWTP Superintendent Josh Mattek, Barb Ireland – Hudson Post Gazette, Ambulance Director Jim Stevens, City Manager Charles Weir and City Clerk Jeaniene McClellan

ORDERS OF THE DAY:**Excuse Absent Members:****748018:**

Motion by Carl Sword, seconded by Teresa Frantz **to excuse absent members from the meeting.** CARRIED 5-1 by roll call (Enerson, Frantz, Kirkland, Moreno, Sword – yes Schudel – no).

Setting the agenda:**748019:**

Motion by Carl Sword, seconded by Lisa Enerson **to add Fire Engine Tire Replacement under New Business Item D.** CARRIED 6-0 by roll call

Approval of Minutes of December 5, 2023:**748020:**

Motion by Lisa Enerson, seconded by Rick Moreno **to approve the minutes of December 5, 2023 and place on file.** CARRIED 6-0 by roll call

PUBLIC COMMENT:

Mike Mills – Hudson Museum volunteer curator – Thank the council for giving the CD's over to the Historical Society for future investments. However he did not agree with the way it was done. Mr. Mills expressed his concern about the future of the museum with less direct city involvement with the museum.

Barb Ireland – After the City keep the \$14 thousand from the museum, what will the city do with that money?

The 14 thousand was kept for building maintenance and utility bills.

NEW BUSINESS:**Approve: Reappointment to the Library Board:**

The Hudson Carnegie District Library Agreement specifies that the City of Hudson shall appoint two members to the Hudson Carnegie District Library Board.

Lee Daugherty and Mary Ann Kingsley currently serve as Board Members. Mrs. Kingsley's current three-year term expires in December and she has requested to be reappointed.

748021:

Motion by Lisa Enerson, seconded by Teresa Frantz **reappoint Mary Ann Kingsley to a three-year term on the Hudson Carnegie District Library Board, with a term to expire in December 2026.** CARRIED 6-0 by roll call

Approve: Purchase of a New RAS Pump:

The RAS pump is an integral part of our operation. It runs 24/7 and if it goes down, we have anywhere from 30-180 minutes to get one back up and running. After such time solids will make their way to the river and an SSO will have to be filed with the state, along with reporting it to local news and the health department as an illegal discharge of unprocessed sewage. We do have a backup that has to be turned on to support the main pump on a semi-regular basis, which can be used in an emergency but won't be able handle ongoing use by itself.

- The current two pumps are 40+ years old.
- The current two pumps have been discontinued for 35 years now due to company buyout, which makes some of the parts completely obsolete.
- The new pump is a drop-in replacement, so no old piping or valving needs to be changed out saving both time and money.
- The new pump can use our old motors which Joshua Mattek has multiple replacements for, taken from the drives on the old decommissioned oxidation ditch.
- The new pump will take approximately 14 weeks to obtain so he would like to get one ordered to prevent a possible ongoing SSO in the future.

Joshua received three bids to replace this pump.

1. Goulds Pump quote for \$23,875. This would be a full replacement, which would replace the pump, motor, and stand. Alterations would have to be made to pipping and valving which would further increase this price.
2. Professional Pump quote for \$18,636. This would be just the pump and would be a drop-in pump replacement.
3. Advanced Engineering quote for \$14,105. This would also be just the pump and would be a drop-in pump replacement.

748022:

Motion by Rick Moreno seconded by Sherry Kirkland **approve the purchase of a new RAS pump through Advanced Engineering for \$14,105 to replace the current obsolete one in service.** CARRIED 6-0 by roll call

Approve: MDARD Grant Application:

The Michigan Department of Agriculture & Rural Development MDARD has a grant opportunity for projects that address expansion and sustainability of land-based industries, worker training related to land-based industries, and energy, transportation, communication, water, and wastewater infrastructure to benefit rural communities.

The allotment of \$1.8 million is available through the grant and the maximum request per applicant is \$100,000.00. Applicants are required to match a minimum of 30% of the requested amount. A higher match will increase the scoring when reviewed by the Joint Evaluation Committee.

City Staff has identified a needed project for the Water Treatment, and Wastewater Treatment Plants. Both plants have antiquated SCADA systems that need to be replaced for the more efficient monitoring of operations and maintenance of the plants. We are currently getting estimates for the replacement of the SCADA to get a better idea of what the dollar amount of the match will be if the Council approves the application.

Mr Weir has Kris working on the application due to the deadline of submission of January 9, 2024, approaching. The city match would come from the 2021 Capital Improvement Bond Fund that currently has a balance of \$113,790.57.

748023:

Motion by Lisa Enerson seconded by Carl Sword **approve the 2024 MDARD Grant application with the match of 40% for the replacement of the SCADA systems for the water and wastewater treatment plants.** CARRIED 6-0 by roll call

Approve: Fire Engine Tire Replacement:

Hudson Fire Department has had its yearly vehicle maintenance and DOT safety inspections completed. It was noted in the inspection that Engine 2 drive tires are up for replacement as well as all tires on Engine 4. Chief Tanner is requesting tire pricing from several vendors to replace these 8 tires to maintain the safety of the crews operating the apparatus and to stay within DOT, MIOSHA and NFPA tire safety standards for Fire Apparatus.

