

CITY COUNCIL
121 N CHURCH STREET, HUDSON, MI
REGULAR MEETING
November 19, 2024 at 7:00 pm
A G E N D A

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PLEDGE OF ALLEGIANCE**
- IV. ORDERS OF THE DAY**
 - A. Excuse Absent Members(s)
 - B. Setting the Agenda
 - C. Approval of Minutes of November 11, 2024
- V. PUBLIC COMMENT**
- VI. PRESENTATION**
 - A. Brent Shea CPA – Audit Report Fiscal Year 2023-2024
- VII. NEW BUSINESS**
 - A. Approve: Financial Audit Report for FY 2023-2024
- VIII. UNFINISHED BUSINESS**
 - A. Bills
 - B. Account Balances and Check Register
- IX. MINUTES FROM OTHER BOARDS AND COMMISSIONS**
 - A. DDA Minutes from October 8, 2024
 - B. PC Minutes from October 28, 2024
- X. CITY MANAGER’S REPORT**
- XI. COUNCIL COMMENTS**
- XII. ADJOURNMENT**

Jeaniene McClellan, City Clerk

**** MINUTES FOR THIS MEETING WILL BE AVAILABLE AT HUDSON CITY OFFICE ****
**** 121 N. CHURCH STREET, HUDSON, MI 49247 ****

NOTE: Anyone planning to attend the meeting who has a need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the city clerk's office at (517) 448-8983 forty-eight (48) hours prior to the meeting. Staff will be pleased to make the necessary arrangements to provide necessary reasonable accommodations.

**CITY COUNCIL
121 N CHURCH STREET, HUDSON, MI
REGULAR MEETING
November 11, 2024 at 7:00 p.m.**

748235:

The regular meeting was called to order by Mayor Daniel Schudel at 7:00 pm. in the Council Chambers.

ROLL CALL: PRESENT: Daniel Schudel, Brandi Clark, Lisa Enerson, Sherry Kirkland, Rick Moreno and Carl Sword

ABSENT: Natalie Loop

ALSO PRESENT: Will Terrill, Police Chief Ron Keck, Dan & Coleen McComb, WWTP Superintendent Joshua Mattek, Barb Ireland – Hudson Post Gazette, Sara Schudel, City Manager Charles Weir and City Clerk Jeaniene McClellan

ORDERS OF THE DAY:

Excuse Absent Member:

748236:

Motion by Lisa Enerson, seconded by Brandi Clark to excuse Natalie Loop from the meeting. CARRIED 6-0 by roll call

Approval of minutes dated October 15, 2024:

748237:

Motion by Lisa Enerson, seconded by Rick Moreno to approve minutes of October 15, 2024 and place on file. CARRIED 6-0 by roll call

PUBLIC COMMENT:

Public Comments were heard.

NEW BUSINESS:**Approve: Proposal from Jones & Henry Engineers – CWSRF Project:**

The city has been approved for the funding of the project through the State Revolving Fund, with the 12% loan forgiveness. The estimated cost of the project is \$805,230.00.

The city received the proposal from Jones & Henry regarding the engineering services required for the FY 2025 CWSRF project. The cost of the engineering services for the project is \$134,000.00.

Jones & Henry needs approval from the city before they can begin work on the project. Detailed plans and specifications for the project must be submitted to EGLE for approval by March 24, 2025.

748238:

Motion by Sherry Kirkland seconded by Lisa Enerson to **approve the proposal from Jones & Henry Engineers Ltd. In the amount of \$134,000.00 for engineering services for the FY 2025 CWSRF project and authorize the city manager to sign Task Order #2 for the project.**

CARRIED 6-0 by roll call

Approve: Financial Services – CWSRF Project:

For the FY 2025 CWSRF project the city will need financial services for the project. City Manager, Charles Weir spoke with CPA Municipal Advisor Andy Campbell about this CWSRF project. Andy has assisted the city with previous projects and was formerly with Bakertilly but is now with Bendzinski & Co. Mr Weir asked Andy about comparative pricing between Bakertilly and Bendzinski & Co. and Andy advised me that Bendzinski & Co. cost for services is lower due to less overhead.

Andy sent Mr Weir the detailed proposal for the financial services for the project. The cost for the services will be \$13,850.00. This will be paid on the closing of the bond with a portion of the bond proceeds.

Mr Weir had the City Attorney review the proposal and he give it his approval. He also said that Benzinski is a good company.

