

CITY COUNCIL
121 N CHURCH STREET, HUDSON, MI
REGULAR MEETING
March 19, 2024 at 7:00 P.M.

A G E N D A

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PLEDGE OF ALLEGIANCE**
- IV. ORDERS OF THE DAY**
 - A. Excuse Absent Members(s)
 - B. Setting the Agenda
 - C. Approval of Minutes of March 5, 2024
- V. PUBLIC COMMENT**
- VI. NEW BUSINESS**
 - A. Appointment: Vacant Council Seat
 - B. Oath of Office for the new Council Member
 - C. Retiree Health Insurance Benefit
 - D. Approve: Lenawee County Hazard Mitigation Plan
- VII. UNFINISHED BUSINESS**
 - A. Bills
 - B. Account Balances and Check Register
 - C. Department Head Reports
- VIII. MINUTES FROM OTHER BOARDS AND COMMISSIONS**
 - A. Recreation Advisory Board dated March 11, 2024
 - B. Planning Commission dated March 1, 2024
- IX. CITY MANAGER'S REPORT**
- X. COUNCIL COMMENTS**
- XI. ADJOURNMENT**

Jeaniene McClellan, City Clerk

** MINUTES FOR THIS MEETING WILL BE AVAILABLE AT HUDSON CITY OFFICE **
** 121 N. CHURCH STREET, HUDSON, MI 49247 **

NOTE: Anyone planning to attend the meeting who has a need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the city clerk's office at (517) 448-8983 forty-eight (48) hours prior to the meeting. Staff will be pleased to make the necessary arrangements to provide necessary reasonable accommodations.

**CITY COUNCIL
121 N CHURCH STREET, HUDSON, MI
REGULAR MEETING
March 5, 2024 at 7:00 p.m.**

748063:

The regular meeting was called to order by Mayor Daniel Schudel at 7:00 pm. in the Council Chambers.

ROLL CALL: PRESENT: Daniel Schudel, Lisa Enerson, Natalie Loop, Sherry Kirkland, Rick Moreno and Carl Sword

ABSENT: None

ALSO PRESENT: Richie Wheaton, Joseph Yeider, Tammy Jewell, WWTP Superintendent Joshua Mattek, DPW Superintendent Jay Best, Ambulance Director Jim Stevens, Police Chief Ron Keck, Sara Schudel, Barb Ireland – Hudson Post Gazette, City Manager Charles Weir and City Clerk Jeaniene McClellan

ORDERS OF THE DAY:

Approval of Minutes of February 20, 2024:

748064:

Motion by Lisa Enerson, seconded by Rick Moreno to approve the minutes of February 20, 2024 and place on file. CARRIED 6-0 by roll call

PUBLIC COMMENT:

Joseph Yeider gave the Council members a 3 page list of concerns he has around the City.

Richie Wheaton – would like to see the creek cleaned up.

NEW BUSINESS:

Approve: Teresa Frantz:

On February 23rd, Teresa Frantz sent a letter to the council and city manager that she no longer is living inside the city limits.

Council has until March 23, 2024 to appoint a council person to fill Ms. Frantz's seat until November 2024.

748065:

Motion by Natalie Loop, seconded by Sherry Kirkland **accept the resignation of Teresa Frantz from Council effective February 23, 2024.** CARRIED 6-0 by roll call

Approve: D & P Communications:

The City's cable company D & P Communications is in the process of upgrading the cable services in the city to fiber. D & P currently has an electronic cabinet on Munson Highway south of M-34. With the fiber upgrade, D & P will have to put up a larger communications shelter at the site. The shelter will be 10' x 20'. This larger shelter does not require a larger easement footprint than what is already being utilized.

The Planning Commission has reviewed and approved the easement application and the sit plan at a meeting on Friday, March 1st. D & P has paid all the associated fees.

748066:

Motion by Lisa Enerson, seconded by Natalie Loop **approve the D & P Communications easement application and site plan on the city property located adjacent to Munson Highway and M-34.** CARRIED 6-0 by roll call

Accept: Capital Improvement Project Plan for 2024-2029:

As required annually, the Planning Commission approved the attached 2024-2029 Capital Improvement Project Plan at their February 26th meeting. The cost estimates include any planned grant awards.

CAPITAL IMPROVEMENT PLAN 2024-2029

BUDGET YEAR	IMPROVEMENT	ESTIMATED COST (INC. GRANTS)
Current FY 23 - 24	Lift Stations Upgrades Water Meter Replacement (Ongoing) Fire Hydrant Replacement (Ongoing) DWAM Grant Service Line Identification	\$ 100,000 (Grant) \$ 30,000 \$ 15,000 \$ 266,000 (Grant)
24 - 25	Sidewalks Cemetery Expansion Development Local and Major Street Improvements Water Meter Replacement (Ongoing)	\$ 60,000 \$ 30,000 \$ 200,000 \$ 15,000

	Dump Truck Replacement (Build 18-24 months)	\$ 130,000
	Boiler	\$ 30,000
	Lead Service Line Replacement	\$ 30,000
	New Patrol Vehicle	\$ 60,000
	Crack Seal Parking lots and trails	\$ 30,000
	Fire Department Turnout Gear	\$ 15,000
	Fire Department HV/AC	\$ 10,000
25 - 26	Water Meter Replacement (ongoing)	\$ 15,000
	Local and Major Street Improvements	\$ 200,000
	Lead Service Line Replacement	\$ 30,000
	Sidewalks	\$ 30,000
	Hydrant Replacement	\$ 15,000
	New Ambulance Purchase	\$ 185,000
	Fire Department Hydraulic Rescue Tools	\$ 50,000
	Fire Department Turnout Gear	\$ 15,000
26 - 27	Water Meter Replacement (ongoing)	\$ 15,000
	Local and Major Street Improvements	\$ 200,000
	Lead Service Line Replacement	\$ 30,000
	Sidewalks	\$ 30,000
	Hydrant Replacement	\$ 15,000
	WWTP Pickup	\$ 20,000
27 - 28	Lead Service Line Replacement	\$ 30,000
	Local and Major Street Improvements	\$ 200,000
	Hydrant Replacement	\$ 15,000
28 - 29	Lead Service Line Replacement	\$ 30,000
	Local and Major Street Improvements	\$ 200,000
	Hydrant Replacement	\$ 15,000

748067:

Motion by Natalie Loop, seconded by Rick Moreno **Accept the 2024-2029 Capital Improvement Project Plan from the Planning Commission.** CARRIED 6-0 by roll call

UNFINISHED BUSINESS:**Bills:**

Bills to Council
March 5, 2024

Bills to be Approve

Stryker	\$13,886.17	Lucas Device Payment
Total	\$13,886.17	

Bills to be Confirmed

Jones & Henry	\$9,098.99	DWAM Grant
Total	\$9,098.99	

748068:

Motion by Natalie Loop, seconded by Lisa Enerson **approve to pay the bills.** CARRIED 6-0 by roll call

