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## **CITY OF HUDSON**

LENAWEE COUNTY, MICHIGAN
ANNUAL FINANCIAL REPORT
JUNE 30, 2014

## PHILIP R. RUBLEY

- Certified Public Accountant -133 W. Main Street • Morenci, MI 49256 Phone 517/458-2274 CITY OF HUDSON

LENAWEE COUNTY, MICHIGAN

ANNUAL FINANCIAL REPORT

JUNE 30, 2014

### CITY OF HUDSON ANNUAL FINANCIAL REPORT FOR THE YEAR ENDED JUNE 30, 2014

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PHILIP R. RUBLEY, C.P.A.

August 28, 2014

#### INDEPENDENT AUDITOR'S REPORT

Honorable Mayor and Members of the City Council City of Hudson 121 N. Church St. Hudson, Michigan 49247

#### **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund and the aggregate remaining fund information of the City of Hudson, Michigan as of and for the year ended June 30, 2014, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risk of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's

## Honorable Mayor and Members of the City Council City of Hudson

preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for audit opinions.

#### **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund and the aggregate remaining fund information of the City of Hudson, Michigan, as of June 30, 2014, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 4-13 and 46-52 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Hudson, Michigan's basic financial statements. The combining and individual nonmajor fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual nonmajor fund financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements are fairly stated in all material respects in relation to the basic financial statements as a whole.

#### Honorable Mayor and Members Members of the City Council City of Hudson

#### Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued our report dated August 28, 2014 on our consideration of the City of Hudson, Michigan's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering City of Hudson, Michigan's internal control over financial reporting and compliance.

Respectfully Submitted,

Philip R. Rubley, CPA

PRR/cab

#### **Using This Annual Report**

As management of City of Hudson, Michigan, we offer readers of City of Hudson, Michigan's these financial statements. This narrative overview and analysis of the financial activities of City of Hudson, Michigan is for the fiscal year ended June 30, 2014

The annual report consists of a series of financial statements. The statement of net assets and the statement of activities provide information about the activities of City of Hudson, Michigan's government-wide basis. They are designed to present a longer-term view of the City's finances. Fund financial statements tell how services were financed in the short-term, as well as what remains for future spending. Fund financial statements also report the City's operations in more detail than the government-wide financial statements.

#### Financial Highlights

The assets of the City of Hudson, Michigan exceeded its liabilities at the end of the fiscal year by \$8,136,459 (net assets), of this amount \$1,494,298 represents unrestricted net assets which may be used to meet the City's ongoing obligations to citizens and creditors.

The City's total net assets decreased by \$39,094, governmental activities increased by \$3,475 and business-type activities decreased by \$42,569. Governmental activities increased over the prior year, mainly attributable to increased charges for services and transfers in from component units. Business-type activities decreased, less than the prior year because of grant revenue received, improving by a net \$83,579.

#### **Overview Of The Financial Statements**

The City's basic financial statements are comprised of three components:

- A) Government-wide financial statements.
- B) Fund financial statements.
- C) Notes to the financial statements.

This report also contains other supplementary information in addition to the basic financial statements themselves.

**Government-wide financial statements.** The *government-wide financial statements* are designed to provide readers with a broad overview of the City's finances, in a manner similar to a private-sector business.

The statement of net assets presents information on all of the City's assets and liabilities, with the difference between the two reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the City is improving or deteriorating.

The statement of activities presents information showing how the government's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods.

Both of the government-wide financial statements distinguish functions of City of Hudson, Michigan that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities of City of Hudson, Michigan include general government, public safety, recreation and culture, public works, community and economic development and other functions. The business-type activity of City of Hudson, Michigan includes the water and sewer system.

The government-wide financial statements can be found on pages 14-16 of this report.

Fund Financial Statements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. City of Hudson, Michigan, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance related legal requirements. All of the funds of City of Hudson, Michigan can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

Governmental Funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financial requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balance provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

City of Hudson, Michigan maintains fifteen individual governmental funds. Information is presented in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balance. The General Fund, Ambulance, Income Tax, Fire, Major and Local Streets Funds are considered to be major funds.

City of Hudson, Michigan adopts an annual appropriated budget for the General Fund, Ambulance, Income Tax, Fire, Major and Local Street Funds. A budgetary comparison statement has been provided for these funds to demonstrate compliance with budget.

The basic governmental fund financial statements can be found on pages 17-20 of this report.

**Proprietary Fund.** City of Hudson, Michigan maintains one type of Proprietary Fund. Enterprise Funds are used to report the same functions presented as business-type activities in the government-wide financial statements. City of Hudson, Michigan uses an Enterprise Fund to account for its Sewer Fund and Water Fund.

Proprietary Funds provide the same type of information as the government-wide financial statements, only in more detail. The Proprietary Fund financial statements provide separate information for the Sewer Fund and Water Fund shown as the (Utilities Fund) which is considered to be major funds of City of Hudson, Michigan.

The basic Proprietary financial statements can be found on pages 21-25 of this report.

Fiduciary Funds. Fiduciary funds are used to account for resources held for the benefit of parties outside of the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the City of Hudson, Michigan's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds.

The basic Fiduciary financial statements can be found on Page 26-27 of this report.

Notes to the Financial Statements. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

The statement of activities presents information showing how the government's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement of some times that will only result in cash flows in future fiscal periods.

Both of the government-wide financial statements distinguish functions of the City that are principally supported by taxes and intergovernmental revenues (governmental activities). The governmental activities of the City include general government, public safety, public works, recreation and culture, community promotion/development and other functions.

#### **Government-wide Financial Analysis**

As noted earlier, net assets may serve over time as a useful indicator of the City's financial position. The assets of the City exceeded the liabilities by \$8,136,459 at the end of the fiscal year.

By far the largest portion of the City's net assets (81.34%) reflects its investment in capital assets (e.g. land, buildings, vehicles, equipment and infrastructure), less any related debt used to acquire these assets that are still outstanding. The City uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending.

## CITY OF HUDSON, MICHIGAN NET ASSETS

	Government	<b>Governmental Activities</b>		
	<u>2014</u>	<u>2013</u>		
<u>Assets</u>				
Current and Other Assets Capital Assets	\$1,483,389 _4,112,883	\$1,650,745 4,094,462		
Total Assets	5,596,272	5,745,207		
<u>Liabilities</u>				
Long-Term Liabilities Outstanding Other Liabilities	330,825 78,582	350,305 211,512		
Total Liabilities	409,407	561,817		
Net Assets				
Invested in Capital Assets, Net of Related Debt Restricted Unrestricted	3,822,467 9,106 1,355,292	3,762,486 9,619 1,411,285		
Total Net Assets	\$5,186,865	\$5,183,390		
	Business	Activities		
	<u>2014</u>	<u>2013</u>		

	<u>Business Activities</u>		
	<u>2014</u>	<u>2013</u>	
<u>Assets</u>			
Current and Other Assets Capital Assets	\$ 180,465 _3,667,375	\$ 197,935 3,776,154	
Total Assets	3,847,840	3,974,089	
<u>Liabilities</u>			
Long-Term Liabilities Outstanding Other Liabilities	871,665 26,581	961,665 20,261	
Total Liabilities	898,246	981,926	
Net Assets			
Invested in Capital Assets, Net of Related Debt Restricted Unrestricted	2,795,710 14,878 139,006	2,814,489 14,878 162,796	
Total Net Assets	\$2,949,594	\$2,992,163	

#### CITY OF HUDSON, MICHIGAN NET ASSETS

#### **Governmental Activities**

	<u>2014</u>	<u>2013</u>
Revenue		
Program Revenue: Charges for Services Operating Grants and Contributions Capital Grants and Contributions	\$1,113,978 810,733 225,041	\$1,018,906 193,997 437,538
General Revenue: Property Taxes/Special Assessments Grants and Contributions Not Restricted To Specific Program Earnings and Rentals	906,083 233,903 37,353	924,652 226,817 34,333
Total Revenue	3,327,091	2,836,243
General Government Public Safety Public Works Community and Economic Development Recreation and Culture Interest on Long-Term Debt Other Functions  Total Expenses	510,860 1,022,939 827,454 135,534 157,756 5,694 663,379	522,872 833,968 1,108,126 293,097 139,459 3,924 213,173
Increase (Decrease) In Net Assets	3,475	(278,376)
Net Assets Beginning of Year	5,183,390	5,461,766
Net Assets End of Year	\$5,186,865	\$5,183,390

A portion of the City of Hudson, Michigan's net assets for governmental activities of \$9,106 represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net assets \$1,355,292 may be used to meet the government's ongoing obligations to citizens and creditors.