- Horst Tire – Adrian MI: 4 Firestone FD663 for Engine 4 drive \$2,726.67, 2 Bridgestone M864 WP \$2,473.13 for Engine 4 Steer. 2 Firestone FS860 AP for Engine 2 steer \$1,594.99. Grand total \$6,794.79.
- Dependable Fire Apparatus all Good Year Tires to match existing Engine 4, 2 G296 steer tires and 4 G622 drive tires. Engine 2, 2 G751 steer tires. Grand Total \$6,189.46.

748024:

Motion by Sherry Kirkland seconded by Carl Sword **approve the purchase of all tires from Dependable for \$6,189.46 with funds half from the Vehicle Repair & Maintenance and half from the Fire Equipment Fund.** CARRIED 6-0 by roll call

UNFINISHED BUSINESS:

Bills:

Bills to Council
December 19, 2023

Bills to be Approve

Dixon Engineering, Inc.	\$5,075.00	Industrial Park Cleaning, Maint & Chlorine – Water Tower
Total	\$5,075.00	

Bills to be Confirmed

Stevens Disposal	\$10,633.00	Monthly Refuse
Total	\$10,633.00	

748025:

Motion by Lisa Enerson, seconded by Rick Moreno **to approve to pay the bills.** CARRIED 6-0 by roll call

Account Balances and Check Register:**Account Balances:**

General Fund	\$629,113.56
Cemetery Trust Fund	\$ 2,290.86
Major Street Fund	\$232,763.01
Local Street Fund	\$ 74,579.47
Fire Department Fund	\$ 43,707.15
Recreation Fund	\$ 2,600.96
Cemetery Foundation	\$ 24,325.61
Ambulance	\$152,623.16
Community Center	\$ 31,065.36
Income Tax Fund	\$101,623.01
Downtown Development	\$ 43,170.76
L D F A	\$ 0.00
Industrial Park Fund	\$ 17,654.61
2021 Capital Improvement Bond Fund	\$113,790.57
Water and Sewer Fund	\$135,531.37
Motor Veh and Equip Fund	\$ 90,889.05
Property Tax Collection	\$ 72,996.17
Payroll Fund	\$ 6,959.95
Sidewalk Fund	\$ 16,462.67

748026:

Motion by Rick Moreno, seconded by Sherry Kirkland **to accept the account balances and check register and place on file.** CARRIED 6-0 by roll call

Department Head Reports:**748027:**

Motion by Lisa Enerson, seconded by Sherry Kirkland **to accept department head reports and place on file.** CARRIED 6-0 by roll call

OTHER BOARDS AND COMMISSIONS:**Recreation Advisory Board dated December 4, 2023:****748028:**

Motion by Lisa Enerson, seconded by Rick Moreno **to accept Recreation Advisory Board minutes dated December 4, 2023 and place on file.** CARRIED 6-0 by roll call

CITY MANAGER'S REPORT:

- The City closed the sale of the Old Thorn Hospital property to Tractor Supply Company on December 7th. We have been advised that construction will begin in the spring 2024.
- DPW has finished the city-wide leaf pickup. 195 loads were collected.
- The State Tax Commission has reported that the City of Hudson has received a perfect score for the audit of fair and equitable assessing in the State of Michigan. We thank Renius & Renius for their expertise with the tax assessing duties for the City.
- The Housing Strategic Plan has been completed. This process was started with the Target Market Analysis in December 2022, which analyzes the housing in the city. The Housing Strategic Plan that Mr Weir received contains recommendations and prioritizes the recommendations unique to Hudson, to improve and maintain the housing in the City of Hudson. This information will be useful in addressing the housing concerns, attracting potential housing investment and development, and applying for grants. The full report will be posted on the City Website soon.

Some Highlights of 2023:

- Resurfaced three city streets.
- Purchase a new ambulance and finance it internally.
- Purchase a crane truck at less than the market value for WWTP.
- Hire a much-needed WWTP operator.
- Fixed the Fire Department sinking floor.
- Sold excess city property to a new retail business that will be breaking ground in the spring of 2024.
- Verified 187 residential water service lines under the DWAM grant.
- Trained a city office staff person in grant writing.
- Contracted with a new lawn service for the Maple Grove Cemetery resulting in a large reduction in costs.
- Contracted with a new refuse service provider with no increase to city residents.
- Negotiated higher interest earnings on the city's accounts with the bank.
- Received a favorable financial audit report. The city's governmental and business financial activities have improved to levels that have not been seen for the last 5-10 years respectively.

The City Council, City Staff and the citizens of Hudson all working together made this possible. We are looking forward to continued success in 2024.

City Hall will be closed from December 25th through January 1, 2024. However, City Hall will be open on December 27th to accept utility bill payments.

COUNCIL COMMENTS:

ADJOURNMENT:

748029:

Motion by Lisa Enerson, seconded by Rick Moreno to **adjourn the meeting at 8:09 pm**

APPROVED: _____
Daniel Schudel, Mayor

ATTEST: _____
Jeaniene McClellan, City Clerk

**CITY COUNCIL
121 N CHURCH STREET, HUDSON, MI
SPECIAL MEETING
January 8, 2024 at 7:00 p.m.**

748030:

The special meeting was called to order by Mayor Daniel Schudel at 7:00 pm. in the Council Chambers.