748239:

Motion by Carl Sword seconded by Brandi Clark to **approve the financial services proposal from Bendzinski & Co. in the amount of \$13,850.00 for the FY 2025 CWSRF project, and authorize the City Manager to sign the proposal.** CARRIED 6-0 by roll call

Approve: Water Extension:

We had a water main break in location A on the map. It was flooded with water and mud and could not make a repair. We decided to abandon the main based on location which we did. We have gotten a notice from Alpine that they had failed the fire suppression test based on the amount of water flow from the existing 4 inch main in front of the business. After an extensive testing

process of valve turning and verifying water flow it has been determined that the line that was abandoned was the fire suppression line that supported the east side of School Street.

DPW Superintendent Jay Best would like to replace the abandoned main running through the swamp Item A and replace the main with a 6-inch direction bore from (34) Main Street to School Street running down the east side of McKenzie Street and reconnect in the parking lot of the Alpine building. This will accomplish 3 things: 1. Loop the water main 2. Supply the water needed to support the fire suppression of Alpine and the other factories in the area. 3. Also get the main which is broken out of the swamp and into our easement and reconnect the three services that are now supported with a 4-inch main.

Just to be clear we were not aware that the elimination of the defective water main would affect the fire suppression capabilities at Alpine Manufacturing. The existing service line for the buildings is good and has no issues. We have a responsibility to the factories for being able to provide fire suppression pressures to them and Alpine Mfg. has been working with us, but they need the issue corrected to be able to get the fire suppression certification.

We have received two quotes for the job. All Seasons Underground and RJT construction. Both have done work for the city and are reputable companies. The quotes were very close, and Mr Best would recommend All Seasons based on the size of the machine that can push the water main to its destination. This is specialized work and would feel comfortable the either contractor.

All Seasons Underground \$64,050.00

RJT Construction \$63,700.00

748240:

Motion by Lisa Enerson seconded by Brandi Clark **approve to extend the water main from Main Street with a 6-inch water main through directional boring to School Street and reconnecting the main to support the service lines and fire suppression in the area with All Seasons Underground.** CARRIED 6-0 by roll call

Approve: Medical Insurance Opt-Out Policy:

After meeting with the Medical Insurance committee and talking with some of the full-time employees, it has been determined that the best course of action is to keep the current medical insurance plan. Further discussion and consideration about fully funding the Health Savings Accounts for the full-time employees for the 2025-2026 budget year when we begin working on the new budget.

Again the city does not currently have a policy written for the opt-out Full-Time employees that currently receive a stipend. On September 17, 2024, the Council meeting and ad hoc medical insurance committee was formed to work out the details of an Opt-Out Policy and the compensation to the employees that opt-out of the insurance.

The first committee meeting was initially about the consideration to change insurance plans. The second committee meeting consisting of two council members and the city manager, at that

meeting the consensus was to offer 40% of the average of the applicable group (Individual, Family, Premium) over the 26 pay periods. Mr Weir has the draft Opt-Out Policy for review and tentative approval by the full Council.

Again, other municipalities offer opt-out percentages and dollar amounts at higher and lower levels. At the 40% average premium costs level, it is more likely that employees may opt-out of the city medical insurance. Mr Weir has spoken to some of the employees and they advised that they would consider possibly opting out of the city medical insurance at the 40%

748241:

Motion by Lisa Enerson seconded by Brandi Clark **approve the Medical Insurance Opt-Out policy as written.** CARRIED 6-0 by roll call

UNFINISHED BUSINESS:

Bills:

Bills to Council
November 11, 2024

Bills to be Approve

MML	\$9,965.00	Workers Comp Insurance
Total	\$9,965.00	

Bills to be Confirmed

Old National	\$28,481.01	Ambulance Payment
Old National	\$62,480.72	Fire Truck Payment
Advanced Engineered Pump	\$14,568.79	Pump for WWTP
Total	\$105,530.52	

748242:

Motion by Rick Moreno, seconded by Lisa Enerson **to approve to pay the bills.** CARRIED 6-0 by roll call