#### CITY OF HUDSON, MICHIGAN NET ASSETS

#### **Business-Type Activities**

	2014	2013
Revenue		
Program Revenue: Charges for Services	\$ 554,927	\$ 555,980
General Revenue: Interest Income Grants	25 102,284	79 ————
Total Revenue	657,236	556,059
Expenses		
Interest on Long-Term Debt Utilities Expenses	22,543 805,020	24,805 762,454
Total Expenses	827,563	787,259
Increase (Decrease) In Net Assets Before Transfers	(170,327)	(231,200)
Transfers In	127,758	105,052
(Decrease) In Net Assets	(42,569)	(126,148)
Net Assets Beginning of Year	2,992,163	3,118,311
Net Assets End of Year	\$2,949,594	\$2,992,163

A portion of the City of Hudson, Michigan's net assets for business-type activities of \$14,878 represents resources that are restricted. The remaining balance of \$139,006 is available for ongoing obligations of the utilities.

## CITY OF HUDSON, MICHIGAN NET ASSETS

Component	t Unit	Activities

		-		
Assets	DDA 2014	DDA 2013	LDFA <u>2014</u>	LDFA <u>2013</u>
Current and Other Assets Capital Assets Note Receivable	\$ 38,915 123,454 	\$ 46,284 130,619	\$ 58,034 2,727,306 168,740	\$ 164,643 2,610,137 191,976
Total Assets	\$162,369	\$176,903	\$2,954,080	\$2,966,756
Liabilities				
Other Payables	\$	\$	\$ 377	\$ 5,387
Total Liabilities			377	5,387
Net Assets				
Invested in Capital Assets Unrestricted	123,454 38,915	130,619 46,284	2,727,306	2,610,137 351,232
Total Net Assets	\$162,369	\$176,903	\$2,953,703	\$2,961,369
Revenue				
Community Development: Grants Property Taxes Interest Income Rental Income	\$ 75 3,600	\$ 100 3,600	\$ 240,028 2,121	\$ 284,902 2,680
Total Revenue	3,675	3,700	242,149	287,582
Expenses				
Expenditures Transfers	18,209	14,578	137,859 111,956	142,855 9,500
Total Expenses	18,209	14,578	249,815	152,355
Increase (Decrease) in Net Assets	(14,534)	(10,878)	(7,666)	135,227
Net Assets Beginning of Year	176,903	187,781	2,961,369	2,826,142
Net Assets End of Year	<u>\$162,369</u>	\$176,903	\$2,953,703	\$2,961,369

#### **Government Activities**

Governmental activities increased the City's net assets by \$3,475 in the current fiscal year; by comparison, in the prior year, governmental activities net assets decreased by \$278,376.

Key elements in the change of the current year:

- Increase in charges for services of \$95,072.
- Property taxes and assessments decreased by \$18,569.
- Increase in grant revenue and transfer in of \$404,239.
- Expenditures for public safety increased by \$188,971.

#### **Business-Type Activities**

As mention under the financial highlights above the business-type activities decreased by \$42,569 in the current fiscal year; by comparison, in the prior year, business-type activities net assets decreased by \$126,148.

Key elements for change include:

- Transfer in to support operations increased by \$22,706.
- Expenditures increased for operations by \$42,567.
- Grant revenue increased by \$102,284.

#### Financial Analysis of City's Funds

The City uses fund accounting to insure and demonstrate compliance with finance related legal requirements.

#### **Governmental Funds**

As mentioned in the beginning of the Discussion and Analysis the focus of the City's governmental funds is to provide information on near-term inflows, outflows and balances of spendable resources. The unassigned fund balance may serve as a useful indicator of the City's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, the City's governmental funds reported combined ending fund balances of \$1,267,527, a decrease of \$575, in comparison to the prior year. Approximately 40.78% of this total amount is unassigned fund balances, which is available for spending at the City's discretion.

The General Fund reported an increase in fund balance of \$81,359 over the prior year, resulting in an unassigned fund balance of \$203,127. As a measure of the general fund's liquidity, it may be useful to compare unassigned fund balance to total fund expenditures and transfers out. Unassigned fund balance represents 11.72% of the total general fund expenditures and transfers out.

The increase of \$81,359 is mainly the result of an increase in transfer in from other funds of \$165,956, a decrease in grant revenue of \$287,913 and decrease in capital outlay of \$179,873.

The Ambulance Fund reported a decrease in fund balance of \$27,721 over the prior year, resulting in restricted fund balance of \$102,400. Revenues increased for charges of service by \$138,077, but operational costs also increased by \$147,146. Capital outlay and transfer in were also less for the year, creating an improvement over the prior year decrease of \$49,414.

The Income Tax Fund reported an increase in fund balance of \$38,433 over the prior year. Revenue increased and capital expenditures and transfer out also decreased, creating an increase over the prior year of \$346,931.

The Fire Fund reported a decrease in fund balance of \$17,952 over the prior year. The decrease is the result of less revenue of \$2,577 a decrease in capital outlay of \$29,361, creating an increase over the prior year of \$42,611.

The Major Street Fund reported a decrease in fund balance of \$6,646. Revenues from state revenue increased by \$7,142, but cost of operations also increased by \$20,930. Other revenues increased by \$7,915.

The Local Street Fund reported a decrease of \$62,512 over the prior year. Capital improvements and operational costs were less, but transfer in for improvements decreased over the prior year by \$220,000.

#### **Proprietary Fund**

The City's proprietary funds provide the same type of information found in the business-type activities of the government-wide financial statements, but in more detail.

Unrestricted net assets of the utilities funds at the end of the year amounted to \$135,791, for the current fiscal year and \$158,702 for the prior year. The utilities fund had a decrease in total net assets for the year of \$41,690. Most of the improvement is because of grant revenue received of \$102,284.

Expenditures for operations also increased by \$41,685.

#### General Fund Budgetary Highlights

There were differences between the original and amended budget of about \$264,815 decrease expenditures over revenues.

For the fiscal year of 2013, the budgetary estimate for the net change in fund balance was an increase of \$264,815; the actual was an increase of \$\$81,359 for a decrease of \$183,456.

#### **Capital Assets And Debt Administration**

The City's investment in capital assets for its governmental and business-type activities as of June 30, 2014, amounted to \$7,780,258 (net of accumulated depreciation). This investment in capital assets includes land, buildings and system, improvements, machinery and equipment. The total increase in the City's investment in capital assets for the current year was \$494,092. See Page 36 for types of capital assets purchased.

#### **Economic Factors And Next Year's Budget And Rates**

The City's budget for 2014 year has taken inconsideration, the economic condition and its effect on revenues. This will require close tabs on expenditures for the upcoming year and adjustments will be made to mirror, when possible, the revenue base, with expenses.

The following factors were considered in preparing the City's budget.

- To maintain services to the community and maintain an adequate fund balance in reserve.
- To be aware of economic conditions, sources of revenue and potential changes within the community.
- To continue to improve infrastructure.

#### Contacting The City's Management

This financial report is intended to provide our citizens, taxpayers, customers and investors with a general overview of the City's finances and to show the City's accountability for the money it receives. If you have questions about this report or need additional information, we welcome you to contact the clerk's office at 121 N. Church Street, Hudson, Michigan 49247.