ROLL CALL: PRESENT: Daniel Schudel, Lisa Enerson, Teresa Frantz, Sherry Kirkland, Natalie Loop, Rick Moreno and Carl Sword

ALSO PRESENT: Barb Ireland – Hudson Post Gazette, City Manager Charles Weir and Deputy City Clerk Linda Cross

ORDERS OF THE DAY:

PUBLIC COMMENT:

Barb Ireland – Voiced her concern regarding the increased percentage match requested. Said she was confused by the figures.

The percentage match is based on the \$100,000 grant, not the total cost of the project.

NEW BUSINESS:

Amend & Approve: MDARD Grant Application:

The Michigan Department of Agriculture & Rural Development MDARD has a grant opportunity for projects that address expansion and sustainability of land-based industries, worker training related to land-based industries, and energy, transportation, communication, water, and wastewater infrastructure to benefit rural communities.

The allotment of \$1.8 million is available through the grant and the maximum request per applicant is \$100,000.00. Applicants are required to match a minimum of 30% of the requested amount. A higher match will increase the scoring when reviewed by the Joint Evaluation Committee.

City Staff has identified a needed project for the Water Treatment, and Wastewater Treatment Plants. Both plants have antiquated SCADA systems that need to be replaced for the more efficient

monitoring of operations and maintenance of the plants. We received the estimate of \$162,410.00 for the replacement of the SCADA.

Mr Weir has Kris working on the application due to the deadline of submission of January 9, 2024. The city match would come from the 2021 Capital Improvement Bond Fund that currently has a balance of \$114,262.07.

748031:

Motion by Lisa Enerson seconded by Carl Sword to **amend and approve the 2024 MDARD Grant application with the match from the 40% previously approved, to 62% for the replacement of the SCADA systems for the water and wastewater treatment plants.** CARRIED 5-2 by roll call vote. (Schudel, Enerson, Kirkland, Loop, Sword – yes; Frantz, Moreno – no)

COUNCIL COMMENTS:

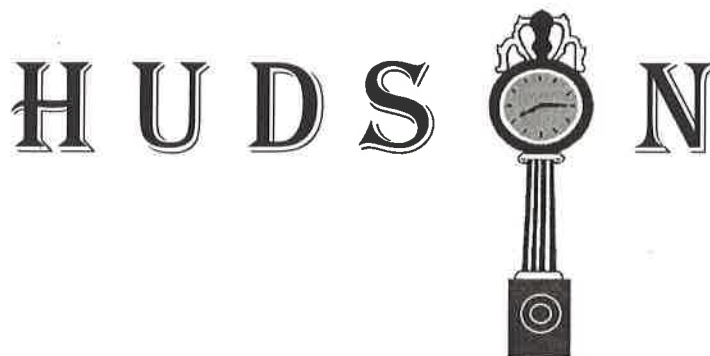
ADJOURNMENT:

748032:


Motion by Rick Moreno seconded by Lisa Enerson to **adjourn the meeting at 7:20 pm**

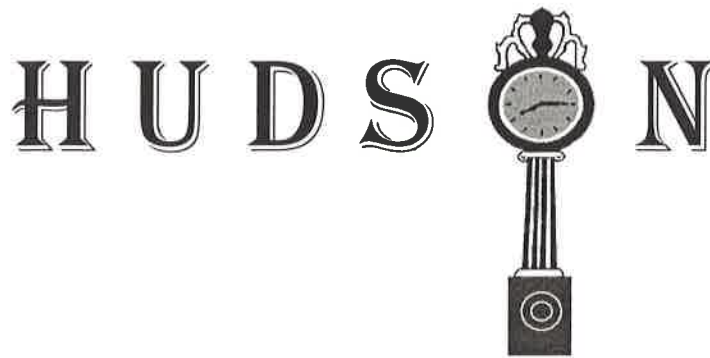
APPROVED: _____
Daniel Schudel, Mayor

ATTEST: _____
Linda J Cross, Deputy City Clerk




**AGENDA ITEM
REVIEW FORM**

<u>ITEM:</u> Reappoint: Ted Minton to the Board of Review	<u>SUBMITTED BY:</u> Charles Weir City Manager
<u>ACTION REQUESTED:</u> Reappoint Ted Minton to the Board of Review	<u>DEPARTMENT:</u> City Office <u>DATE:</u> January 2, 2024
<u>SUMMARY:</u> Ted Minton's current 3-year appointment to the Board of Review expired last month. Mr Minton has requested to be reappointed to the Board for a 3-year term to expire in December 2027. Mr Minton meets all the requirements to be reappointed to the Board of Review.	
<u>RECOMMENDATION:</u> Reappoint Ted Minton to the Board of Review for a 3-year term expiring in December 2027.	
<u>SIGNATURE:</u> 	<u>TITLE:</u> City Manager



**AGENDA ITEM
REVIEW FORM**

<u>ITEM:</u> Appoint: George Race to the Planning Commission	<u>SUBMITTED BY:</u> Charles Weir City Manager
<u>ACTION REQUESTED:</u> Appoint George Race to the Planning Commission	<u>DEPARTMENT:</u> City Office <u>DATE:</u> January 2, 2024
<u>SUMMARY:</u> We have an empty seat on the Planning Commission that needs to be filled. George Race has filled out an application for the Planning Commission. This seat will be for 3 year term and will end on July 2027. He meets the requirements to be appointed to the Planning Commission.	
<u>RECOMMENDATION:</u> Appoint George Race to the Planning Commission for 3-year term expiring in July 2027.	
<u>SIGNATURE:</u> 	<u>TITLE:</u> City Manager

CITY OF HUDSON
REQUEST FOR APPOINTMENT TO
CITY BOARD, COMMISSION OR COMMITTEE

Name: George E. Race

Address: 542 Tiffin St. Hudson, MI 49247

Phone: (Home) _____ (Other) 1-(517) 812-7590

Email: George @ mrrace.com

Date of Establishment of Continuous Residency in the city of Hudson: July 2023
(Must be a resident for 1-year and not indebted to City)

Please list your qualifications as to why you feel you are qualified to serve on the particular Board, Commission or Committee to which you are applying (you may include a resume if you would like):

For additional back ground information,
please see the following on line search.