Account Balances and Check Register:**Account Balances:**

General Fund	\$1,171,994.45
Cemetery Trust Fund	\$ 0.00
Major Street Fund	\$274,350.53
Local Street Fund	\$ 95,591.83
Fire Department Fund	\$ 96,662.49
Recreation Fund	\$ 685.59
Cemetery Foundation	\$ 11,348.17
Ambulance	\$ 76,113.11
Community Center	\$ 36,174.65
Income Tax Fund	\$ 57,183.31
Downtown Development	\$ 42,170.76
Thompson Museum Fund	\$ 0.00
Library Fund	\$ 0.00
Thompson Library Fund	\$ 0.00
Museum Fund	\$ 11,592.50
Industrial Park Fund	\$ 13,282.16
2021 Capital Improvement Bond Fund	\$ 99,843.90
Water and Sewer Fund	\$160,227.17
Motor Veh and Equip Fund	\$132,239.91
Property Tax Collection	\$ 0.00
Payroll Fund	\$ 52,985.67
Sidewalk Fund	\$ 17,233.37

748243:

Motion by Rick Moreno, seconded by Brandi Clark **to accept the account balances and check register and place on file.** CARRIED 6-0 by roll call

CITY MANAGER'S REPORT:

- The city water towers have had the annual cathodic protection maintenance done on them October 30th by CorPro.
- The Water Treatment Plant Iron filter painting has been completed.
- Mr Weir had a meeting with Andy Campbell of Bendzinski & Co. Municipal financial consultants about the upcoming g 2025 CWSRF project. Some time after the first of the year Andy will meet with the Council and discuss and explain the specific financial details moving forward with the project.
- The Master Plan citizen survey was put out deadline December 9th. The survey is on the city website and Facebook page. We also put a notification about the survey in the November

Newsletter. There is a QR code with a link that citizens can complete the survey on-line. The survey is also available at City Hall in hard copy form as well.

- Tractor Supply Company soft opening will be November 16th Grand opening will be Saturday November 23rd.
- The 2011 Dodge charger was sold. The city did not receive any bids on the BidCorp website or receive any questions from potentially interested parties. However, a local person seen it on the website came to Hudson and looked at the vehicle. He made an offer, and Mr Weir countered. The vehicle sold for \$2,800.00. The last patrol vehicle the city sold went for around \$1,500.00.
- We have a potential interested party in the vacant city lot in the 500 lock of Tiffin Street. This was one of the lots that was up for sale when the city sold some vacant lots back in 2022. Mr Weir will bring it to Council when and if an offer is put in for the lot.
- On November 13th, Mr Weir will be attending the Housing Solutions Conference in Tecumseh. Topics will be about resources to invest in new construction and renovation programs, innovative solutions to add new units that address housing shortages, advantages of State and Local Land banks. He believes this training and information may be useful while the city is updating its Master Plan.

COUNCIL COMMENTS:

Voting Day went very smoothly

Halloween went well

The T-posts for the Christmas trees will be install this week.

The 22nd the Christmas should be available to decorate.

November 30th will be the Christmas Parade and Santa will be at the Community Center. Local businesses may donate baskets for Christmas gifts.

December 7th will be the Christmas Craft Show at the Community Center and the lighting of the Christmas Tree and Hudson Forest Trees.

ADJOURNMENT:

748244:

Motion by Rick Moreno, seconded by Lisa Enerson to **adjourn the meeting at 7:54 pm**

APPROVED: _____


Daniel Schudel, Mayor

ATTEST: _____

Jeaniene McClellan, City Clerk



AGENDA ITEM - REVIEW FORM

ITEM: APPROVE: Financial Audit Report for FY 2023-2024	SUBMITTED BY: Charles Weir
ACTION REQUESTED: Presentation of financial statement for the fiscal year ending on June 30, 2024	DEPARTMENT: City Manager DATE: November 19, 2024
SUMMARY: Brent Shea, City Auditor, has prepared the financial statement of accounts for the fiscal year period of July 1, 2023 to June 30, 2024. The auditor will review his opinion with the Council. Council should carefully review the audit findings and give close consideration to the financial position of the City.	
RECOMMENDATION: Review the Audit findings with City Auditor Brent Shea and approve the report.	
SIGNATURE: 	TITLE: City Manager

Bills to Council
Tuesday, November 19, 2024

Bills to be Approved

Total	\$0.00
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Bills to be Confirmed