### CITY OF HUDSON, MICHIGAN Government-wide Statement of Net Assets June 30, 2014

	Governmental <u>Activities</u>	Business-Type <u>Activities</u>	<u>Total</u>	Component <u>Units</u>
<u>Assets</u>				
Cash and Equivalents	\$1,165,530	\$ 13,969	\$1,179,499	\$ 94,120
Investments	60,595 247,221	136,845	60,595 384,066	171,569
Receivables - Net Inventory	3,951	14,068	18,019	171,305
Prepaid Items and	3,752	22/000	,	
Other Assets	6,092	705	6,797	
Restricted Cash	200-00-00	14,878	14,878	
Capital Assets Not Being Depreciated	164,384	33,600	197,984	49,853
Capital Assets Being	104,504	33,000	137,301	15,003
Depreciated - Net	3,948,499	3,633,775	7,582,274	2,800,907
Total Assets	5,596,272	3,847,840	9,444,112	3,116,449
<u>Liabilities</u>				
Accounts Payable and				
Accrued Expenses	78,582	26,581	105,163	377
Long-Term Liabilities:			450 540	
Due Within One Year	82,719	90,000 781,665	172,719 1,029,771	
Due In More Than One Year	248,106	\QT\0002	1,029,771	-
Total Liabilities	409,407	898,246	1,307,653	377
Net Assets				
Invested In Capital Assets,				
Net of Related Debt	3,822,467	2,795,710	6,618,177	2,850,760
Restricted For:				
Cemetery Perpetual Care	2,092	<del></del>	2,092	207 (55
Economic Growth - LDFA Downtown Development - DDA				207,655 57,657
Debt Service	7,014	and the last	7,014	57,057
Replacement		14,878	14,878	
Unrestricted	1,355,292	139,006	1,494,298	
Total Net Assets	\$5,186,865	\$2,949,594	\$8,136,459	\$3,116,072

#### CITY OF HUDSON, MICHIGAN Government-wide Statement of Activities For The Year Ended June 30, 2014

Functions/Programs	Expenses	Charges For <u>Services</u>	Operating Grants And Contributions	Capital Grants And Contributions	Net (Expenses) Revenues
Primary Government Governmental Activities:					
General Government Public Safety Public Works Community and Economic	\$ 510,860 1,022,939 827,454	\$ 515,375 438,085 126,194	\$ 100 52,473 201,031	\$ 90,416	\$ 4,615 (532,381) (409,813)
Development	135,534		(84)404	134,625	(909)
Recreation and Culture Interest on	157,756	34,324	26,037		(97,395)
Long-Term Debt Other Functions	5,694 663,379	-	531,092		(5,694) (132,287)
Total Governmental Activities	3,323,616	1,113,978	810,733	225,041	(1,173,864)
Business-Type Activities:					
Utilities	805,020	533,485	251,484		(20,051)
Interest on Long-Term Debt	22,543				(22,543)
Total Business-Type Activities	827,563	533,485	251,484		(42,594)
Total Primary Government	\$4,151,180	\$1,647,464	\$1,062,217	\$225,041	\$(1,216,458)
Component Units:					
Local Development Finance Authority Downtown Development	249,815	===			(249,815)
Authority	18,209				(18,209)
<b>Total Component Unit</b>	\$ 268,024	\$	\$	\$	\$ (268,024)

## CITY OF HUDSON, MICHIGAN Government-wide Statement Of Activities (Concluded) For The Year Ended June 30, 2014

	Primary Government			
Changes In Net Assets	Governmental <u>Activities</u>	Business-Type <u>Activities</u>	<u>Total</u>	Component <u>Units</u>
Net (Expense) Revenue	\$(1,173,864)	\$ (42,594)	\$(1,216,458)	\$ (268,024)
General Revenues: Tax Collections Grants and Contributions Not Restricted To	906,083		906,083	240,028
Specific Programs Earnings and Rentals	233,903 37,353	25	233,903 37,378	5,796
Total General Revenues, Contributions and Transfers	1,177,339	25	1,177,364	245,824
Change In Net Assets (Decrease)	3,475	(42,569)	(39,094)	(22,200)
Net Assets, Beginning of Year	5,183,390	2,992,163	8,175,553	3,138,272
Net Assets, End of Year	\$ 5,186,865	\$2,949,594	\$ 8,136,459	\$3,116,072

### CITY OF HUDSON, MICHIGAN Governmental Funds Balance Sheet June 30, 2014

<u>Assets</u>	General <u>Fund</u>	Ambulance <u>Fund</u>	Income Tax <u>Fund</u>
Cash and Cash Equivalents Investments Prepaid Expenses Receivables - Net Due from Other Funds Receivable from Other Governments Inventories	\$228,765 5,770 35,067  38,799 3,951	\$ 5,410  113,191 	\$313,713
Total Assets	\$312,352	\$118,601	<u>\$341,602</u>
Deferred Inflow of Resources Property Taxes	\$ 2,838	\$ 2,577	<u>\$ 27,888</u>
<u>Liabilities</u>			
Accounts Payable/ Accrued Liabilities Due to Other Funds	54,396 10,843	13,624	
Total Liabilities	65,239	13,624	-
Fund Balances			
Non-Spendable: Inventories Prepaid Expenses	3,951 5,770		
Restricted For: Public Safety - Ambulance Public Safety - Fire Public Safety - Police Public Works - Roads Public Works - Sidewalks Recreation and Culture Cemetery and Perpetual Care	4,018  27,409	102,400	
Committed: Debt Service Capital Improvements			
Unassigned	203,127	(4-4-	313,714
Total Fund Balances	244,275	102,400	313,714
Total Liabilities and Fund Balances	\$312,352	\$118,601	\$341,602

Fire <u>Fund</u>	Major Street <u>Fund</u>	Local Street <u>Fund</u>	Other Non-Major Governmental <u>Funds</u>	Total Governmental <u>Funds</u>
\$28,756  322    \$29,078	\$162,313   7,915 21,623  \$191,851	\$170,156   2,928 7,906  \$180,990	\$153,300 60,595  30   \$213,925	\$1,062,413 60,595 6,092 176,177 10,843 68,328 3,951 \$1,388,399
\$	\$ ===	\$	\$	\$ 33,303
3,981	446	274 2 274	4,005	76,726 10,843 87,569
322	Service (Market			3,951 6,092
24,775	191,405  	180,716	152,857 50,049	102,400 24,775 4,018 372,121 27,409 152,857 50,049
ore eest	***		7,014	7,014
			-	516,841
25,097	191,405	180,716	209,920	1,267,527
<u>\$29,078</u>	<u>\$191,851</u>	\$180,990	<u>\$213,925</u>	\$1,388,399

## CITY OF HUDSON, MICHIGAN

# Reconciliation of Fund Balances On The Balance Sheet For Governmental Funds To Net Assets Of Governmental Activities On The Statement of Net Assets June 30, 2014

Fund Balances – Total Governmental Funds	\$ 1,267,527
Amounts reported for governmental activities in the statement of net assets are different because:	
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.	
Add: Capital Assets	11,621,433
Deduct: Accumulated Depreciation	(7,508,550)
An internal service fund is used by management to charge the costs of certain equipment usage to individual governmental funds. The assets and liabilities of the internal service fund are included in governmental activities in the statement of net assets.	
Add: Net assets of governmental activities accounted for in the internal service fund.	105,833
Certain liabilities, such as bonds payable, notes payable, are not due and payable in the current period and therefore are not reported in the funds.	
Deduct: Bonds and notes payable	(290,416)
Deduct: Accrued interest on bonds	(1,856)
Deduct: Compensated absences long-term	(40,409)
Revenue that has been billed as a receivable, but not collected until later years, was not reported in the funds.	
Add: Deferred Inflow of Resources - Property Taxes	33,303
Net Assets of Governmental Activities	\$ 5,186,865

# CITY OF HUDSON, MICHIGAN Governmental Funds Statement of Revenue, Expenditures, and Changes In Fund Balances For The Year Ended June 30, 2014

	General <u>Fund</u>	Ambulance <u>Fund</u>	Income Tax <u>Fund</u>
Revenues	<del></del>	<u> </u>	
Taxes Intergovernmental Licenses and Permits Fines and Forfeitures Charges for Services Interest and Rentals Contributions from Local Units Other Grants Contributions	\$ 447,127 233,903 21,913 9,926 619,676 20,018  3,374 135,625 100	\$ 51,960   406,246 92 	\$ 407,480   545  50 89,416
Total Revenue	1,491,662	458,298	497,491
Expenditures Current:			
General Government Public Safety	332,705 305,236	438,706	104,092
Public Works	571,364		-2000
Community Economic Development Recreation and Culture	135,534		
Capital Outlay Other Functions	69,255 118,485	27,313	20,708
Debt Service:	New Propin	10 224	
Principal Payments Interest Payments		18,324 4,176	
Total Expenditures	1,532,579	488,519	124,800
Excess of Revenue Over (Under) Expenditures	(40,917)	(30,221)	372,691
Other Financing Sources (Uses)			
Transfers In Transfers Out	199,956 (77,680)	2,500	102,456 _(436,714)
Total Other Financing Sources (Uses)	122,276	2,500	(334,258)
Net Change In Fund Balances (Decrease)	81,359	(27,721)	38,433
Fund Balances – Beginning of Year	162,916	130,121	275,281
Fund Balances – End of Year	\$ 244,275	\$ 102,400	\$ 313,714