George Race Papers C.MSS.0078

Please indicate your preference of which board(s) you would be interested in serving on:

PLANNING COMMISSION

(Meets every 4th Monday at 6:30 pm) Terms are 3-year and are up in July. In order to serve on this board, you must be a registered voter within the City for a period of at least 1-year.

HUDSON CARNEGIE DISTRICT LIBRARY BOARD

(Meets 3rd Monday every month at 6:00 pm) Terms are 3-year and are up in December.

My name is George Race, we purchased our home, the property at 542 Grove Street, in Hudson, around the first of July 2022.

I am retired, after 40 years of service as a Facilities Operation Supervisor, of Campus Technical Services. In that position, I Supervised 5 to 8 employees over the previous 25 years. We called ourselves, as a group, DOTS! Meaning, The Department of Technical Services.

DOTS Had responsibility for development and maintenance of various campus systems within the College Campus. Follows, a few primary examples of our duties and responsibilities.

All electrical systems, including distribution of the 8320 voltage, main Campus distribution system.

Installation and maintenance of a 50 channel Satellite TV Service to many campus buildings.

Installation and maintenance of Fiber Optic cable distribution to all Campus Buildings.

Building and maintenance of initial Windows Type Computer Systems to several computer labs, as well as single units to many Faculty and Staff office. Responsibility for given to, and equipment was eventually supplied to Dell Manufacturing.

Managed and operated a 2000 station, Campus Wide, telephone switch and all associated equipment.

Managed and operated 10 major building Energy Management systems.

Built and managed a Campus Wide Dormitory FM Student Operated Broadcast Radio Station.



I retired after 40 years of service with Albion College in 2004. Within days I was rehired by the Vice President, of the College, Dale Dopp. My new position was as The College Representative to the Science Complex Renovation. A 2.5-year project worth \$55.5 million dollars, to do a complete renovation of the Science Complex, and adding a new 4 story building to the existing 3 that were opened in the early 1960" s. For the 2.5-year assignment, I worked from 7:00 AM till noon. My job was doing a photographic record of the tearing down and rebuilding of the Science Complex. As well as assuring that all of the various Contractors were following the Engineering Print Sets, to assure the buildings were being renovated and the new building was constructed, all according to Architectural Specifications.

Over the length of the project, many times I discovered discrepancies in workmanship and materials. When reported to the General Contractor, these were addressed from the top down, and resulted in having a lot of extras and rework costs negated, by working directly with various contractors.

In 2007 I completed my "oversight" position at Albion College. The project was a great success, and to this day is providing a great scientific purpose for Students attending Albion College.



**AGENDA ITEM
REVIEW FORM**

ITEM: Installation of Standby Generator at Station 2	SUBMITTED BY: Stevens
ACTION REQUESTED: Accept Bid from Newell Electric to install Generator at Station 2	DEPARTMENT: Ambulance
	DATE: 01.11.2024
SUMMARY: Four bid requests were sent out for labor and material to install a whole building Standby Generator at Station 2. Minimum Specs included: At least 24k generator with 110-amp automatic transfer switch and all necessary material and labor for installation. Of the four request two were not returned. The returned bids are as follows: <div style="text-align: center;"> <p>Newell Electric, 5700E. Squawfield Rd Osseo, MI 49266 \$8,250.00</p> <p>Superior Ind. Sales and Service, 116 N. State Street Jackson, MI 49201 \$8,512.00</p> </div> <p>Payment Plan: Payment will come out of the Capital Improvement Line Item after transferring the returned Bound Payment cash total of \$7,226.00 to the fund. This results in an actual impact of \$1,024.00 to the 2023-24 budget. (The Bound Payment cash total was a result of money the Service wrongfully paid in past Budget Years and was returned this Budget Year as unbudgeted revenue)</p>	
RECOMMENDATION: Council's Pleasure	
SIGNATURE: 	TITLE: Director of EMS
SIGNATURE: 	TITLE: City Manager

PROPOSAL

Commercial * Industrial * Residential * Farm

NEWELL ELECTRIC, INC.
5700 E. Squawfield Road
Osseo MI 49266
(517) 567-8607 Fax (517) 567-4283
Steve Newell, President

December 26, 2023

To: Hudson Ambulance
Station #2

We hereby propose to furnish, in accordance with specifications below or on attached pages, all material and labor necessary to complete the following: to install 24kw Generac Generator with whole service transfer switch, removal of old partial transfer switch. Gas piping by others.