Account Balances and Check Register:**Account Balances:**

General Fund	\$547,935.71
Cemetery Trust Fund	\$ 0.00
Major Street Fund	\$253,333.38
Local Street Fund	\$ 64,575.43
Fire Department Fund	\$106,181.90
Recreation Fund	\$ 2,521.90
Cemetery Foundation	\$ 24,501.99
Ambulance	\$166,506.60
Community Center	\$ 36,200.05

Income Tax Fund	\$ 62,346.84
Downtown Development	\$ 43,170.76
L D F A	\$ 0.00
Thompson Museum Fund	\$ 23,810.39
Museum Fund	\$ 530.46
Industrial Park Fund	\$ 17,626.07
2021 Capital Improvement Bond Fund	\$ 97,381.65
Water and Sewer Fund	\$243,562.82
Motor Veh and Equip Fund	\$104,560.99
Property Tax Collection	\$ 24,796.32
Payroll Fund	\$ 2,819.73
Sidewalk Fund	\$ 16,599.14

748069:

Motion by Lisa Enerson, seconded by Rick Moreno to **accept the account balances and check register and place on file.** CARRIED 6-0 by roll call

MINUTES FROM OTHER BOARDS AND COMMISSIONS:**Recreation Advisory Board dated February 19, 2024:****748070:**

Motion by Sherry Kirkland, seconded by Carl Sword to **accept the Recreation Advisory Board minutes dated February 19, 2024 and place on file.** CARRIED 6-0 by roll call

Planning Commission dated February 26, 2024**748071:**

Motion by Carl Sword, seconded by Rick Moreno to **accept the Planning Commission minutes dated February 26, 2024 and place on file.** CARRIED 6-0 by roll call

CITY MANAGER'S REPORT:

- Jay Best and Charles Weir met with Jones & Henry Engineers on February 29th to begin the closing out the DWAM (Drinking Water Asset Management) grant. The objective of the grant was to identify a random sample of the water services lines materials in the city. Service lines that are identified as lead/galvanized will have to be replaced over the next 16 years (2040) by the city. This is going to be an expensive proposition that the city will have to budget for, finance and/or seek grant funding to complete. It is estimated that the city has 250 water service lines that will have to be replaced. The current estimate cost to replace these water lines is \$1.25 million. This cost will rise with inflation moving forward. The information gathered through the SWAM grant will be put in the City's updated water Asset Management Plan. The GIS data will be put into the city's Silversmith program archiving the information for future use and record keeping.
- Dangerous Structure 109 Mechanic Street: This property may be sold soon. Mr Weir has spoken with the potential buyers and advised them that the city is requiring the site to be cleaned up and that it is currently being reviewed by the City Attorney and the Lenawee County Circuit

Court. After speaking with the buyers, he is more confident that the site will be cleaned up in a timelier manner than by the current property owner.

- The has an 8” sewer main blockage on School Street that the PYublic Works Department is working on. DPW will be televising the sewer line to identify and locate the blockage. It is suspected that it may be tree roots. The sewer line material is clay tile.
- Mr Weir has been informed by the Michigan State Housing Development Authority (MSHDA) that the city will be receiving a \$10,000.00 grant to assist the city with updating the City Master Plan and zoning ordinances. One critical area that needs improvement in the Master Plan is the zoning map.
- The masonry repairs on the Public Works building will be underway this week.
- The dumpster enclosure behind City Hall has been repaired.
- At the last Council meeting Councilmember Enerson asked if the Council would bring back the retirement in the handbook for discussion. City Clerk told the Council that the councilmember that made the motion would have to be the person to bring it back to the table. After Councilmember Frantz agreed to bring it back but then resigned before the next meeting. The following is the clarification from the attorney on how to proceed.

“Under basic parliamentary procedure, the City has two options.

Option 1 would be for a member that was a “yes” vote to make a motion to reconsider. It does NOT have to made by the same person that made the original motion, just a member that voted yes on it.

Option 2 would be for any member to make a motion to rescind the action. That would require 2/3’s majority to pass if not placed on the agenda and published.”

COUNCIL COMMENTS:

After the manager’s report was given Council members agreed to bring the retirement portion of the handbook back at the next meeting for discussion.

748072:

Motion by Sherry Kirkland, seconded by Rick Moreno **to reconsider the Retirement option in the Handbook for discussion at the March 19th, 2024 Council meeting.** CARRIED 6-0 by roll call

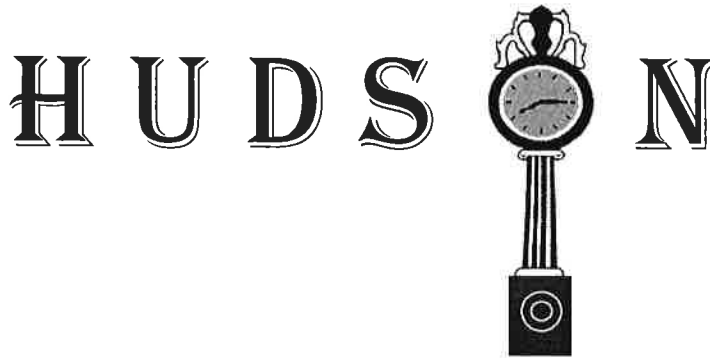
ADJOURNMENT:

748073:

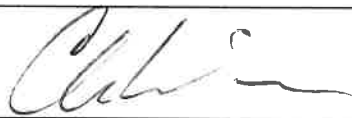
Motion by Lisa Enerson, seconded by Rick Moreno to **adjourn the meeting at 7:44 pm**

APPROVED: _____
Daniel Schudel, Mayor

ATTEST: _____
Jeaniene McClellan, City Clerk




AGENDA ITEM
REVIEW FORM

<u>ITEM:</u> Appoint: New Council Member	<u>SUBMITTED BY:</u> Charles Weir City Manager
<u>ACTION REQUESTED:</u> Appoint New Council Member	<u>DEPARTMENT:</u> City Office <u>DATE:</u> March 19, 2024
<u>SUMMARY:</u> <p>On February 23rd Teresa Frantz resigned from the City Council. Per City Charter, anytime there would be a vacancy on an elective office, city council needs to appoint someone to fill the seat until the Monday after the regular election. The date for this will be November 11, 2024.</p> <p>If Council does not fill the seat within 30 days, March 24, 2024, the City would have to have a special election. The last election cost was over \$2,000.</p> <p>We have two people who have given the clerk their letter of intention to fill the open seat until November 11th. The first person is Brandi L. Clark and the second person is Bruce VanWieren. They both meet all the requirements to fill the seat. Mr VanWieren will not be in Michigan until the end of April.</p>	
<u>RECOMMENDATION:</u> Appoint a new council member until November 11, 2024.	
<u>SIGNATURE:</u> 	<u>TITLE:</u> City Manager