Fire <u>Fund</u>	Major Street <u>Fund</u>	Local Street <u>Fund</u>	Other Non-Major Governmental <u>Funds</u>	Total Governmental <u>Funds</u>
\$ 100 52,433 40  52,573	\$ 134,316  331 7,915  142,562	\$ 55,872 223 2,928 59,023	\$ 19,843 28,005 16,044 4,000 6,014 20,498	\$ 906,567 426,561 21,913 29,769 1,053,927 37,353 56,433 20,321 225,041 20,598 2,798,483
60,315   7,879	133,708	76,917  173,118	26,911  130,860 2,650	463,708 804,257 781,989 135,534 130,860 300,923 118,485
23,236 1,764				41,560 5,940
93,194	133,708	250,035	_160,421	2,783,256
(40,621)	8,854	(191,012)	(63,547)	15,227
22,669	15,000 (30,500)	128,500	58,011	529,092 (544,894)
22,669	(15,500)	128,500	58,011	(15,802)
(17,952)	(6,646)	(62,512)	(5,536)	(575)
43,049	198,051	243,228	215,456	1,268,102
\$ 25,097	\$191,405	\$ 180,716	\$209,920	\$1,267,527

# CITY OF HUDSON, MICHIGAN Reconciliation Of The Statement Of Revenues, Expenditures, And Changes In Fund Balances Of Governmental Statement Of Activities June 30, 2014

Net Change In Fund Balances – Total Governmental Funds (Decrease)	\$	(57	75)
Amounts reported for governmental activities in the statement of activities are different because:			
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.			
Add: Capital Outlay	37	9,88	}4
(Deduct): Depreciation Expense	(36	51,46	53)
Bond proceeds provide current financial resources to governmental funds in the period issued, but issuing bonds increase long-term liabilities in the statement of net assets. Repayment of bond principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net assets.			
Add: Principal payments on long-term liabilities	4	1,56	0
Some expenses reported in the statement of activities do not require the use of current financial resources and therefore are not reported as expenditures in the funds.			
Add: Decrease in interest payable on bonds and notes		24	6
Deduct: Decrease in compensated absences long-term	(2	2,08	(0)
An internal service fund is used by management to charge the costs of certain equipment usage to individual governmental funds. The assets and liabilities of the internal service fund are included in governmental activities in the statement of net assets.			
Deduct: Decrease in net assets of governmental activities accounted for in the internal service fund	(3	3,61	.3)
Revenue deferred on the governmental funds report, which has been charged to receivable and thus income on the statement of activities.	71.	(48	14)
Change In Net Assets Of Governmental Activities	\$	3,47	<u>'5</u>

### CITY OF HUDSON, MICHIGAN Statement of Net Assets Proprietary Funds June 30, 2014

	Business-Type Activities - Enterprise Funds	Governmental <u>Activities</u>
	<u>Utilities Fund</u>	Internal Service Fund
<u>Assets</u>		
Current Assets: Cash and Cash Equivalents Accounts Receivable Inventory Prepaid Interest	\$ 10,754 136,845 14,068 705	\$106,332 2,716 
Non-Current Assets: Restricted Cash Property and Equipment - Net	14,878 _3,667,375	146,394
<b>Total Non-Current Assets</b>	3,682,253	146,394
Total Assets	\$3,844,625	\$255,442
Liabilities		
Current Liabilities: Accounts Payable and Accrued Liabilities/Deposits Accrued Equipment Rent Bonds Payable, Current Portion	\$ 25,732 849 90,000	
Total Current Liabilities	116,581	-
Non-Current Liabilities: Bonds Payable	781,665	1000
<b>Total Non-Current Liabilities</b>	781,665	
Total Liabilities	898,246	
Net Assets		
Invested in Capital Assets, Net of Related Debt Restricted for Replacement Unrestricted	2,795,710 14,878 135,791	146,394  109,048
Total Net Assets	2,946,379	\$255,442
Adjustment to Reflect The Consolidation of Internal Service Fund Activities Related to Enterprise Funds	3,215	
Net Assets of Business-Type Activities on the Government-Wide Statement of Net Assets	\$2,949,594	

# CITY OF HUDSON, MICHIGAN Statement of Revenues, Expenses and Changes in Fund Net Assets Proprietary Funds For The Year Ended June 30, 2014

	Business-Type Activities - Enterprise Funds	Governmental <u>Activities</u>
	<u>Utilities Fund</u>	Internal Service Fund
Operating Revenues		
Charges for Services	\$ 533,486	\$ 85,451
<u>Liabilities</u>		
Salaries and Wages Fringe Benefits Office Expenses Contractual Services Supplies and Materials Utilities Depreciation Repairs/Maintenance Other Expenses	118,937 72,689 214,302 5,899 23,445 103,401 222,987 40,880 2,480	12,600 200 27,789 31,532 19,493 20
Total Operating Expenses	805,020	91,634
Operating Income (Loss)	(271,534)	(6,183)
Non-Operating Revenues (Expenses)		
Investment Income Interest Expense Other - Miscellaneous Grants	25 (22,543) 22,320 102,284	274  
Total Non-Operating Revenues (Expenses	102,086	274
Other Financing Sources		
Transfer In	127,758	
Total Other Financing Sources	127,758	
Income (Loss)	(41,690)	(5,909)
Net Assets, Beginning of Year	2,988,069	261,351
Net Assets, End of Year	\$2,946,379	\$255,442

# CITY OF HUDSON, MICHIGAN Reconciliation Of The Statement Of Revenues, Expenditures, To The Statement Of Activities Proprietary Funds June 30, 2014

Change In Net Assets – All Enterprise Funds (Decrease)	\$(41,690)
An internal service fund is used by management to charge the cost of certain equipment usage to individual enterprise funds. The net revenue (expense) attributable to those funds is reported with the business-type activities	(879)
Change In Net Assets Of Business-Type Activities (Decrease)	\$(42,569)

# CITY OF HUDSON, MICHIGAN Statement of Cash Flows Proprietary Funds For The Year Ended June 30, 2014

	Business-Type Activities Enterprise Funds	Governmental <u>Activities</u>
	<u>Utilities Fund</u>	Internal Service Fund
Cash Flows From Operating Activities		
Cash Received from Customers Cash Payment to Suppliers For	\$ 653,629	\$ 84,580
Goods and Services/Employees	(575,713)	(60,102)
Net Cash Provided (Used)	77,916	24,478
Cash Flows From Capital and Related Financing Activities		
Purchase of Capital Assets	(114,208)	(60,115)
Bond Principal Payments Bond Interest Payments	(90,000) (22,366)	
bond interest rayments	(22,300)	-
Net Cash (Used) by Capital and		
Related Financing Activities)	(226,574)	(60,115)
Cash Flows From Investing Activities		
Investment Income Transfers from Other Funds	25 127,758	274 
Net Cash Provided (Used) by Investing Activities	127,783	274
Net Increase (Decrease) in Cash and Cash Equivalents	(20,875)	(35,363)
Cash and Cash Equivalents, Beginning of Year	31,629	141,696
Cash and Cash Equivalents, End of Year	\$ 10,754	\$106,333
Reconciliation to Statement of Net Assets		
Cash and Cash Equivalents	\$ 10,754	\$106,333
Restricted Cash and Cash Equivalents	14,878	222
	<u>\$ 25,632</u>	\$106,333

# CITY OF HUDSON, MICHIGAN Statement of Cash Flows (Concluded) Proprietary Funds For The Year Ended June 30, 2014

	Business-Type Activities - Enterprise Funds	Governmental <u>Activities</u>
	<u>Utilities Fund</u>	Internal Service Fund
Reconciliation of Operating Income (Loss) to Net Cash Provided by Operating Activities		
Income (Loss) Adjustments to Reconcile Operating Income (Loss) to Net Cash Provided	\$(271,534)	\$ (6,183)
by Operating Activities: Depreciation/Amortization Changes in Assets and Liabilities:	222,987	31,532
Accounts Receivable, and Current Assets	(4,284)	(871)
Accounts Payable and Accrued Liabilities	6,320	
Net Cash Provided (Used) by Operating Activities	(46,511)	24,478
Cash Flows from Capital Activities		
Acquisition of Capital Assets	(114,208)	(60,115)
Net Cash (Used) from Capital Activities	(114,208)	(60,115)
Cash Flows From Financing Activities:		
Interest Income Principal Paid on Bonds Interest Paid on Bonds Miscellaneous Income Transfer from Other Funds Grants	25 (90,000) (22,543) 22,320 127,758 102,284	274   
Net Cash (Used) from Financing Activities	139,844	274
Net Increase (Decrease) in Cash and		
Cash Equivalents	(20,875)	(35,363)
Cash and Cash Equivalents, Beginning of Year	31,629	141,696
Cash and Cash Equivalents, End of Year	<u>\$ 10,754</u>	\$106,333
Reconciliation to Statement of Net Assets		
Cash and Cash Equivalents Restricted Cash and Cash Equivalents	\$ 10,754 14,878	\$106,333 ——————————————————————————————————
	<u>\$ 25,632</u>	\$106,333