For the sum of : Eight Thousand Two Hundred Fifty Dollars and 00/100 (\$8,250.00)

Payment to be made as follows: Net 30 days

All material is guaranteed to be as specified. All work is to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from the above or attached specifications involving extra costs will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature



Note: This proposal may be withdrawn by us if not accepted within 15 days.

Note: Material pricing will be adjusted according to the market prices 2 working days after acceptance.

ACCEPTANCE OF PROPOSAL The above or attached prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Date of Acceptance: _____



Superior Industrial Sales & Service, Inc.

Sales - Service - Parts - Rentals

116 N. STATE STREET
JACKSON, MI 49201
(517) 784-0539

generators@superior1944.com

December 14, 2023

Mr. Jay Best
City of Hudson
Hudson, MI 49247

Dear Mr. Best,

Per your request for quotation, we are pleased to propose the following:

PROPOSAL FOR EMS BUILDING:

B&S 26 rated at 24,000 watts on Natural Gas, 120/240 single phase with 100-amp service rated Transfer Switch to power critical household circuits. Unit has a B&S 993 CC twin-cylinder air-cooled OHV engine, electronic governor enclosed in weather protective enclosure. Includes hourmeter, battery charger with a weekly exerciser, overcrank protection and diagnostic alerts for low battery voltage, low voltage, low frequency, oil temperature, high or low oil pressure, engine fail to start and engine overspeed. Includes concrete pad and anchors.

Six-year warranty on parts and labor

Includes 12-volt battery, regulator warmer, engine oil heater, flexible fuel line and fuel strainer.

We will run critical circuits with this option and limit use of other large 240-volt circuits during power outages. Power management modules are NOT included if additional are required by your inspector they are \$265.00 each installed.

Your Estimated cost with startup **\$8,512.00** Plus tax if applicable

* Gas and electric hookup are NOT Included.

* For a 200 amp switch upgrade add \$75.00

Proposal accepted: _____ Date _____

Thank you for the opportunity to quote, I look forward to hearing from you.

Quote firm 30 days

Subject to Michigan Taxes

50% Deposit to order

Net for unit upon completion

Delivery is 4-5 months Covid and Supply chain issues could effect this

Subject to Prior sale

Credit card processing is 3% on new sales

Gas and electric lines above ground unless specified

Cancellation fee is \$500.00

Drywall repair if necessary is not included.


Any additional equipment required due to code changes by permitting authority not included.

Sincerely,


Corey Vincent



AGENDA ITEM
REVIEW FORM

<u>ITEM:</u> City of Hudson Employee Handbook Update	<u>SUBMITTED BY:</u> Charles Weir
<u>ACTION REQUESTED:</u> Review, and discuss the draft updated/revised Employee Handbook.	<u>DEPARTMENT:</u> City Manager <u>DATE:</u> January 16, 2024
<u>SUMMARY:</u> The draft updated/revised employee handbook is ready for City Council review. The document has highlighted changes and additions in various locations in the document. Nothing highlighted is what has existed since 2000 or the 2018 revision date changes.	
<u>RECOMMENDATION:</u> Bring the final updated/revised Employee Handbook back to the City Council for final approval at the February 6 th Council meeting.	
<u>SIGNATURE:</u> 	<u>TITLE:</u> City Manager

Bills to Council
Tuesday, January 16, 2024

Bills to be Approved

\$0.00

Total

\$0.00

Bills to be Confirmed

SHEA TAX CONSULTING

\$11,934.89

2022-2023 FY AUDIT

NICKEL & SAPH

\$13,956.00

3RD INSTALL ON TWO POLICIES

STEVENS DISPOSAL

\$10,645.00

REFUSE CONTRACT

Total

\$36,535.89

CASH SUMMARY BY FUND FOR CITY OF HUDSON
 FROM 01/01/2024 TO 01/12/2024
 FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 01/01/2024	Total Debits	Total Credits	Ending Balance 01/12/2024
101	GENERAL FUND	701,986.97	71,779.90	105,886.73	667,880.14
151	CEMETERY TRUST FUND	0.00	0.00	0.00	0.00
202	MAJOR STREET FUND	220,480.20	22,222.72	1,890.16	240,812.76
203	LOCAL STREET FUND	57,904.61	7,627.32	1,098.89	64,433.04
206	FIRE DEPARTMENT FUND	78,641.91	0.00	1,511.55	77,130.36
208	RECREATION FUND	2,561.55	0.00	0.00	2,561.55
209	CEMETARY FOUNDATION	23,651.65	625.00	421.58	23,855.07
210	AMBULANCE	162,881.39	31,302.37	33,099.74	161,084.02
211	COMMUNITY CENTER	31,796.80	2,669.80	2,711.57	31,755.03
213	INCOME TAX FUND	32,080.12	9,572.35	3,784.69	37,867.78
248	DOWNTOWN DEVELOPMENT AUTHORITY	43,170.76	0.00	0.00	43,170.76
250	LOCAL DEVELOPMENT FINANCE AUTHORITY	0.00	0.00	0.00	0.00
270	THOMPSON MUSEUM FUND	23,757.33	0.00	0.00	23,757.33
271	LIBRARY FUND	0.00	0.00	0.00	0.00
272	THOMPSON LIBRARY FUND	0.00	0.00	0.00	0.00
273	MUSEUM FUND	1,767.86	0.00	883.70	884.16
412	INDUSTRIAL PARK FUND	17,727.78	0.00	0.00	17,727.78
444	2021 CAPITAL IMPROVEMENT BOND FUND	114,262.07	0.00	0.00	114,262.07
592	WATER AND SEWER FUND	164,087.72	58,403.71	57,133.01	165,358.42
661	MOTOR VEH AND EQUIP FUND	92,174.04	1,970.76	2,845.29	91,299.51
703	PROPERTY TAX COLLECTION	136,294.89	67,758.79	136,294.89	67,758.79
704	IMPREST PAYROLL FUND	1,636.51	191,048.16	165,354.48	27,330.19
809	SIDEWALK FUND	16,530.86	0.00	0.00	16,530.86
	TOTAL - ALL FUNDS	1,923,395.02	464,980.88	512,916.28	1,875,459.62