**AGENDA ITEM
REVIEW FORM**

<p><u>ITEM:</u> Retiree Health Insurance Benefit</p>	<p><u>SUBMITTED BY:</u> Charles Weir</p>
<p><u>ACTION REQUESTED:</u> Discuss and resolve the question of offering Health Insurance Benefits to retirees.</p>	<p><u>DEPARTMENT:</u> City Manager <u>DATE:</u> March 19, 2024</p>
<p><u>SUMMARY:</u></p> <p>At the February 6, 2024, Council meeting, City Council was reviewing and approving the update to the Employee Handbook. At that time the Council voted to remove part of section 317 Retiree Health Plan.</p> <p>At the February 20, Council meeting the Council had further discussion about the removal of this section and the Council requested the City Manager to investigate the Retiree Health Plan and bring it back for further consideration (Number of employees, costs).</p> <p>Per the City's Health Insurance carrier, the City would be required to pay a minimum of 50% of the monthly premium. The employee must be 62 years of age and have 30 years of service to the city.</p> <p>The city currently has one employee that is eligible now and two more that will be eligible over the next two years. If the current employee was to retire with the benefit it would cost the city \$559.00 a month at 50%. This is for the employee only. If the spouse is covered as well, it would be \$1,118.00 a month.</p> <p>This would cost the city \$13,416 or \$26,832.00 (over a two-year period) until the employee reached the age of 65 when he would come off and go on Medicare. The remaining two employees could potentially follow suit. This also depends on if the employees work beyond 62 years of age.</p> <p>Looking at additional future employees that may take advantage of the benefit, once the above-mentioned 3 employees are on Medicare there would be a (6) six-year gap before the city would have to pay for another retiree's medical insurance if the Retiree Group Health Plan was reinstated.</p>	
<p><u>RECOMMENDATION:</u> Councils pleasure.</p>	
<p><u>SIGNATURE:</u> </p>	<p><u>TITLE:</u> City Manager</p>



AGENDA ITEM
REVIEW FORM

<u>ITEM:</u> Adopt the Lenawee County Hazard Mitigation Plan	<u>SUBMITTED BY:</u> Charles Weir
<u>ACTION REQUESTED:</u> Approve the resolution to adopt the Lenawee County Hazard Mitigation Plan.	<u>DEPARTMENT:</u> City Manager <u>DATE:</u> March 19, 2024
<u>SUMMARY:</u> The previous Lenawee County Hazard Mitigation Plan was approved in 2012. The update on this new plan started in 2020 and involved emergency services representatives and government officials of all the cities, villages, and townships in Lenawee County. The 2023 Lenawee County Plan was approved by FEMA on August 25, 2023. The Lenawee County Emergency Management Coordinator, Craig Tanis, is in the process of having all the governing bodies that helped develop the updated plan adopt it officially by resolution. By adopting the plan by resolution, it gives the city the ability to have access to FEMA resources should the city experience a large-scale hazard incident. I have forwarded the 2023 Lenawee County Hazard Mitigation Plan document to the City Council for review and approval.	
<u>RECOMMENDATION:</u> Approve the resolution adopting the August 25, 2023, Lenawee County Hazard Mitigation Plan.	
<u>SIGNATURE:</u> 	<u>TITLE:</u> City Manager

RESOLUTION
CITY OF HUDSON
STATE of MICHIGAN
24-03

A RESOLUTION OF CITY OF HUDSON ADOPTING THE LENAWEЕ COUNTY HAZARD MITIGATION PLAN, AUGUST 25, 2023.

Upon motion made by _____, seconded by _____ the following Resolution was adopted:

WHEREAS the Hudson City Council recognizes the threat that natural hazards pose to people and property within The City of Hudson; and

WHEREAS the City of Hudson has prepared a multi-hazard mitigation plan, hereby known as Lenawee County Hazard Mitigation Plan, August 25, 2023 in accordance with federal laws, including the Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended; the National Flood Insurance Act of 1968, as amended; and the National Dam Safety Program Act, as amended; and

WHEREAS, Lenawee County Hazard Mitigation Plan, August 25, 2023 identifies mitigation goals and actions to reduce or eliminate long-term risk to people and property in the City of Hudson from the impacts of future hazards and disasters; and

WHEREAS, adoption by the Hudson City Council demonstrates its commitment to hazard mitigation and achieving the goals outlined in the Lenawee County Hazard Mitigation Plan, August 25, 2023.

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF HUDSON, STATE OF MICHIGAN, THAT:

Section 1. In accordance with the City Ordinances, the Hudson City Council adopts the Lenawee County Hazard Mitigation Plan, August 25, 2023. While content related to City of Hudson may require revisions to meet the plan approval requirements, changes occurring after adoption will not require Hudson City Council to re-adopt any further iterations of the plan. Subsequent plan updates following the approval period for this plan will require separate adoption resolutions.

The following aye votes were recorded:

The following nay votes were recorded:

Absent:

ADOPTED this 19th day of March, 2024

STATE OF MICHIGAN }
 }ss:
COUNTY OF LENAWEЕ }

I, Jeanine McClellan, City Clerk of the City of Hudson, Michigan, do hereby certify that the above is a full and correct copy of a Resolution to adopt the Lenawee County Hazard Mitigation Plan, August 25, 2023, adopted by the City Council at a meeting held on March 19, 2024.

Jeaniene McClellan, City Clerk
Dated: March 19, 2024

Bills to Council
Tuesday, March 19, 2024

Bills to be Approved

Total	\$0.00
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Bills to be Confirmed

NICKEL & STAPH	\$7,251.80	4TH INSTALL ON PACKAGE
NICKEL & STAPH	\$6,704.20	4TH INSTALL ON PROPERTY
STEVENS DISPOSAL	\$10,657.00	MONTHLY REFUSE
JONES & HENRY	\$15,883.05	DWAM

Total	\$40,496.05
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CASH SUMMARY BY FUND FOR CITY OF HUDSON