MRO-PT

\$5,249.00

MOTOR DRIVE FOR WWTP

Total	\$5,249.00
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CASH SUMMARY BY FUND FOR CITY OF HUDSON
 FROM 11/01/2024 TO 11/16/2024
 FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 11/01/2024	Total Debits	Total Credits	Ending Balance 11/16/2024
101	GENERAL FUND	1,235,838.85	6,642.06	93,611.89	1,148,869.02
151	CEMETERY TRUST FUND	0.00	0.00	0.00	0.00
202	MAJOR STREET FUND	250,715.64	23,985.37	350.48	274,350.53
203	LOCAL STREET FUND	87,352.93	8,238.90	0.00	95,591.83
206	FIRE DEPARTMENT FUND	97,062.92	7,922.50	1,247.55	103,737.87
208	RECREATION FUND	685.59	0.00	0.00	685.59
209	CEMETARY FOUNDATION	12,495.13	2,280.00	1,756.96	13,018.17
210	AMBULANCE	102,011.94	8,891.56	35,462.21	75,441.29
211	COMMUNITY CENTER	36,025.22	4,690.47	1,891.75	38,823.94
213	INCOME TAX FUND	45,830.38	15,377.54	29.39	61,178.53
248	DOWNTOWN DEVELOPMENT AUTHORITY	42,170.76	0.00	0.00	42,170.76
250	LOCAL DEVELOPMENT FINANCE AUTHORITY	0.00	0.00	0.00	0.00
270	THOMPSON MUSEUM FUND	0.00	0.00	0.00	0.00
271	LIBRARY FUND	0.00	0.00	0.00	0.00
272	THOMPSON LIBRARY FUND	0.00	0.00	0.00	0.00
273	MUSEUM FUND	11,795.85	622.00	203.35	12,214.50
412	INDUSTRIAL PARK FUND	13,282.16	0.00	0.00	13,282.16
444	2021 CAPITAL IMPROVEMENT BOND FUND	99,843.90	0.00	5,249.00	94,594.90
592	WATER AND SEWER FUND	171,592.23	28,062.79	18,045.27	181,609.75
661	MOTOR VEH AND EQUIP FUND	124,024.03	10,745.28	1,832.72	132,936.59
703	PROPERTY TAX COLLECTION	5,848.51	4,310.77	5,848.51	4,310.77
704	IMPRESST PAYROLL FUND	703.76	186,248.75	155,878.19	31,074.32
809	SIDEWALK FUND	17,233.37	0.00	0.00	17,233.37
TOTAL - ALL FUNDS		2,354,513.17	308,017.99	321,407.27	2,341,123.89

11/15/2024 12:56 PM
User: MEGAN
DB: Hudson

CHECK REGISTER FOR CITY OF HUDSON
CHECK DATE FROM 11/07/2024 - 11/15/2024

Page: 1/3

Check Date	Check	Vendor Name	Invoice Vendor	Amount
Bank CIVIC CIVIC PROMOTIONS-COUNCIL				
11/14/2024	0(E)	ARENDS TREE FARM	ARENDS TREE FARM	<u>1,290.00</u>
CIVIC TOTALS:				
Total of 1 Checks:				1,290.00
Less 0 Void Checks:				<u>0.00</u>
Total of 1 Disbursements:				1,290.00