Check Date	Bank	Check	Vendor Name	Amount
Bank CNB - CNB- PROPERTY TAXES				
01/03/2024	CNB -	1296	LENAWEE INT SCHOOL DISTRICT	54,072.42
01/03/2024	CNB -	1297	LENAWEE COUNTY TREASURER PROP TAX	2,361.46
01/03/2024	CNB -	1298	LENAWEE COUNTY TREASURER PROP TAX W	15,159.75
01/03/2024	CNB -	1299	CITY OF HUDSON	4,429.02
01/03/2024	CNB -	1300	HUDSON AREA SCHOOLS	49,385.29
01/03/2024	CNB -	1301	HUDSON CARNEGIE DISTRICT LIBRARY	10,886.95
CNB - TOTALS:				
Total of 6 Checks:				136,294.89
Less 0 Void Checks:				0.00
Total of 6 Disbursements:				136,294.89

Check Date	Bank	Check	Vendor Name	Amount
Bank CNB-C CNB--COMBINED ACCOUNT				
01/02/2024	CNB-C	103944	D & P COMMUNICATIONS INC.	1,122.98
01/02/2024	CNB-C	103945	MICHIGAN GAS UTILITIES	2,797.54
01/02/2024	CNB-C	103946	HUDSON POST GAZETTE	321.00
01/02/2024	CNB-C	103947	QUADIENT FINANCE USA, INC.	1,000.00
01/02/2024	CNB-C	103948	GUNNAR SMITH	300.00
01/02/2024	CNB-C	103949	SHEA TAX CONSULTING, INC.	11,934.89
01/02/2024	CNB-C	103950	ROE COMM. INC	18.00
01/02/2024	CNB-C	103951	EMERGENCY SOLUTIONS	149.00
01/05/2024	CNB-C	103952	FIRST BANKCARD	854.61
01/05/2024	CNB-C	103953	FIRST BANKCARD	447.94
01/05/2024	CNB-C	103954	J McELDOWNEY INC	104.80
01/05/2024	CNB-C	103955	BRINER OIL CO INC	399.97
01/05/2024	CNB-C	103956	BRINER OIL CO INC	210.30
01/05/2024	CNB-C	103957	KCI INC.	522.90
01/05/2024	CNB-C	103958	HUDSON AUTO CENTER	9.90
01/05/2024	CNB-C	103959	WHEN I HAVE TIME	100.00
01/05/2024	CNB-C	103960	CITY OF HUDSON	431.05
01/05/2024	CNB-C	103961	ELHORN ENGINEERING COMPANY	625.00
01/05/2024	CNB-C	103962	USA BLUE BOOK	216.02
01/05/2024	CNB-C	103963	BEVERLY WEBER	200.00
01/05/2024	CNB-C	103964	ANGELA WEBER	200.00
01/05/2024	CNB-C	103965	ANGELO GUTIERREZ	300.00
01/05/2024	CNB-C	103966	CHAD PRICE	200.00
01/05/2024	CNB-C	103967	LINDSEY MOORE	200.00
01/05/2024	CNB-C	103968	UNIFIRST CORPORATION	55.88
01/05/2024	CNB-C	103969	CONSUMERS ENERGY CITY HALL	971.35
01/05/2024	CNB-C	103970	CONSUMERS ENERGY	3,986.94
01/08/2024	CNB-C	103971	CONLEY, BRIAN	14.72
01/08/2024	CNB-C	103972	HUDSON AMBULANCE BENEFIT FUND	541.50
01/08/2024	CNB-C	103973	PRO SHOP	479.40
01/08/2024	CNB-C	103974	WHITE, HOTCHKISS & FALAHEE, PLLC	60.00
01/08/2024	CNB-C	103975	FIRST BANKCARD	64.95
01/08/2024	CNB-C	103976	FIRST BANKCARD	1,465.48
01/08/2024	CNB-C	103977	NICKEL & SAPH	13,956.00
01/08/2024	CNB-C	103978	LOWES BUSINESS ACCOUNT	143.54
01/08/2024	CNB-C	103979	FIRST BANKCARD	685.78
01/09/2024	CNB-C	103980	LENAWEE COUNTY TREASURER	425.00
01/09/2024	CNB-C	103981	GRAINGER	31.46
01/09/2024	CNB-C	103982	USA BLUE BOOK	798.28
01/09/2024	CNB-C	103983	WHEN I HAVE TIME	546.10
01/09/2024	CNB-C	103984	CITY OF ADRIAN	105.00
01/09/2024	CNB-C	103985	MEGAN THOMPSON	200.00 V
01/09/2024	CNB-C	103986	MEGAN THOMPSON	200.00
01/12/2024	CNB-C	103987	STEVENS DISPOSAL	10,645.00
01/12/2024	CNB-C	103988	SPECTRUM PRINTERS INC	993.78
01/12/2024	CNB-C	103989	HILLSDALE COUNTY TREASURER	550.00
01/12/2024	CNB-C	103990	AT&T MOBILITY	99.92
01/12/2024	CNB-C	103991	GRAINGER	127.11
01/12/2024	CNB-C	103992	HAVILAND PRODUCTS COMPANY	2,052.80
01/12/2024	CNB-C	103993	ELECTION SOURCE	615.00
01/12/2024	CNB-C	103994	NYE UNIFORM CO	250.50
01/12/2024	CNB-C	103995	NYE UNIFORM CO	262.11
01/12/2024	CNB-C	103996	BRINER OIL CO INC	452.20
01/12/2024	CNB-C	103997	BRINER OIL CO INC	391.40
01/12/2024	CNB-C	103998	HUDSON AUTO CENTER	227.56
01/12/2024	CNB-C	103999	JONES & HENRY ENGINEERS LTD	1,261.08
01/12/2024	CNB-C	104000	BURNIPS EQUIPMENT COMPANY	199.24
01/12/2024	CNB-C	104001	CONSUMERS ENERGY	8,419.11
01/12/2024	CNB-C	104002	VOID	0.00 V