FROM 03/05/2024 TO 03/14/2024
 FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 03/05/2024		Total		Ending Balance 03/14/2024	
		Balance	03/05/2024	Debits	Credits	Balance	03/14/2024
101	GENERAL FUND	583,070.70	93,608.02	11,803.91	664,874.81	0.00	0.00
151	CEMETERY TRUST FUND	0.00	0.00	0.00	0.00	252,297.28	252,297.28
202	MAJOR STREET FUND	241,917.03	22,260.58	11,880.33	252,297.28	58,760.23	58,760.23
203	LOCAL STREET FUND	57,703.55	7,640.49	6,583.81	58,760.23	105,660.76	105,660.76
206	FIRE DEPARTMENT FUND	106,129.12	0.00	468.36	105,660.76	2,432.23	2,432.23
208	RECREATION FUND	2,482.23	0.00	50.00	2,432.23	20,449.85	20,449.85
209	CEMETARY FOUNDATION	21,587.99	820.00	1,958.14	20,449.85	127,053.07	127,053.07
210	AMBULANCE	139,654.36	3,951.17	16,552.46	127,053.07	34,607.79	34,607.79
211	COMMUNITY CENTER	35,350.94	1,540.00	2,283.15	34,607.79	29,166.74	29,166.74
213	INCOME TAX FUND	63,455.72	25,125.02	59,414.00	29,166.74	43,170.76	43,170.76
248	DOWNTOWN DEVELOPMENT AUTHORITY	43,170.76	0.00	0.00	43,170.76	0.00	0.00
250	LOCAL DEVELOPMENT FINANCE AUTHORITY	0.00	0.00	0.00	0.00	23,863.42	23,863.42
270	THOMPSON MUSEUM FUND	23,863.42	0.00	0.00	23,863.42	0.00	0.00
271	LIBRARY FUND	0.00	0.00	0.00	0.00	0.00	0.00
272	THOMPSON LIBRARY FUND	0.00	0.00	0.00	0.00	0.00	0.00
273	MUSEUM FUND	0.00	0.00	0.00	0.00	310.94	310.94
412	INDUSTRIAL PARK FUND	451.89	0.00	140.95	310.94	17,698.48	17,698.48
444	2021 CAPITAL IMPROVEMENT BOND FUND	17,698.48	0.00	0.00	17,698.48	97,781.77	97,781.77
592	WATER AND SEWER FUND	97,781.77	0.00	63,772.51	197,781.97	100,480.96	100,480.96
661	MOTOR VEH AND EQUIP FUND	199,377.24	62,177.24	7,222.49	197,781.97	0.00	0.00
703	PROPERTY TAX COLLECTION	106,071.14	1,632.31	24,796.32	33,669.19	16,667.28	16,667.28
704	IMPRESST PAYROLL FUND	24,796.32	0.00	61,905.16	33,669.19	0.00	0.00
809	SIDEWALK FUND	33,669.19	61,905.16	0.00	16,667.28	0.00	0.00
	TOTAL - ALL FUNDS	1,814,839.13	280,659.99	268,831.59	1,826,727.53		

03/14/2024 09:56 AM
User: MEGAN
DB: Hudson

CHECK REGISTER FOR CITY OF HUDSON
CHECK DATE FROM 03/04/2024 - 03/14/2024

Page: 1/4

Check Date	Bank	Check	Vendor Name	Amount
Bank CNB - CNB- PROPERTY TAXES				
03/13/2024	CNB -	1320	LENAWEE INT SCHOOL DISTRICT	5,385.74
03/13/2024	CNB -	1321	LENAWEE COUNTY TREASURER PROP TAX	1,728.70
03/13/2024	CNB -	1322	LENAWEE COUNTY TREASURER PROP TAX W	1,374.20
03/13/2024	CNB -	1323	CITY OF HUDSON	2,974.38
03/13/2024	CNB -	1324	HUDSON AREA SCHOOLS	12,346.44
03/13/2024	CNB -	1325	HUDSON CARNEGIE DISTRICT LIBRARY	986.86
CNB - TOTALS:				
Total of 6 Checks:				24,796.32
Less 0 Void Checks:				0.00
Total of 6 Disbursements:				24,796.32

Check Date	Bank	Check	Vendor Name	Amount
Bank CNB-C CNB--COMBINED ACCOUNT				
03/04/2024	CNB-C	104187	CHRISTINE PLUM	200.00
03/04/2024	CNB-C	104188	ADRIAN TECUMSEH FENCE COMPANY	3,286.00
03/04/2024	CNB-C	104189	ATCO INTERNATIONAL	491.00
03/04/2024	CNB-C	104190	BLACK SWAMP EQUIPMENT	90.00
03/04/2024	CNB-C	104191	BURNIPS EQUIPMENT COMPANY	36.02
03/04/2024	CNB-C	104192	BURNIPS EQUIPMENT COMPANY	8.99
03/04/2024	CNB-C	104193	BURNIPS EQUIPMENT COMPANY	40.01
03/04/2024	CNB-C	104194	CONSUMERS ENERGY CITY HALL	831.44
03/04/2024	CNB-C	104195	D & P COMMUNICATIONS INC.	1,173.91
03/04/2024	CNB-C	104196	ECONO SIGNS LLC	243.21
03/04/2024	CNB-C	104197	HILLSDALE COUNTY TREASURER	650.00
03/04/2024	CNB-C	104198	HUDSON CHAMBER OF COMMERCE	60.00
03/04/2024	CNB-C	104199	HUDSON AUTO CENTER	157.68
03/04/2024	CNB-C	104200	HUDSON POST GAZETTE	720.00 V
03/04/2024	CNB-C	104201	J McELDOWNEY INC	70.25
03/04/2024	CNB-C	104202	LENAWEE COUNTY TREASURER	1,088.00
03/04/2024	CNB-C	104203	MUNICIPAL SUPPLY CO	1,525.22
03/04/2024	CNB-C	104204	NICKEL & SAPH	6,704.20
03/04/2024	CNB-C	104205	NICKEL & SAPH	7,251.80
03/04/2024	CNB-C	104206	PETTY CASH	16.00
03/04/2024	CNB-C	104207	QUADIENT FINANCE USA INC.	474.42
03/04/2024	CNB-C	104208	RISING EXCAVATING INC	210.00
03/04/2024	CNB-C	104209	STEVENS DISPOSAL	10,657.00
03/04/2024	CNB-C	104210	TERRY HICKS	573.21
03/04/2024	CNB-C	104211	UNIFIRST CORPORATION	61.44
03/04/2024	CNB-C	104212	UNIQUE PAVING MATERIALS	973.56
03/04/2024	CNB-C	104213	USA BLUE BOOK	799.62
03/04/2024	CNB-C	104214	USA BLUE BOOK	716.42
03/04/2024	CNB-C	104215	USA BLUE BOOK	166.70
03/06/2024	CNB-C	104216	AT&T MOBILITY	99.94
03/06/2024	CNB-C	104217	FAHEY SCHULTZ BURZYCH RHODES PLC	376.00
03/06/2024	CNB-C	104218	FIRST BANKCARD	282.67
03/06/2024	CNB-C	104219	FIRST BANKCARD	202.45
03/06/2024	CNB-C	104220	FIRST BANKCARD	1,697.40
03/06/2024	CNB-C	104221	FIRST BANKCARD	828.74
03/06/2024	CNB-C	104222	FIRST BANKCARD	631.72
03/06/2024	CNB-C	104223	FIRST BANKCARD	1,556.43
03/06/2024	CNB-C	104224	MI DEPT OF HEALTH & HUMAN SERVICES	638.27
03/06/2024	CNB-C	104225	PENN CARE, INC.	286.00
03/06/2024	CNB-C	104226	STRYKER FLEX FINANCIAL	13,886.17
03/06/2024	CNB-C	104227	CONSUMERS ENERGY	3,934.90
03/07/2024	CNB-C	104228	LOWES BUSINESS ACCOUNT	515.79
03/07/2024	CNB-C	104229	BRINER OIL CO INC	431.73
03/07/2024	CNB-C	104230	BRINER OIL CO INC	307.07
03/07/2024	CNB-C	104231	CITY OF ADRIAN	134.00
03/08/2024	CNB-C	104232	HUDSON POST GAZETTE	720.00
03/08/2024	CNB-C	104233	CHAPMAN'S RESTORATION CONTRACTING	3,634.00
03/11/2024	CNB-C	104234	WHITE, HOTCHKISS & FALAHEE, PLLC	480.00
03/11/2024	CNB-C	104235	JONES & HENRY ENGINEERS LTD	15,883.05
03/11/2024	CNB-C	104236	CONSUMERS ENERGY	8,236.05
03/11/2024	CNB-C	104237	VOID	0.00 V
03/12/2024	CNB-C	104238	UNIFIRST CORPORATION	58.58
03/12/2024	CNB-C	104239	STEVE KOPE	200.00
03/12/2024	CNB-C	104240	SHARE CORPORATION	237.71
03/12/2024	CNB-C	104241	TEDROE MINTON	50.00
03/12/2024	CNB-C	104242	ROBERT GEETING	50.00
03/12/2024	CNB-C	104243	WILLIS TERRILL	50.00