# CITY OF HUDSON, MICHIGAN Fiduciary Funds – Statement of Net Assets June 30, 2014

	Library <u>Trust</u>	Other Agency <u>Funds</u>
<u>Assets</u>		
Cash and Cash Equivalents	\$7,378	\$
Total Assets	\$7,378	\$
<u>Liabilities</u>		
Other Payables	\$	\$
Total Liabilities	<u> </u>	\$
Net Assets		
Held In Trust for Library Operations	7,378	
Total Liabilities and Net Assets	<u>\$7,378</u>	

# CITY OF HUDSON, MICHIGAN Statement of Changes in Fiduciary Net Assets Fiduciary Funds – Library Trust Fund For The Year Ended June 30, 2014

Additions	
Investment Income: Interest Earned Contributions	\$ 27 6,389
Total Investment Income	6,416
Deductions	
Library Books and Expense	8,861
Total Deductions	8,861
Excess Additions Over (Deductions)	(2,445)
Net Assets Held in Trust, Beginning of Year	9,823
Net Assets Held in Trust, End of Year	<u>\$ 7,378</u>

### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### **Description of City Operations**

The City of Hudson, Michigan operates under a Council form of government, with a City Manager and provides services to its residents in many areas including public safety, public works, community and economic development and human services.

The Governmental Accounting Standards Board (GASB) is the accepted standards setting body for establishing governmental accounting and financial reporting principles. The more significant of the government's accounting policies are described below:

The accompanying financial statements present the government and its component units, for which the government is considered financially accountable.

The discretely presented component units are reported in a separate column in the government-wide financial statements to emphasize that it is legally separate from the primary government.

#### **Discretely Presented Component Units**

The local development Finance Authority of the City of Hudson, Michigan (LDFA) is governed by a board consisting of members appointed by the City Manager (subject to City Council approval). The LDFA was formed to promote economic growth in the City of Hudson, Michigan pursuant to Public Act 281 of 1986. The Downtown Development Authority (DDA) is also governed by a board of directors and promotes economic improvements and growth for the downtown area of the City.

#### B. Government-Wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net assets and the statement of changes in net assets) report information on all of the non-fiduciary activities of the primary government. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, normally supported by taxes and intergovernmental revenues, are reported separately from business-type activities which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segments are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include: (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment; and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenue.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

#### C. Measurement Focus, Basis of Accounting and Financial Statement Presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund and fiduciary fund financial statements, except for agency funds, which do not have a measurement focus. Revenue is recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenue in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

#### CITY OF HUDSON, MICHIGAN Notes to Financial Statements June 30, 2014

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule are charges between the government's water and sewer funds and various other functions of the government. Elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.

Amounts reported as program revenues include 1) charges to customers or applicants for goods, services, or privileges provided, 2) operating grants and contributions 3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include all taxes.

Fund - Based Statements - Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available if they are collected within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures are recorded only when payment is due.

Property taxes, franchise taxes, licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Only the portion of special assessments receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period. All other revenue items are considered to be measurable and available only when cash is received by the government.

#### The government reports the following major governmental funds:

The General Fund is the government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The Ambulance Fund is a special Revenue Fund that receives monies for contractual services and charges for the purpose of providing Advanced and Basic Life Support Services to the community.

The Income Tax Fund is a Special Revenue Fund that receives monies from residents, non-residents and businesses performing or operating within the City limits of Hudson, Michigan. These monies have been used for special projects, capital in nature.

The Fire Fund is a Special Revenue Fund that receives monies from various governmental units and donations to provide for fire protection for the area.

The Major Street Fund is a Special Revenue Fund that receives state and local funding for the purpose of construction and maintenance of City streets designated as major streets under State of Michigan Act 51 of Public Acts of

The Local Street Fund is a Special Revenue Fund that receives state and local funding for the purpose of construction and maintenance of City streets designated as local streets under State of Michigan Act 51 of Public Acts of 1951.

#### CITY OF HUDSON, MICHIGAN Notes to Financial Statements June 30, 2014

#### The government reports the following major proprietary funds:

The Utilities Fund accounts for acquisition, operation and maintenance of the City's waste water and water system.

#### Additionally, the government reports the following fund types:

The Agency Funds account for assets held by the City acting as an agent for individuals, private organizations, other governments and/or other funds.

#### The government reports the following component units:

The Component Units - consists of the following two funds.

The Local Development Finance Authority is a separate entity, considered a component unit of the primary government, which promotes economic growth in the City, the financial reporting is on a modified accrual method of accounting.

The Downtown Development Authority is a separate entity, considered a component unit of the primary government, the City, which provides development for the downtown authority, through captured tax revenues. The financial reporting is on a modified accrual method of accounting.

Private-sector standards of accounting issued prior to December 1, 1989, are generally followed in both the government-side and proprietary fund financial statements to the extent that those standards do not conflict with the standards of the Governmental Accounting Standards Board. The government has elected not to follow private-sector standards issued after November 30, 1989 for its business-type activities and enterprise funds.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements.

Amounts reported as program revenue include: (1) charges to customers or applicants for goods, services or privileges provided; (2) operating grants and contributions; and (3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as general revenue rather than as program revenue. Likewise, general revenue includes all taxes.

Proprietary Funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the Utilities Funds are charges to customers for sales and services. The Utilities Funds also recognize, as operating revenues, the portion of tap fees intended to recover the cost of connecting new customers to the system. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

When both restricted and unrestricted resources are available for use, it is the government's policy to use restricted resources first, then unrestricted resources as they are needed.

#### D. Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

## E. Assets, Liabilities, and Net Assets or Equity

# Bank Deposits and Investment

Cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with a maturity of three months or less when acquired. Investments are stated at fair value.

State statues authorize the government to deposit in the accounts of federally insured banks, credit unions, and savings and loans associations, and to invest in obligations of the U.S. Treasury, certain commercial paper, repurchase agreements, bankers acceptances, and mutual funds composed of otherwise legal investments.

#### 2. Receivables and Payables

In general, outstanding balances between funds are reported as "due to/from other funds." Activity between funds that is representative of lending/borrowing arrangements outstanding at the end of the fiscal year is referred to as "advances to/from other funds." Any residual balances outstanding between the governmental activities and the business-type activities are reported in the government-wide financial statements as "internal balances."

### 3. Prepaid Items

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements using the consumption method.

#### 4. Inventories

All inventories are valued at cost using the first-in/first-out (FIFO) method. Inventories of governmental funds are recorded as expenditures when consumed rather than when purchased.

### 5. Restricted Assets

Certain proceeds of enterprise fund revenue bonds and general obligations bonds, as well as certain resources set aside for their repayment, are classified as restricted assets on the balance sheet because their use is limited by applicable bond covenants. The bond interest and redemption account is used to segregate resources accumulated for debt service payments. The bond reserve account is used to report resources set aside to make debt service payment on bonds which would otherwise be in default. The replacement account is used to report resources set aside to make major repairs and replacements to fixed operation assets of the enterprise fund.

### 6. Capital Assets

Capital assets, which include property, plant, equipment, and infrastructure assets (e.g., road, bridges, sidewalks, and similar items), are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the government as assets with an initial, individual cost of more than \$1,500 (amount not rounded) and an estimated useful life in excess of two years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets of business-type activities is included as part of the capitalized value of the assets constructed.

Property, plant, and equipment of the primary government, as well as the component units, are depreciated using the straight line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Land Improvements Building	20 - 50 10 - 50
Machinery, Equipment,	
And Furnishings	5 – 35
Utility Systems	50 - 100
Infrastructure	15 - 100
Vehicles	5 - 15

#### 7. Compensated Absences

It is the government's policy to permit employees to accumulate earned but unused vacation and sick pay benefits. A liability for these amounts is reported in governmental funds only if they have matured, for example, as a result of employee resignations or retirement.

### 8. Long-Term Obligations

In the government-wide financial statements and the proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net assets. Bond premiums and discounts, as well as issuance costs, are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are reported as deferred charges and amortized over the term of the related debt.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs during the current period. The face amount of debt issued is reported as other financing sources.

Premiums received on debt issuances are reported as other financing sources while discounts are reported as other financing uses. Issuance costs are reported as debt service expenditures.