CNB-C TOTALS:

Total of 59 Checks:	73,944.09
Less 2 Void Checks:	200.00
Total of 57 Disbursements:	73,744.09

Check Date	Bank	Check	Vendor Name	Amount
<hr/>				
Bank Count CNB INCOME TAX				
01/02/2024	Count	24458	SHEA TAX CONSULTING, INC.	3,775.11
01/08/2024	Count	24459	WAYNE LAUFFER	9.58 V
01/08/2024	Count	24460	WAYNE LAUFFER	9.58
				<hr/> <hr/>
COUNT TOTALS:				
Total of 3 Checks:				3,794.27
Less 1 Void Checks:				9.58
Total of 2 Disbursements:				<hr/> <hr/> 3,784.69
<hr/>				
REPORT TOTALS:				
Total of 68 Checks:				214,033.25
Less 3 Void Checks:				209.58
Total of 65 Disbursements:				<hr/> <hr/> 213,823.67



Phone (517) 448-4701

E-Mail: wwtp@ci.hudson.mi.us

Monthly Report of Operations at the
Wastewater Treatment Plant for December 2023

	23-Nov	23-Dec	
Rain	1.12	2.77	Inches
Average Influent Flow	0.247	0.273	MGD
Max Influent Flow	0.313	0.380	MGD
Total Influent Flow	7.168	8.457	MG
Average Primary Sludge Pumped	5,716	5,683	Gal/day
Total Primary Sludge Pumped	171,479	170,479	Gallons
Average Secondary Sludge Pumped	263,274	243,387	Gal/day
Total Secondary Sludge Pumped	7,634,960	7,545,000	Gallons
Average Sludge Wasted	12,278	11,402	Gal/day
Total Sludge Wasted	368,340	353,477	Gallons
Average Ferrous Feed	42	40	lbs/day
Total Ferrous Feed	1,216	1,254	lbs
Average Electrical Usage	921	898	Kilowatt hrs/day
Total Electrical Usage	26,720	27,840	kilowatt hrs
Average Natural Gas Usage	27	33	M cu ft/day
Total Natural Gas Usage	781	1,038	M cu ft



Respectfully Submitted

Joshua M Mattek

City of Hudson WWTP Superintendent.



CLEAR-1019 Reported Offense By Date

Between 12/01/2023 Thru 12/31/2023



Agency: HN Hudson Police Department

Offense Code	Description	Incident Count
1171	CSC 1st Degree -Penetration Penis/Vagina	1
1313	Assault/ Battery/Simple (Incl Domestic and Police Officer	4
1376	Intentional Threat to Commit Act of Violence Against Schools	1
2304	Larceny - Parts & Accessories from Vehicle - LFA	2
2605	Fraud - Illegal Use of Credit Card	1
5561	Animals at Large	1
6274	Littering on Public or Private Property	1
C3050	Misdemeanor Arrest Warrant - Other Jurisdiction	1
C3101	Crash, Single Motor Vehicle	2
C3108	Crash, Sideswipe-Same	1
C3170	Private Property Traffic Crash	1
C3250	Mental Health Call	1
C3299	Welfare Check	7
C3310	Family Trouble	7
C3316	Lost Property	1
C3318	Found Property	2
C3324	Suspicious Circumstances	6
C3326	Suspicious Vehicles	1
C3328	Suspicious Persons	6
C3330	Assist Other Law Enforcement Agency	3
C3333	Assist Motorist	2
C3334	Assist Other Govt Agency	2
C3336	Assist Citizen	2
C3355	Civil Matter - Other	1
C3704	Traffic Complaint / Abandoned Auto	1
C3808	Animal Bite / Scratch	1
L3501	Civil Posts - HN	1
L3517	Subpoena Service - HN	1
L3524	Freedom of Information - HN	5
L3544	Background/Records Check - HN	2
L3560	Harassment - No Report - HN	1
L3590	Traffic Stop - HN	9
L3597	Ordinance Violation -HN	2
	Sum:	80