CNB-C TOTALS:

Total of 57 Checks:	94,684.77
Less 2 Void Checks:	720.00
Total of 55 Disbursements:	93,964.77

Check Date	Bank	Check	Vendor Name	Amount
03/04/2024	Count	24572	ALLEN, ARDIE J	331.01
03/04/2024	Count	24573	ALLEN, SHAWN P	4.65
03/04/2024	Count	24574	ASH, KASSY L	10.00
03/04/2024	Count	24575	BELLYFY, EDWARD J & PAMALA	36.35
03/04/2024	Count	24576	COOMBS, RAINA	20.42
03/04/2024	Count	24577	CURL, DONALD	10.00
03/04/2024	Count	24578	DECAIRE, CHRISTIAN MICHAEL	23.14
03/04/2024	Count	24579	GAMBILL, JOHN A & GAYLE	3.37
03/04/2024	Count	24580	HALL, CASSIE A	20.00
03/04/2024	Count	24581	HALL, NATHANAEL B	4.99
03/04/2024	Count	24582	HESS, RICH E	10.00
03/04/2024	Count	24583	LAKE, HEATHER A	11.00
03/04/2024	Count	24584	MATTEK, JOSHUA MARK	10.00
03/04/2024	Count	24585	MCCLAIN, LLOYD J	9.99
03/04/2024	Count	24586	NIVISON, PENNY	20.00
03/04/2024	Count	24587	ROTHENBERGER, BILLY J	20.00
03/04/2024	Count	24588	RUSSELL, BRANA	209.00
03/04/2024	Count	24589	SALINAS, LISA	10.00
03/04/2024	Count	24590	SCOTT, MARK A	20.19
03/04/2024	Count	24591	SNYDER, ROBERT J & SHEILA	299.05
03/04/2024	Count	24592	STURTEVANT, SHAYNA R	10.24
03/04/2024	Count	24593	SWORD, TIMOTHY & VALERIE	9.98
03/04/2024	Count	24594	TENEYCK, TORY L	5.00
03/04/2024	Count	24595	TERRILL, WILLIS H & CATHY S	2.00
03/04/2024	Count	24596	WILSON, WILLIAM D & SANDRA	29.83
03/04/2024	Count	24597	LINDA J CROSS	39.96
03/07/2024	Count	24598	AUBE, SCOTT M & NICOLE L	14.66
03/07/2024	Count	24599	BELLYFY, TORI A	20.00
03/07/2024	Count	24600	BORGWARDT, DEREK RILEY	10.16
03/07/2024	Count	24601	BOWSER, WILLIAM D	4.87
03/07/2024	Count	24602	BROWN, DAVID A	4.28
03/07/2024	Count	24603	CARPENTER, MATTHEW T	8.00
03/07/2024	Count	24604	CARR, LORETTA A	10.30
03/07/2024	Count	24605	CHENEY, NICOLE R	9.20
03/07/2024	Count	24606	CLARK, BRANDI L	20.00
03/07/2024	Count	24607	CLARK, CALVIN J	8.89
03/07/2024	Count	24608	CONRAD, JOSHUA	273.56
03/07/2024	Count	24609	CONRAD, TYLER E	19.82
03/07/2024	Count	24610	DELGADO, DULCE E	5.00
03/07/2024	Count	24611	DURLING, JOSEPH D	567.89
03/07/2024	Count	24612	ESPADA PINERO, OMAR A	5.13
03/07/2024	Count	24613	EVENER, CODY W	4.95
03/07/2024	Count	24614	GREINER, CHRISTOPHER D	5.03
03/07/2024	Count	24615	HAMMOND, WADE D	108.18
03/07/2024	Count	24616	HOHNSTREITER, BRUCE J	10.36
03/07/2024	Count	24617	HONEYWELL, KARLYN R	387.76
03/07/2024	Count	24618	HOSLER, WILLIAM g & tammy	10.03
03/07/2024	Count	24619	JONES, EARL D	105.79
03/07/2024	Count	24620	KIES, BRADLEY	9.68
03/07/2024	Count	24621	LEON, LILY	10.00
03/07/2024	Count	24622	MARRY, SCOTT D & PAULA	48.00
03/07/2024	Count	24623	MCALPINE, LATISHA	40.00
03/07/2024	Count	24624	MORENO, CHRISTINE	6.32
03/07/2024	Count	24625	MUMA, EMILY A	27.00
03/07/2024	Count	24626	MYERS, JOSEPH	6.00
03/07/2024	Count	24627	MYERS, MICHELLE L	10.16
03/07/2024	Count	24628	OVERMYER, HALEE M	32.16
03/07/2024	Count	24629	PARKHURST, KAYLA T	16.53
03/07/2024	Count	24630	REASONER, MICHAELA	9.99
03/07/2024	Count	24631	RECKNER, DUSTIN O	20.65
03/07/2024	Count	24632	REINER, GENA	446.77
03/07/2024	Count	24633	ROSE, DONALD L & DEBRA M	20.00
03/07/2024	Count	24634	ROTHMAN, DANIEL W	20.00
03/07/2024	Count	24635	SCOTT, ASHLEY R	40.00
03/07/2024	Count	24636	STAUDINGER, JAYCIE M	20.00
03/07/2024	Count	24637	STITES, COURTNEY L	10.02
03/07/2024	Count	24638	STUBLI, DELORIS A	10.03
03/07/2024	Count	24639	SWANSON, APRIL	10.01
03/07/2024	Count	24640	SWANSON, ASHLEY R	2.03
03/07/2024	Count	24641	TIBBS, KYLE ANTHONY	9.44
03/07/2024	Count	24642	TIEDE, HERMAN	5.00
03/07/2024	Count	24643	TINDER, SHARON	19.67
03/07/2024	Count	24644	TROMBLEY, JULIE L	79.82
03/07/2024	Count	24645	VAILLANCOURT, BRYAN & TAMMY	9.77
03/07/2024	Count	24646	WATERSON, LAUREN E	191.15
03/07/2024	Count	24647	WEBB, JEFFREY A & AMY B	3.00
03/07/2024	Count	24648	WELLMAN, JENNA	11.59
03/07/2024	Count	24649	WELLMAN, LOGAN	5.00