User: MEGAN
DB: Hudson

Check Date	Check	Vendor Name	Invoice Vendor	Amount
Bank CNB-C CNB--COMBINED ACCOUNT				
11/07/2024	60 (E)	LOWES BUSINESS ACCOUNT	LOWES BUSINESS ACCOUNT	29.00
11/07/2024	105136	AT&T MOBILITY	AT&T MOBILITY	99.98
11/07/2024	105137	BURNIPS EQUIPMENT COMPANY	BURNIPS EQUIPMENT COMPANY	5.78
11/07/2024	105138	CONSUMERS ENERGY	CONSUMERS ENERGY	6,493.59
11/07/2024	105139	VOID		0.00 V
11/07/2024	105140	CONSUMERS ENERGY	CONSUMERS ENERGY	4,627.21
11/07/2024	105141	GRAINGER	GRAINGER	21.28
11/07/2024	105142	GRAINGER	GRAINGER	58.77
11/07/2024	105143	HBC LAWN SERVICE, LLC	HBC LAWN SERVICE, LLC	1,300.00
11/07/2024	105144	HUDSON AUTO CENTER	HUDSON AUTO CENTER	44.05
11/07/2024	105145	HUDSON AUTO CENTER	HUDSON AUTO CENTER	8.99
11/07/2024	105146	J McELDOWNEY INC	J McELDOWNEY INC	157.62
11/07/2024	105147	MML CDL	MML CDL	450.00
11/07/2024	105148	TERRY HICKS	TERRY HICKS	588.00
11/07/2024	105149	TERRY HICKS	TERRY HICKS	511.00
11/08/2024	105150	BRINER OIL CO INC	BRINER OIL CO INC	478.90
11/08/2024	105151	BRINER OIL CO INC	BRINER OIL CO INC	437.52
11/08/2024	105152	ELIZABETH COMISKEY	ELIZABETH COMISKEY	117.00
11/08/2024	105153	SAMANTHA GERIG	SAMANTHA GERIG	130.00
11/08/2024	105154	CAROLYN BRAUN	CAROLYN BRAUN	117.00
11/08/2024	105155	BARB MILLER	BARB MILLER	117.00
11/08/2024	105156	LOU ANN BRYANT	LOU ANN BRYANT	150.00
11/08/2024	105157	LYNNETTE HIGH	LYNNETTE HIGH	320.00
11/08/2024	105158	MICKIE CHAPMAN	MICKIE CHAPMAN	150.00
11/08/2024	105159	MARY ANN KINGSLEY	MARY ANN KINGSLEY	320.00
11/08/2024	105160	NANCY BEAUBIEN	NANCY BEAUBIEN	201.50
11/08/2024	105161	AUDREY MANSFIELD	AUDREY MANSFIELD	279.00
11/08/2024	105162	DALE SCHMELTZ	DALE SCHMELTZ	301.00
11/08/2024	105163	RONALD B. KECK	RONALD B. KECK	414.40
11/08/2024	105164	WRIGHTS PLUMBING & SEWER SERVI	WRIGHTS PLUMBING & SEWER SERVI	210.00
11/08/2024	105165	USA BLUE BOOK	USA BLUE BOOK	137.34
11/08/2024	105166	CITY OF ADRIAN	CITY OF ADRIAN	54.00
11/08/2024	105167	UNIFIRST CORPORATION	UNIFIRST CORPORATION	62.22
11/14/2024	105168	HUDSON AUTO CENTER	HUDSON AUTO CENTER	15.98
11/14/2024	105169	KIM CRAMER	KIM CRAMER	200.00
11/14/2024	105170	AT&T MOBILITY	AT&T MOBILITY	72.48
11/14/2024	105171	BOUND TREE MEDICAL LLC	BOUND TREE MEDICAL LLC	250.23
11/14/2024	105172	BROWNS ADVANCED CARE	BROWNS ADVANCED CARE	153.00
11/14/2024	105173	EAC SUBMISSIONS	EAC SUBMISSIONS	71.40
11/14/2024	105174	EAC SUBMISSIONS	EAC SUBMISSIONS	131.10
11/14/2024	105175	JOSHUA M. MATTEK	JOSHUA M. MATTEK	5,249.00
11/14/2024	105176	EMERGENCY SOLUTIONS	EMERGENCY SOLUTIONS	149.00
11/14/2024	105177	FRAMES PEST CONTROL	FRAMES PEST CONTROL	51.18
11/14/2024	105178	GALLS	GALLS	51.40
11/14/2024	105179	GOLDEN WEST INDUSTRIAL SUPPLY	GOLDEN WEST INDUSTRIAL SUPPLY	415.98
11/14/2024	105180	HILLSDALE EMERGENCY PHYSICIANS	HILLSDALE EMERGENCY PHYSICIANS	262.57
11/14/2024	105181	MICHAEL MCCLELLAN	MICHAEL MCCLELLAN	180.93
11/14/2024	105182	MML WORKERS COMP FUND	MML WORKERS COMP FUND	9,965.00
11/14/2024	105183	NEXT GENERATION AUTOMOTIVE	NEXT GENERATION AUTOMOTIVE	2,010.26
11/14/2024	105184	PENN CARE, INC.	PENN CARE, INC.	328.40
11/14/2024	105185	PENN CARE, INC.	PENN CARE, INC.	432.13
11/14/2024	105186	STEVENS DISPOSAL	STEVENS DISPOSAL	11,108.24
11/14/2024	105187	WHITE, HOTCHKISS & FALAHEE, PI	WHITE, HOTCHKISS & FALAHEE, PI	75.00

CNB-C TOTALS:

Total of 53 Checks:	49,565.43
Less 1 Void Checks:	0.00
Total of 52 Disbursements:	49,565.43

User: MEGAN
DB: Hudson

Check Date	Check	Vendor Name	Invoice Vendor	Amount
Bank Count CNB INCOME TAX				
11/07/2024	25115	SPENCER DC, DANIEL	SPENCER DC, DANIEL	29.39
COUNT TOTALS:				
Total of 1 Checks:				29.39
Less 0 Void Checks:				0.00
Total of 1 Disbursements:				29.39

REPORT TOTALS:				
Total of 55 Checks:				50,884.82
Less 1 Void Checks:				0.00
Total of 54 Disbursements:				50,884.82

**CITY OF HUDSON
DOWNTOWN DEVELOPMENT AUTHORITY
121 N. CHURCH STREET, HUDSON, MI
REGULAR MEETING
Tuesday, October 8, 2024
6:00 p.m.**

The regular meeting was called to order to by Chairman Dave Sheely at 6:00 p.m.