# 9. Fund Balance Classification Policies and Procedures

Fund balance classifications shown in the governmental funds financial statements are non-spendable, restricted, committed, assigned and unassigned.

**Non-Spendable Fund Balance Classification** includes amounts that cannot be spent because they are either non-spendable in form or legally or contractually required to be maintained intact.

**Restricted Fund Balance Classification** includes amounts that can be spent only for specific purposes stipulated by constitution, external resource providers, or through enabling legislation.

**Committed Fund Balance Classification** includes amounts that can be used only for the specific purposes determined by a formal action of the government's highest level of decision making authority.

**Assigned Fund Balance Classification** are intended to be used by the government for specific purposes but do not meet the criteria of restricted or committed.

Unassigned Fund Balance Classification is the residual.

When the government incurs an expenditure for purposes for which various fund balance classifications can be used it is the government's policy to use restricted fund balances first, then committed, assigned and finally unassigned fund balances.

### NOTE 2 - STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

A. Budgetary Information - Annual budgets are adopted on a basis consistent with generally accepted accounting principles for all governmental funds. All annual appropriations lapse at fiscal year end.

On or before the end of May of each year, the City Manager presents the proposed budget for review and holds public hearings and a final budget is adopted.

The appropriated budget is prepared by fund, function and activity. The legal level of budgetary control (i.e., the level at which expenditures may not legally exceed appropriations) is with the City Council.

B. Excess of Expenditures Over Appropriations In Budgeted Funds - P.A. 621 of 1978, as amended, provides that a local unit shall not incur expenditures in excess of the amounts appropriated. During the year ended June 30, 2014, the government incurred expenditures in excess of amounts appropriated at the legal level of budgetary control as follows:

General Fund:	Amended <u>Budget</u>	<u>Actual</u>	<u>Variance</u>
General Government: Office Operations Treasurer Buildings and Grounds	\$ 78,844 63,126 15,923	\$ 79,954 64,254 15,933	\$ 1,110 1,128 10
Public Safety: Police	291,341	292,551	1,210
Community Economic Development: Zoning	850	909	59
Public Works: Mosquito Spraying Street Maintenance/Lighting	4,730 448,747	4,941 463,276	211 14,529
Capital Outlay	65,337	69,255	3,918
Ambulance Fund: Ambulance Expenses	425,246	438,706	13,460
Major Street Fund	133,682	133,708	26
Local Street Fund	76,759	76,917	158

# **NOTE 3 - DEPOSITS AND INVESTMENTS**

The government unit's deposits and investment policy are in accordance with statutory authority.

Below is a reconciliation of deposits and investments as of June 30, 2014:

Statement of Net Assets	Primary Government	Component <u>Units</u>	<u>Total</u>
Cash and Cash Equivalents Investments Restricted Cash and	\$1,179,499 60,595	\$94,120	\$1,273,619 60,595
Cash Equivalents	14,878		14,878
Statement of Fiduciary Net Assets			
Trust and Agency Funds Cash	7,378		7,378
Totals	\$1,262,350	\$94,120	\$1,356,470
Deposits and Investments			
Bank Deposits (Checking, Savings, Money Markets and			** 256 450
Certificates of Deposits)			\$1,356,470
Total			\$1,356,470

The government complies with state law regarding their investment policy. All deposits are uncollateralized and in the government's name. Due to the dollar amounts of cash deposits and limits of FDIC insurance, the government believes it is impractical to insure all bank deposits. The government does evaluate the financial institutions as to risk. The government has no policy regarding custodial credit risk for deposits. The amount insured thru FDIC for primary government was \$750,000 the amount insured for the component units was \$94,120.

#### **Custodial Credit Risk - Investment**

The government's only investments are in certificate of deposits which are insured thru the FDIC. In accordance with the government's investment policy, all investments are held in the name of the government and thus are not exposed to custodial credit risks.

### Credit Risk

Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. The government's investment policy will limit the government to the safest types of investments, thus minimizing credit risk. Presently the government has only savings, money markets, and certificates of deposits which are partly insured thru FDIC.

### **Concentration of Credit Risk**

Concentration of credit risk is the risk of loss attributed to the magnitude of a government's investment in a single issuer. The government's policy does not limit investments to one user. Below is the percentage by issuer and type of investment at June 30, 2014.

At June 30, 2014, the City had greater than 5% of its total investment portfolio concentrated as follows:

Investment Type	<u>lssuer</u>	% of Portfolio
Certificate of Deposit (FDIC)	County National Bank	100.00%

#### Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of investments. In accordance with the government's investment policy, the government limits interest rate risk by purchasing a mix of short and longer term investments. This laddering approach also mates investment maturities to projected cash flow needs, thus minimizing interest rate risk and the need to liquidate securities at a loss.

#### Restricted Cash - Proprietary Funds - Utilities

Restricted cash are as follows:

<u>Description</u>	<u>Utilities Fund</u>
Repair and Replacement	\$14,878
Total	\$14,878

# NOTE 4 - CAPITAL ASSETS

Capital assets activity for the year ended June 30, 2014 was as follows:

	Beginning <u>Balance</u>	Increases	Decreases	Ending <u>Balance</u>
Governmental Activities				
Capital Assets, Not Being Depreciated: Other  Capital Assets,	\$ 150,000 150,000	\$ 14,384 14,384	\$	\$ 164,384 164,384
Being Depreciated: Buildings Vehicles Equipment Infrastructure	1,999,744 1,947,610 2,114,088 5,030,107	107,445 258,055		1,999,744 1,947,610 2,221,533 5,288,162
Total Capital Assets Being Depreciated	_11,091,549	365,500	===	11,457,049
Less Accumulated Depreciation For: Buildings Vehicles Equipment Infrastructure	(907,426) (1,238,014) (1,423,623) (3,578,024)	(46,663) (98,850) (136,245) (79,705)		(954,089) (1,336,864) (1,559,868) (3,657,729)
Total Accumulated Depreciation	(7,147,087)	(361,463)		(7,508,550)
Total Capital Assets, Being Depreciated, Net	3,944,462	4,037		3,948,499
Governmental Activities Capital Assets, Net	\$ 4,094,462	<u>\$ 18,421</u>	\$	\$ 4,112,883
Business-Type Activities Capital Assets, Not				
Being Depreciated: Land	\$ 33,600 33,600	\$	\$	\$ 33,600 33,600
Capital Assets, Being Depreciated: Buildings and Systems Equipment	8,911,398 423,941	114,208		9,025,606 423,941
Total Capital Assets Being Depreciated	9,335,339	114,208		9,449,547
Less Accumulated Depreciation For: Buildings Equipment	(5,240,370) (352,415)	(212,623) (10,364)		(5,452,993) (362,779)
Total Accumulated Depreciation	(5,592,785)	(222,987)		(5,815,772)
Total Capital Assets, Being Depreciated, Net	3,742,554	(108,779)	(1222	3,633,775
Business Type Activities Capital Assets, Net	\$ 3,776,154	\$(108,779)	<u>\$</u>	\$ 3,667,375

# NOTE 4 - CAPITAL ASSETS (Continued)

Capital assets activity for the year ended June 30, 2014 was as follows:

	Beginning <u>Balance</u>	Increases	Decreases	Ending <u>Balance</u>
Component Unit Activity - LDFA				
Capital Assets Not Being Depreciated: Land	\$ 49,853	\$	\$	\$ 49,853
Total Capital Assets Not Being Depreciated	49,853			49,853
Capital Assets Being Depreciated: Equipment Infrastructure	1,124,505 1,647,408	1,888 218,589		1,126,393 1,865,997
Total Capital Assets Being Depreciated	_2,771,913	220,477		2,992,390
Less Accumulated Depreciation For: Equipment Infrastructure	(146,334) (65,295)	(33,794) (69,514)	777	(180,128) (134,809)
Total Accumulated Depreciation	(211,629)	(103,308)		(314,937)
Total Capital Assets, Being Depreciated, Net	2,560,284	117,169		2,677,453
Component Unit - LDFA Capital Assets, Net	\$2,610,137	\$ 117,169	\$	\$2,727,306
Component Unit Activity - DDA	Beginning <u>Balance</u>	<u>Increases</u>	Decreases	Ending Balance
Capital Assets Being Depreciated: Building Improvements Equipment	\$ 147,984 8,725	\$	\$ 	\$ 147,984 8,725
Total Capital Assets Being Depreciated	156,709	-		156,709
Less Accumulated Depreciation For: Building Improvements Equipment	(24,844) (1,24 <u>6</u> )	(5,919) (1,246)		(30,763) (2,492)
Total Accumulated Depreciation	(26,090)	(7,165)		(33,255)
Total Capital Assets, Being Depreciated, Net	130,619	(7,165)		123,454
Component Unit - DDA Capital Assets, Net	\$ 130,619	\$ (7,165)	\$	\$ 123,454