CITY OF HUDSON



40 Jackson St.
Hudson, MI 49247
517-448-6101
hudsonpw@hotmail.com

Jay Best
DPW Superintendent
Phone #517-403-9216

Water:

1. Total 6,932,000 Max Day 256,000 Ave. day 223,000 Min day 192,000
2. Working with UIS on bids for SCADA grant
3. Lab work
4. Tower lights replace Industrial Park tower
5. Sanitary survey forwarded to EGLE
6. Jay renewed water license

Distribution:

1. Water reads completed
2. Rereads completed
3. Water main repair North drive completed
4. CSI ran flow test for fire flow
5. Meeting with TSC to discuss water main for new building

Streets:

1. Leaf pick up completed for season truck cleaned and winterized for season
2. Cold patch
3. Signs installed
4. Brush pick up
5. Sewers jetted

Parks:

1. N/A

Misc:

1. Generator service at community center completed
2. Met with Silversmith to get WWTP on the silversmith program
3. Lights up downtown and Christmas Tree completed
4. Cemetery clean up completed
5. Burials at cemetery completed
6. Curb work and retaining wall work completed by Tri State concrete
7. Clean up Mackinaw Street for snow storage site
8. Use bush hog to trim road edges and trails
9. Dance studio had new glass installed
10. 1 Ton Ford dump in for repairs
11. Working with Kris and Charlie and Josh on grant
- 12.

Summary:

Leave season is complete, along with a water main repair on North drive, continuing to work with Charlie and TSC on new site. Kris and the ladies at the office on the grant and daily requests. Ready for the Holiday. Jay

Monthly Ambulance Department Head Report
December 2023

	<u>2023</u>	<u>2022</u>	<u>Difference</u>
Dispatches for the Month	<u>97</u>	<u>126</u>	<u>-29</u>
Dispatches Year to Date	<u>1,243</u>	<u>1,347</u>	<u>-104</u>

Average Overall Response Time (Dispatch to Arrival, Minutes)	<u>December 2023</u>	<u>9.43</u>	Year to Date <u>9.66</u>
Fractile Response Time Percentage (Percentage of response times made at or below goal for each response area)	<u>December 2023</u>	<u>92.50</u>	Year to Date <u>91.33</u>
Number of mutual aide responses	<u>December 2023</u>	<u>16</u>	Year to Date <u>218</u>

Roster Information			
Number of Personnel on Current Roster	<u>20</u>	Number of Members Active this Month	<u>18</u>
Number of Members with Extended Inactivity	<u>0</u>	Number of New Hires Year to Date	<u>4</u>
Number of Members on Leave	<u>1</u>	Number of Members that have left the Service	<u>4</u>
Number of Members Ineligible for Primary Response		<u>0</u>	

General Notes

- * Unit 1702 is back in service
- * Busy month with Meetings throughout our service Area
- * The 2023 Year End Unit Hour Analysis has began and will take several weeks to complete

Report from the Main Office December 2023

No permits issued in December.

We had 3 burials at the Maple Grove Cemetery in December.

In the utilities, the office billed \$135,653.73 in December and with an additional \$6,667.34 in late charges.

Community Center had 13 rentals, 0 park reservation, 0 garage sale and 50 dog tags sold in December.

Since the last election proposal went through and the early voting will begin on February 17. Every registered voter must receive a new voter's card by first class mail. Spectrum Printing in Tecumseh printed and mailed all of our cards. We have received some cards from the voters who left the city. We know most of these voters have moved to other cities or states but we are not allowed to remove them from the city's file. That can only be done when the voter themselves ask to be removed. Just received that bill, \$993.78 to send out early voting cards.

These are just the highlights.

Jeaniene McClellan
City Clerk



City Manager Report

January 16, 2024

- On January 11, 2024, I had a second Zoom meeting with Lenawee Now, REI Global and the Michigan Economic Development Corporation (MEDC) and REI Global has chosen the City of Hudson's Industrial Park as the potential location for their new facility. REI Global will contact the city soon with dates to meet with the city to introduce themselves and explain their manufacturing process and answer any questions. This is a 120-million-dollar investment and will create 25 plus jobs. There is still more work to be done to bring this to fruition.
- The MDARD Grant application for the SCADA upgrades has been submitted. Award notification is expected in April.
- I will be speaking with the City Attorney this week for a full update on the 218 and 225 Grove Street dangerous structures. The owner of 109 Mechanic Street has not responded to my emails and a certified letter is "not deliverable" at this point.
- I have a meeting scheduled with a representative from the USDA who is coming to the city to look at the burnt down properties, 109 Mechanic, and 138 Lafayette. We will discuss possible funding sources for the cleanup of the sites. The cleanup is still the property owner's responsibility at this point.
- We have a free trial new video camera system being sent to the city to be placed at the water treatment plant. This is for security purposes for the staff and city property. The Police Department has some cameras as well for trial and is working with the DDA on replacing the cameras in the downtown area and parking lots.
- The overhead door was damaged by the vactor truck when pulling out of warm storage garage to fix a water main break on Meridian Road. We had the door checked and replacement parts are on order. I do not have a cost yet, but it may turn into an insurance claim depending on the price. The good news is that the water main break was fixed in two hours by our DPW staff.

Charlie