ROLL CALL: PRESENT: Dave Sheely, Brian Comiskey, Michelle Jedele, John Kirkland, and Dave Willhite

ABSENT: Dr Corey Borck, Jason Decker, and Darwin Vandevender

OTHERS: Hudson Police Chief Ron Keck, City Manager Charles Weir and City Clerk Jeaniene McClellan

ORDERS OF THE DAY:

Approve the Minutes of November 14, 2023:

Motion by Michelle Jedele, seconded by John Kirkland to **approve the minutes of November 14, 2023 and place on file**, CARRIED: by voice vote.

PUBLIC COMMENT:

No Public Comment received

OLD BUSINESS:

Treasurer's Report – Balance in account - A bank statement shows the DDA still has \$43,170.76 in their account.

Downtown Projects:

Police Chief Ron Keck give the members the different options for the cameras downtown. Chief Keck has been testing a camera from the Verkada Company. The camera is very good quality and if you purchase the 5 cameras with a ten year licensing software the cost would be \$11,000 plus installation. After discussion about the cameras options the members deciding to have two members of the DDA along with Chief Keck to go ahead with the project up to \$15,000. Dave Sheely and Michelle Jedele offered to help Chief Keck with the project.

Motion by Dave Willhite, seconded by Michelle Jedele to **approve up to \$15,000 to purchase 5 cameras and a 10 year license and have the final approval with Chief Keck and 2 DDA members**, CARRIED: by voice vote.

Dave Sheely will be checking on the lighting cost for the dark areas in the downtown.

City Manager, Charles Weir will check to see how much the cost will be to have the lights poles painted.

City Manager, Charles Weir and DPW Superintendent Jay Best thought 12 trash cans in the downtown would be a good amount in trash cans and then put the old trash cans in other areas of the city like the different parks. Michelle Jedele would like to see if CSI could possibly fabricate the trash cans.

The last item was donating money to the Music in the Park.

Motion by Dave Willhite, seconded by Michelle Jedele to **approve to donate \$1,000 to the Music in the Park,**
CARRIED: by voice vote.

BOARD COMMENTS:

The next meeting will be January 14, 2025 at 6:00 pm. At the meeting the remaining items will be discussed.

ADJOURNMENT:

Motion by Dave Willhite, seconded by Michelle Jedele to **adjourn the meeting at 6:58 p.m.**

ATTEST: _____
Jeaniene McClellan, City Clerk

**PLANNING COMMISSION
121 N. CHURCH STREET – HUDSON MI
REGULAR MEETING
October 28, 2024 at 6:30 pm**

The Regular Meeting was called to order by Chairperson Brad VandeZande at 6:34 p.m.

ROLL CALL: PRESENT: Jack Donaldson, Rob Hall, Will Terrill, Sean Williams and Brad VandeZande

ABSENT: George Race

OTHERS: City Manager Charles Weir and City Clerk Jeaniene McClellan

ORDERS OF THE DAY:

Excuse Absent Members:

Motion by Rob Hall seconded by Jack Donaldson, to **approve to excuse George Race from the meeting.** CARRIED by voice vote.

Minutes dated July 22, 2024:

Motion by Rob Hall seconded by Will Terrill, to **approve the minutes dated July 22, 2024 and place on file.** CARRIED by voice vote.

NEW BUSINESS:

Update: Tractor Supply Company:

The shelves are being stock at this time. The soft opening will be November 13th and the grand opening will be November 34rd.

Discussion only

Update: Master Plan:

The public survey will be going into the utility bills for the public to participate. We will also put the survey online and also on our facebook page. The deadline will be December 9th.

Discussion only

VISITORS BEFORE COMMISSION:

No Visitors

COMMISSION COMMENTS:

Will Terrill – asked about the capital improvements and if the hydrants will be replaced.

Rob Hall – walking trail in the back of the cinema in the low areas need to have fencing.

ADJOURNMENT:

Motion by Sean Williams, seconded by Will Terrill, to **adjourn the meeting at 6:50 p.m.**

ATTEST: _____

Jeaniene McClellan, City Clerk