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Check Date	Bank	Check	Vendor Name	Amount
03/07/2024	Count	24650	WELLMAN, MINDY A	4.41
03/07/2024	Count	24651	WILSON, BETTY J	9.41
03/07/2024	Count	24652	YANG, JENNIFER	10.50
03/12/2024	Count	24653	ASH, MICHAEL A	9.99
03/12/2024	Count	24654	BAUMEA, AMANDA L	21.49
03/12/2024	Count	24655	BUTZ, JOSHUA D	19.98
03/12/2024	Count	24656	CLARK, IAN	15.00
03/12/2024	Count	24657	FORD, ROBERT & KATHY L	10.01
03/12/2024	Count	24658	FOSTER, DAVID L & KESHIA D	75.66
03/12/2024	Count	24659	FRANTZ, HEATHER L	15.00
03/12/2024	Count	24660	GREEN, NATHAN LEE	22.00
03/12/2024	Count	24661	HANDY, RICKY A & DENISE L	316.60
03/12/2024	Count	24662	HARDERS, PEGGY	45.00
03/12/2024	Count	24663	HESS, KAYLA	2.00
03/12/2024	Count	24664	IRVINE, JASON M	5.00
03/12/2024	Count	24665	KLINE, JANE A & THOMAS C	14.62
03/12/2024	Count	24666	KOSKE, WENDY & PATRICK	14.65
03/12/2024	Count	24667	LARUSSA, CHRISTIE	20.00
03/12/2024	Count	24668	LONG, KAYLE	7.78
03/12/2024	Count	24669	MARQUART, DOUGLAS B & KIM	9.91
03/12/2024	Count	24670	MARRY, OLIVIA	10.00
03/12/2024	Count	24671	MCKIMMY, DEBORAH L	10.02
03/12/2024	Count	24672	MELNIK, ROBERT C	114.42
03/12/2024	Count	24673	MERILLAT, LAURA LEE	35.85
03/12/2024	Count	24674	MOYER, CHEROKEE F	9.85
03/12/2024	Count	24675	MYERS, JOSEPH	70.00
03/12/2024	Count	24676	POPEJOY, ANTHONY W	5.02
03/12/2024	Count	24677	RANDOLPH, JERRY W & DOLORES	15.12
03/12/2024	Count	24678	SALYER, ROSE	20.00
03/12/2024	Count	24679	SCHUTTE JR, NORMAN R	24.87
03/12/2024	Count	24680	STEBBINS, ARDEN	21.58
03/12/2024	Count	24681	SWANSON, MARK R	15.00
03/12/2024	Count	24682	WACHA, JANE	5.00
03/12/2024	Count	24683	WILLIS, CHRISTOPHER A	427.17
03/13/2024	Count	24684	ASH, MCKENZIE J	10.00
03/13/2024	Count	24685	BAKER, ETHAN	10.00
03/13/2024	Count	24686	BATES, JADEN	10.00
03/13/2024	Count	24687	CHAMBERLAIN, RICHARD	214.00
03/13/2024	Count	24688	DERR, CRYSTAL L	67.20
03/13/2024	Count	24689	DERR, MADIAH	10.28
03/13/2024	Count	24690	MONAHAN, MATTHEW LEE	497.24
03/13/2024	Count	24691	SULEWSKI, JASON	508.37
03/13/2024	Count	24692	VALDEZ, TOMAS & MINDY	239.52
03/13/2024	Count	24693	WOLLET, PATRICK W & LAURA	164.43
03/13/2024	Count	24694	CITY OF HIGHLAND PARK	24.86
03/13/2024	Count	24695	CITY OF HIGHLAND PARK	95.36

COUNT TOTALS:

Total of 124 Checks:	7,227.99
Less 1 Void Checks:	6.00
Total of 123 Disbursements:	7,221.99

REPORT TOTALS:

Total of 187 Checks:	126,709.08
Less 3 Void Checks:	726.00
Total of 184 Disbursements:	125,983.08



CLEAR-1019 Reported Offense By Date

Between 02/01/2024 Thru 02/29/2024

Agency: HN Hudson Police Department



Offense Code	Description	Incident Count
1313	Assault/ Battery/Simple (Incl Domestic and Police Officer	2
1385	Other Electronic Medium Used for Harassment, Threats	1
2307	Larceny - From Coin Machines (Includes Telephone Coin Box)	1
2404	Vehicle Theft UDAA (reported by your jurisdiction)	1
2606	Non-Sufficient Funds Checks	1
2902	Damage to Property - Private Property - MDOP	2
2903	Damage to Property - Public Property - MDOP	1
5560	Dog Law Violations	1
5707	Trespass (Other)	1
7070	Runaway	1
C2822	Lost / Missing Juvenile	3
C3070	Civil / Friend of Court Arrest Warrant	1
C3110	Crash, Other / Known	1
C3170	Private Property Traffic Crash	1
C3299	Welfare Check	2
C3310	Family Trouble	1
C3318	Found Property	2
C3324	Suspicious Circumstances	2
C3328	Suspicious Persons	1
C3330	Assist Other Law Enforcement Agency	5
C3331	Assist Medical	2
C3333	Assist Motorist	2
C3334	Assist Other Govt Agency	2
C3357	Protective Services Referral (CPS/APS)	1
C3704	Traffic Complaint / Abandoned Auto	1
C3804	Animal Complaint	5
C3806	Animal Alive - Put to Sleep	1
C3902	Burglary Alarm	1
L3512	Warrant Attempt - HN	2
L3524	Freedom of Information - HN	4
L3532	911 Hang Up - HN	1
L3543	Purchase Permit - HN	7
L3544	Background/Records Check - HN	2
L3562	Animal - Stray Canine - HN	1
L3590	Traffic Stop - HN	9
L3597	Ordinance Violation -HN	1
Sum:		73

Training:

Sgt Sandy, Chief Keck and City Manager Weir went to Freedom of Information Act training in Jackson. Chief Keck went to Grand Rapids for a 3-day training conference for law enforcement administrators. Classes included Leadership Lessons, MIOSHA inspections, team building / support, Ethics, Duty to intervene and Navigating change amid life, leadership and loss. The conference was a great learning opportunity and I have already used lessons learned to make changes to the Hudson Police Department to reduce risk.

SRO:

Hudson Schools worked towards another grant and had been approval. On 03/14/2024, Dr Osborn notified me of the grants approval and that they have received possession of the funds. Dr Osborn and I are working on a Memorandum of Understanding to present to the City Council. I will be available at the next council meeting for questions or concerns.