# NOTE 4 - CAPITAL ASSETS (Continued)

Depreciation expense was charged to functions/programs of the City as follows:

Governmental	Activities:
--------------	-------------

Building Improvements

**Total Depreciation Expense Component Unit Activities** 

Governmental Activities:	
General Government Public Safety Public Works Culture and Recreation Capital Assets Held By The Government's Internal Service Funds Are Charged To The Various Functions Based On Their Usage	\$ 44,199 214,924 45,255 25,553
Of The Assets.	31,532
Total Depreciation Expense Governmental Activities	<u>\$361,463</u>
Business-Type Activities:	
Utilities	\$222,987
Total Depreciation Expense Business-Type Activities	<u>\$222,987</u>
Component Unit Activities:	
Infrastructure Equipment	\$ 69,514 35,040

5,919

\$110,473

# **NOTE 6 - TRANSFERS**

Transfers are used to (1) move revenues from the fund that is required to collect them to the fund that is required or allowed to expend them; (2) move receipts restricted, to or allowed for debt services from the funds collecting the receipts to the debt service payments become due; and (3) use unrestricted revenues collected in the general fund to finance various programs, accounted for in other funds in accordance with budgetary authorizations.

<u>Fund</u>	Transfers <u>In</u>	Transfers <u>Out</u>
Summer Recreation	\$ 1,350	\$
General	199,956	77,680
Income Tax	102,456	436,714
Major Street	15,000	30,500
Local	128,500	-
Library	50,000	
Utilities	127,758	
Fire	22,669	***
LDFA		111,956
Ambulance	2,500	****
Community Center	6,661	
	\$656,850	\$656,850

## **NOTE 7 – PROPERTY TAXES:**

The City bills and collects its own property taxes and also taxes for the County and several School Districts within its jurisdiction. Collections and remittances of the County and School taxes are accounted for in the Current Tax Collection Agency Fund. City property tax revenues are recognized as revenues in the fiscal year levied to the extent that they result in current receivables.

Property taxes are assessed December  $31^{\rm st}$  and are levied on June  $1^{\rm st}$ . Taxes become delinquent on September 15 with a 1/2% interest charge beginning September  $15^{\rm th}$ . All delinquent taxes are charged with a 6% penalty.

The City currently levies 10.64190 mills for operating and 1.0 mills for ambulance. Property taxes attach as an enforceable lien on the property as of January 1.

# **NOTE 8 – LONG TERM DEBT**

Long-term debt consists of the following:

		Balance July 1, 2013	Additions	<u>Deletions</u>		Balance June 30, <u>2014</u>	Due Within <u>One Year</u>
Bonds Payable - 2001 Drinking Water Program Compensated Absences Note Payable - Ambulance Note Payable - Fire	\$	961,665 18,329 140,000	\$ 40,409	\$ 90,000 18,329 18,324	\$	871,665 40,409 121,676	\$ 90,000 40,409 18,861
Pumper Truck		191,976		23,236	_	168,740	23,449
Total	\$1	,311,970	\$40,409	\$149,889	<u>\$1</u>	,202,490	\$172,719

# Ambulance - 2014 International

Title of Issue:

Ambulance - Note Payable - United Bank & Trust

Purpose:

Purchase Ambulance

Date of Note:

May 31, 2013

Maturity of Note: Interest Rate:

May 30, 2020 2.95%

Payments:

Annually at \$22,500 including interest - starting May 30, 2014

Amount of Note:

\$140,000

May 30, 2015 \$ 22,500 \$ 3,639 \$ 18,861 May 30, 2016 22,500 3,084 19,416 May 30, 2017 22,500 2,494 20,006 May 30, 2018 22,500 1,896 20,604 May 30, 2019 22,500 1,280 21,220 May 30, 2020 22,216 647 21,569	<u>Due Date</u>	<u>Total</u>	<u>Interest</u>	<u>Principal</u>
$\frac{$134,716}{}$ $\frac{$13,040}{}$ $\frac{$121,676}{}$	May 30, 2016	22,500	3,084	19,416
	May 30, 2017	22,500	2,494	20,006
	May 30, 2018	22,500	1,896	20,604
	May 30, 2019	22,500	1,280	21,220

# NOTE 8 - LONG TERM DEBT (CONTINUED)

# Crimson Fire Pumper Truck

Title of Issue:

Crimson Fire Pumper Truck - Note Payable - LFDA

Purpose:

Purchase Fire Pumper Truck

Date of Note:

December 16, 2010

Maturity of Note:

July 1, 2020

Interest Rate:

1 %

Payments:

Annually at \$25,000 - starting July 1, 2011

Amount of Note:

\$240,000

<b>Due Date</b>	<u>Total</u>	Interest	<u>Principal</u>
July 1, 2014 July 1, 2015 July 1, 2016 July 1, 2017 July 1, 2018 July 1, 2019 July 1, 2020	\$ 25,000 25,000 25,000 25,000 25,000 25,000 25,000	\$1,551 1,335 1,118 898 677 453 228	\$ 23,449 23,665 23,882 24,102 24,323 24,547 24,772
	\$175,000	\$6,260	\$168,740

# NOTE 8 - LONG TERM DEBT (CONTINUED)

# City of Hudson - Drinking Water Bond Issue

Title of Issue: City of Hudson Drinking Water Program General

Obligation Bonds

Purpose: Drinking Water, etc.

Date of Issue: June 28, 2001

Interest Rate: 2.50%

Interest Payable: Semi-Annual on October 1, and April 1, of each year

**Amount of Issue:** \$1,731,665 **Available Funds:** \$38,335

<u>Due Dates</u>	<u>Total</u>	Interest	Principal
October 1, 2014	\$100,120	\$10,120	\$ 90,000
April 1, 2015	8,995	8,995	
October 1, 2015	103,995	8,995	95,000
April 1, 2016	7,808	7,808	95,000
October 1, 2016	102,808	7,808	
April 1, 2017	6,620	6,620	100,000
October 1, 2017	106,620	6,620	
April 1, 2018	5,370	5,370	100,000
October 1, 2018	105,370	5,370	
April 1, 2019 October 1, 2019	4,120 109,120	$4.120 \\ 4.120$	105,000
April 1, 2020	2,870	2,870	105,000
October 1, 2020	107,870	2,870	
April 1, 2021	1,495	1,495	110,000
October 1, 2021	111,495	1,495	
April 1, 2022	120	120	71,665
October 1, 2022	71,785	120	
	\$956,581	\$84,916	\$871,665

# NOTE 8 - LONG TERM DEBT (CONTINUED)

# **Maturities of Long-Term Debt**

Maturities for the long-term debt are as follows:

<u>Years</u>	Principal <u>Amounts</u>	Interest <u>Amounts</u>
2015	\$ 172,719	\$ 24,305
2016	138,081	21,222
2017	138,888	18,040
2018	144,706	14,784
2019	145,543	11,447
2020	151,116	8,090
2021	129,772	4,593
2022	110,000	1,615
2023	71,665	120
	\$1,202,490	\$104,216

#### NOTE 9 - CAFETERIA PLAN - MEDICAL REIMBURSEMENT PLAN - DEPENDENT CARE PLAN

The City of Hudson has approved and adopted the Cafeteria Plan, Medical Expense Reimbursement Plan and Dependent Care Assistance Plan to be effective January 1, 1998.

The City of Hudson adopted a Cafeteria Plan under Internal Revenue Service Code SS 125, a Medical Expense Reimbursement Plan under code SS 105 (b) and an Dependent Care Assistance Plan Under Code SS 129. Each full-time employee is eligible to participate in each of the plans established. The maximum reimbursement for which any participant may apply under the Medical Expense Reimbursement Plan is \$3,000. The maximum reimbursement for which any participant may apply under the Dependent Care Assistance Plan is \$5,000.

The City of Hudson does not contribute to the Cafeteria Plan.

#### **NOTE 10 - PENSION PLAN**

The government offers all full time employees a 401(k) plan which is a tax qualified defined contribution pension plan created in accordance with subsection 401(k) of the Internal Revenue Codes. The assets of the plans were held in custodial accounts as provided in IRC Section 401(k) for the exclusive benefit of the employees and their beneficiaries. The custodian thereof for the exclusive benefit of the participants holds the custodial account for the beneficiaries, and the assets may not be diverted to any other use. The administrators are agents of the employer for purposes of providing direction to the custodian of the custodial account from time to time for the investment of the funds held in the account transfer of assets to or from the account and all other matters. In accordance with the provisions of GASB Statement 32, plan balances and activities are not reflected in the government's financial statements. Contributions are made by the City and employees.