CITY OF HUDSON



40 Jackson St.
Hudson, MI 49247
517-448-6101
hudsondpw@hotmail.com

Jay Best
DPW Superintendent
Phone #517-403-9216

Water:

1. Total 7.775,000 Max. day: 313,000 Ave. Day: 267,000 Min Day: 214,000
2. Peerless Midwest here to reinstall high service pump
3. Bob Masters (Peerless) here to troubleshoot Hammer issue (completed)
4. Monthly lab testing complete
5. Scada repair needed at WTP
6. Jones and Henry meeting LSL
7. Assisting TSC with ongoing information for property

Distribution:

1. Water leaked found in swamp between State and School
2. Repair was extensive but completed in house 10k savings
3. Turn on turn offs completed
4. Meters read
5. Repair clamps ordered for replacement
6. Continuing Education class/expo attended
7. Water S/O @ main street property after discovered water line broken
8. Budget items researched
9. DPW to pick up 2 loads of stone from Rising excavating to complete repair on State Street after it was discovered no local pits had pea stone

Streets:

1. Street signs installed
2. Cold patch completed
3. Streets graded
4. Alleyways graded

Parks:

1. Park tree trimming ongoing
2. Park clean up started for spring

3. Budget items researched (roofs trail repairs)

Misc:

1. Yearly winter service completed on loose equipment and mowers
2. Burials completed
3. Garage door repair completed
4. Push mower on recall was taken in for free repair
5. Returned borrowed fittings from other villages from repairs with a thank you and to extend same courtesy.
6. Sherriff/Goslin here for Free roof inspection on all City owned property
7. Museum lighting repairs ongoing
8. Community center garbage disposal repaired
9. Ford 1 ton taken in for repair
10. New fridge picked up and delivered to community center
11. Clayton village here to discuss renting Jet Vac
12. Trail was damaged by graffiti was cleaned up and bids went out to crack seal and sealcoat effected areas
13. Chapman here with Brick repair of the DPW

Summary:

Working on budget items and spring clean up of City. Sweepers will be on the streets in March as weather allows. Door repair at warm storage is completed and also replacing door at the dance studio as soon as we get it in. Special order. I wanted to encourage again the council to come to the DPW and revisit the Department to inspect visit and review the department at your convenience. Thanks Jay

Hudson Fire Department Department Head Report Month February Year 2024

**MONTHLY RUN TOTAL: 12
BREAKDOWN BY SERVICE AREA**

2024 YEAR TO DATE CALLS 21

CITY OF HUDSON	<u>0</u>	YTD	<u>3</u>
HUDSON TWP.	<u>7</u>	YTD	<u>8</u>
PITTSFORD TWP.	<u>0</u>	YTD	<u>1</u>
MEDINA TWP.	<u>0</u>	YTD	<u>1</u>

2023 YEAR END TOTALS	<u>222</u>
2022 YEAR END TOTALS	<u>218</u>
2021 YEAR END TOTALS	<u>241</u>
2020 YEAR END TOTALS	<u>208</u>
2019 YEAR END TOTALS	<u>210</u>

ASSIST TO:

CLAYTON	<u>0</u>	YTD	<u>0</u>	WALDRON	<u>2</u>	YTD	<u>3</u>
ADDISON	<u>1</u>	YTD	<u>2</u>	HUDSON AMBULANCE	<u>2</u>	YTD	<u>3</u>
MORENCI	<u>0</u>	YTD	<u>1</u>	SOMERSET	<u>1</u>	YTD	<u>1</u>
JEFFERSON	<u>0</u>	YTD	<u>0</u>	OTHER	<u>0</u>	YTD	<u>0</u>

TRAINING/ACTIVITY/OTHER

**TRAINING #1 TOPIC RTK / HAZCOM/BBP FIREFIGHTERS ATTENDED 19 + 9 from Clayton
HRS TOTAL 3.5**

**TRAINING #2 TOPIC VFIS Drivers Training FIREFIGHTERS ATTENDED 12+10 from Clayton
HRS TOTAL 4**

**TRAINING #3 TOPIC Ice Rescue Certification Class FIREFIGHTERS ATTENDED 6 HRS
TOTAL 16**

**TRAINING #4 TOPIC Water Supply/Winter Drafting FIREFIGHTERS ATTENDED 15 HRS
TOTAL 3**

OTHER ACTIVITIES:

Issued 18 Burning permits for February. YTD= 25

2023 total permits issued was 89.

Truck Check was held 02/18/24. 14 Firefighters Attended. 3 Hrs. Total

Officers Meeting was held on 02/18/24 with 7 attending. Accountability Training 1 Hr

Hudson And Clayton Fire Departments are continuing to team up together for Joint training sessions on Mandatory OSHA required Training making it easier for both Departments.

The Chief is working on itemizing needed equipment, services and supplies to prepare for this year's upcoming budget.

The Officers are working very hard to make sure that the training we are doing is documented correctly and taught thoroughly to make sure it counts towards the State Fire Marshals new requirement of 36 credit hours of training to maintain status as a firefighter. It is similar to the education credits required to maintain a Paramedic or EMT license.

Jerry Tanner 82 - C1

Monthly Ambulance Department Head Report
February 2024

	<u>2024</u>	<u>2023</u>	<u>Difference</u>
Dispatches for the Month	<u>83</u>	<u>107</u>	<u>-24</u>
Dispatches Year to Date	<u>168</u>	<u>214</u>	<u>-46</u>

Average Overall Response Time (Dispatch to Arrival, Minutes)	<u>February 2024</u>	<u>8.92</u>	Year to Date <u>9.08</u>
Fractile Response Time Percentage (Percentage of response times made at or below goal for each response area)	<u>February 2024</u>	<u>92.86</u>	Year to Date <u>91.64</u>
Number of mutual aide responses	<u>February 2024</u>	<u>13</u>	Year to Date <u>25</u>

Roster Information			
Number of Personnel on Current Roster	<u>22</u>	Number of Members Active this Month	<u>18</u>
Number of Members with Extended Inactivity	<u>0</u>	Number of New Hires Year to Date	<u>0</u>
Number of Members on Leave	<u>0</u>	Number of Members that have left the Service	<u>0</u>
Number of Members Ineligible for Primary Response			<u>0</u>

General Notes

* Nothing new to report



Phone (517) 448-4701

E-Mail: wwtp@ci.hudson.mi.us

Monthly Report of Operations at the
Wastewater Treatment Plant for February 2024

	24-Jan	24-Feb	
Rain	4.91	1.3	Inches
Average Influent Flow	0.487	0.447	MGD
Max Influent Flow	1.66	0.762	MGD
Total Influent Flow	15.099	12.971	MG
Average Primary Sludge Pumped	5,387	5,334	Gal/day
Total Primary Sludge Pumped	161,599	160,028	Gallons
Average Secondary Sludge Pumped	298,387	452,724	Gal/day
Total Secondary Sludge Pumped	9,250,000	13,129,000	Gallons
Average Sludge Wasted	11,221	13,268	Gal/day
Total Sludge Wasted	347,855	384,776	Gallons
Average Ferrous Feed	56	62	lbs/day
Total Ferrous Feed	1,748	1,786	lbs
Average Electrical Usage	942	936	Kilowatt hrs/day
Total Electrical Usage	29,200	27,136	kilowatt hrs
Average Natural Gas Usage	39	34	M cu ft/day
Total Natural Gas Usage	1,208	984	M cu ft



Respectfully Submitted

Joshua M Mattek

City of Hudson WWTP Superintendent.

Report from the Main Office

February 2024

3 building and 1 electrical permit was issued in February.

We had 2 burials at the Maple Grove Cemetery in February.

In the utilities, the office billed \$143,772.40 in February and with an additional \$7,086.05 in late charges.

Community Center had 5 rentals, 0 park reservation, 0 garage sale and 120 dog tags sold in February.

The Presidential Primary Election ran very smoothly. We had a total of 266 voters which includes the AV's. Linda and I started the day at 5:30 am with the inspectors and chairpersons starting at 6:00 am. The receiving board finished their work at 9:30 pm and everything was delivered to Adrian. We were the 2nd precinct to hand off the documents to the County Clerk. We have been notified that the election has been certified. Our next election will not be until August. The next deadline will be the 3 seats for council, the petitions will need to be turned in to either myself or Lenawee County clerk's office by April 23, 2024 at 4:00 pm.

There was a comment at the last council meeting again about putting agendas on the City's facebook page. If we do that, the city would have to look into the software to be prepared for any FOIA's that may ask for any documentation on the postings. At this time, we do not put any business on the postings, but only informational items. If council really wants to spend money on this we can definitely do that. The business is called archive social – civicplus.com but their website will not give you a price but instead you would need to call them. Again, this software is only good for, if and when someone FOIA's the postings on the City's facebook page. The rules and laws are different for government agencies than they are for citizens.

Jeaniene McClellan
City Clerk

RECREATION ADVISORY BOARD
121 N. Church Street, Hudson, MI 49247
REGULAR MEETING
Minutes of March 11, 2024

The Recreation Advisory Board meeting was called to order by John Kirkland at 6:00 p.m.

Roll Call: Present: Elizabeth Comiskey, Nicole Chase, George Race, John Kirkland, and Roger Clark
Absent: Nikki Cleveland

Others Present: Kris Eschedor, City Manager Charles Weir, and Deputy City Clerk Linda J Cross.

ORDERS OF THE DAY:

Excuse Absent Members:

Motion by John Kirkland, seconded by Roger Clark to **approve to excuse Nikki Cleveland from the meeting**, CARRIED by voice vote.

Minutes:

Motion by John Kirkland, seconded by Elizabeth Comiskey to **approve the minutes of February 19, 2024, and place on file**, CARRIED by voice vote.

OLD BUSINESS:

Recreation Master Plan:

Kris Eschedor provided the members with the updated Revised Recreation Plan.

Before the City can apply for any grants the Recreation Master Plan must be updated. We missed the February deadline for grants for 2024, and would like to submit the new plan by summer of 2024 for grants for 2025. The results of the survey were discussed, and members provided feed back, along with pictures, of projects that need attention. Each member will prioritize the requests from the survey, and they will be collectively put together at the next meeting.

The following was also discussed:

- The Hudson School would like to get involved with the ball fields at the parks to help maintain the dirt sections. This would allow them to schedule more tournaments and have alternate fields for overflow of games and practices, taking into consideration the youth leagues as well.
- Getting businesses to sponsor a park, or certain items at a park, and post signs giving credit to those that funded it.
- Need community volunteers to help with sprucing up the parks (paint, handrails, etc), and organizing a day for the projects
- The parks need ADA compliant access sidewalks to the events, bleachers, concessions and playgrounds. There are no walkways accessible for wheelchairs to get to these areas.

- Discussion regarding the washout on the trail near the Elementary School

VISITORS BEFORE THE BOARD:

None

CITY MANAGER'S REPORT:

- REI Global is in the process of getting the Environmental Review with Egle complete for their possible factory in the Industrial Park.
- The City is getting a quote for the crack sealing and seal coating on the trails.

BOARD COMMENTS:

The next meeting will be April 15, 2024 at 6:00 pm.

ADJOURNMENT:

Motion by John Kirkland, seconded by Roger Clark to adjourn the meeting at 7:03 p.m.

ATTEST:

Linda J Cross, Deputy City Clerk

**PLANNING COMMISSION
121 N. CHURCH STREET – HUDSON MI
SPECIAL MEETING
March 1, 2024 at 4:30 pm**

The Special Meeting was called to order by Chairperson Brad VandeZande at 4:30 p.m.

ROLL CALL: PRESENT: Jack Donaldson, Rob Hall, George Race, Will Terrill and
Brad VandeZande

ABSENT: Sean Williams

OTHERS: City Manager Charles Weir and City Clerk Jeaniene McClellan

ORDERS OF THE DAY:

Excuse absent members:

Motion by Rob Hall, seconded by George Race to **approve to excuse the Sean Williams from the meeting.** CARRIED by voice vote.

NEW BUSINESS:

D & P Easement Application:

After the last meeting the City received the site plan for the new D & P Communications building. This building will be 10' x 20' and will be located on City Property.

Motion by Jack Donaldson, seconded by Will Terrill to **approve the easement and site plan for D & P Communications** CARRIED by voice vote.

CITY MANAGER'S REPORT:

VISITORS BEFORE COMMISSION:

No Visitors

COMMISSION COMMENTS:

ADJOURNMENT:

Motion by George Race, seconded by Will Terrill, to **adjourn the meeting at 4:35 p.m.**

ATTEST: _____

Jeaniene McClellan, City Clerk



City Manager Report

March 19, 2024

- The Recreation Advisory Board is working on identifying the five top priorities for the parks and trails. There was some good discussion on addressing some of the general maintenance of the parks that could be done at minimal expense. There was talk about getting volunteers from the community to help with cleanup and painting. The goal is to have the updated Recreation Plan completed by summer and have it approved by the DNR for possible grant opportunities in 2025.
- EGLE is requiring that TSC put the drain run off retention pond on the back side of the property instead of in front by Meridian Road. We received an updated drawing, and it was shared with the Planning Commission with no concerns. We are still waiting for EGLE to approve the new watermain, but they still are on schedule for groundbreaking in April.
- The masonry work at the public works building has been completed. I had the contractor (Chapman's Restoration Contracting) look at the limestone repair needed on the library building. Mr. Chapman would not be able to make the repairs, but he was able to consult with some other companies that do limestone repairs, and he was advised that the whole limestone piece would have to be replaced. The piece itself would be \$13,000.00. With labor and equipment costs, the repair would be \$25,000.00-\$30,000.00.
- City staff and the department heads are starting to work on the 2024-2025 budget. Treasurer Megan Thompson has put out spread sheets to the department heads for their input on their budgets for consideration.
- The annual property tax settlement for 2023 has been completed and will be submitted to the County Treasurer on Monday March 18th. The city is expected to receive over \$42,000 in June for the back taxes owed.
- I have reached out to a contractor for the updating the city Master Plan under the grant received from MSHDA. I anticipate that I will have a quote for the work to be done over the next few weeks.
- Charlie