### **NOTE 11 – OTHER INFORMATION**

### **Risk Management**

The government is exposed to various risks of loss related to torts; theft of damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. During the year ended June 30, 2014, the government carried insurance through various commercial carriers, to cover all risks of losses. The government has had no settled claims resulting from these risks that exceeded its commercial coverage in any of the past three fiscal years.

## **NOTE 12 – RECEIVABLES**

Receivables of the governmental activities and business-type activities of the government at June 30, 2014 consist of the following:

	Governmental <u>Activities</u>	Business-Type Activities
Property Taxes/Assessments Income Taxes	\$ 5,415 27,889	\$
Ambulance Runs State of Michigan Equipment Rent	110,614 68,328 2,716	
Refuse Utilities Omterest	32,229  30	136,845
Totals	<u>\$247,221</u>	<u>\$136,845</u>

### **NOTE 13 - SUBSEQUENT EVENTS**

Management has reviewed the events occurring through August 28, 2014, the date the financial statements were available to be issued, and no subsequent events occurred requiring accrual or disclosure.

### **NOTE 14 - INVESTMENTS**

Investments are stated at fair value. Short-term investments are reported at cost, which approximates fair value. Securities traded on a national or international exchange are valued at the last reported sales price at current exchange rates. Mortgages are valued on the basis of future principal and interest payments, and are discounted at prevailing interest rates for similar instruments. Investments that do not have established market values are reported at estimated fair value. Cash deposits are reported at carrying amounts, which reasonably approximates fair value.

Unrealized appreciation or depreciation on investments due to changes in fair value are recognized each year.

Presently the City has investments in the Hudson Foundation a non-profit entity.

# Fair Market Value

Library Fund Museum Fund		\$32,100 27,795
	Total	\$59,895

#### **NOTE 15 – SEGMENT INFORMATION – ENTERPRISE FUNDS**

The government issued revenue bonds to finance certain improvements to its sewer distribution and treatment systems. Because the Water and Sewer Funds, which are individual funds that account entirely for the government's water distribution and treatment and sewage disposal and treatment activities, are reported as major funds in the fund financial statements, segment disclosures herein are not required.

# CITY OF HUDSON, MICHIGAN Budgetary Comparison Schedule General Fund For The Year Ended June 30, 2014

	Original <u>Budget</u>	Amended <u>Budget</u>	<u>Actual</u>	Variance With Amended Budget
Beginning of Year Fund Balance	\$ 162,916	\$ 162,916	\$ 162,916	\$
Resources (Inflows)				
Taxes and Assessments Intergovernmental Grants Licenses and Permits Fines and Forfeitures Charges for Services Interest and Rentals Other Transfers from Other Funds	467,065 234,400 357,000 24,750 8,000 613,692 12,530 800 218,721	450,821 232,003 340,625 21,913 9,926 616,419 16,325 14,317 204,721	447,127 233,903 138,153 21,913 9,926 617,148 20,018 3,474 199,956	(3,694) 1,900 (202,472)  729 3,693 (10,843) (4,765)
Amounts Available for Appropriation	2,099,874	2,069,986	1,854,534	(215,452)
Charges to Appropriations (Outflows) General Government				
City Council City Manager Office Operations Treasurer Assessing Clerk Elections City Attorney/Auditing Buildings and Grounds	16,759 73,940 79,983 62,951 17,400 70,211 3,595 18,000 12,350 355,189	16,045 73,348 78,844 63,126 17,485 47,960 2,613 17,759 15,923	15,984 72,079 79,954 64,254 17,485 46,655 2,602 17,759 15,933 332,705	1,269 (1,110) (1,128)  1,305 11  (10) 398
Public Safety				
Police Inspections	295,058 8,000 303,058	291,341 12,685 304,026	292,551 12,685 305,236	(1,210)  (1,210)
Community Economic Development				
Zoning CDBG - Facade Zoning	2,977 150,000 152,977	850 134,626 135,476	909 134,625 135,534	(59) 1 (58)
Public Works				
Mosquito Spraying Sanitary Landfill Street Maintenance & Lighting Spring/Fall Cleanup Refuse Collection	10,000 5,000 460,718 2,200 96,048 573,966	4,730 5,000 448,747 2,100 96,048 556,625	4,941 5,000 463,276 2,100 96,047 571,364	$ \begin{array}{r} (211) \\ \\ (14,529) \\ \\ \hline                              $

# CITY OF HUDSON, MICHIGAN Budgetary Comparison Schedule General Fund For The Year Ended June 30, 2014

	Original <u>Budget</u>	Amended Budget	<u>Actual</u>	Variance With Amended Budget
Charges to Appropriations (Outflows) (Continued)				
Other Functions	189,088	170,008	118,485	51,523
Capital Outlay	289,500	65,337	69,255	(3,918)
Transfers to Other Funds	73,180	77,680	77,680	
Total Charges to Appropriations	_1,936,958	1,642,255	1,610,259	31,996
Ending of Year Fund Balance	<u>\$ 162,916</u>	\$ 427,731	<u>\$ 244,275</u>	<u>\$(183,456</u> )

# CITY OF HUDSON, MICHIGAN Budgetary Comparison Schedule Ambulance Fund (Major Special Revenue Funds) For The Year Ended June 30, 2014

	Original <u>Budget</u>	Amended <u>Budget</u>	<u>Actual</u>	Variance With Amended <u>Budget</u>
Beginning of Year Fund Balance	\$130,121	\$130,121	\$130,121	\$
Resources (Inflows)				
Taxes Charges For Services Interest Income Transfer In From Funds	49,000 405,552 600 2,500	51,960 363,511 92 2,500	51,960 406,246 92 2,500	42,735
		<del> </del>	-	,
Amounts Available for Appropriation	587,773	548,184	590,919	42,735
Charges to Appropriations (Outflows)				
Public Safety				
Ambulance Capital Outlay	427,652 32,500	425,246 34,872	438,706 27,313	(13,460) 7,559
Debt Service: Principle Payments Interest Payments	18,324 4,176	18,324 4,176	18,324 4,176	
Total Charges				
to Appropriations	482,652	482,618	488,519	(5,901)
Ending of Year Fund Balance	<u>\$105,121</u>	<u>\$ 65,566</u>	\$102,400	<u>\$ 36,834</u>

# CITY OF HUDSON, MICHIGAN Budgetary Comparison Schedule Income Tax Fund (Major Special Revenue Fund) For The Year Ended June 30, 2014

	Original Budget	Amended <u>Budget</u>	<u>Actual</u>	Variance With Amended Budget
Beginning of Year Fund Balance	\$275,281	\$275,281	\$275,281	\$
Resources (Inflows)				
Taxes Interest and Rentals Transfer In From Funds Misc. Grant Revenue	319,200 900 102,456 ——— 19,800	407,478 545 102,456 50 89,416	407,480 545 102,456 50 89,416	2
Amounts Available for Appropriation	717,637	875,226	875,228	2
Charges to Appropriations (Outflows)				
General Government Transfers to Other Funds Capital Outlay	118,862 500,714	104,094 436,714 20,708	104,092 436,714 20,708	2
Total Charges to Appropriations	619,576	561,516	561,514	2
Ending of Year Fund Balance	<u>\$ 98,061</u>	\$313,710	\$313,714	\$ 4

# CITY OF HUDSON, MICHIGAN Budgetary Comparison Schedule Fire Fund (Major Special Revenue Fund) For The Year Ended June 30, 2014

i	Original <u>Budget</u>	Amended <u>Budget</u>	<u>Actual</u>	Variance With Amended Budget
Beginning of Year Fund Balance	\$ 43,049	\$ 43,049	\$ 43,049	\$
Resources (Inflows)				
Contribution from Local Units Donations Transfer in from Funds Other Revenue Interest and Rentals	54,059 4,140 41,169  350	52,434  40,669 40 100	52,433  22,669 40 100	(1) (18,000) 
Amounts Available for Appropriation	142,767	_136,292	118,291	_(18,001)
Charges to Appropriations (Outflows)				
Public Safety Transfer to Other Funds Capital Outlay	66,839 25,000 7,879	61,097 25,000 7,879	60,315 25,000 7,879	782
Total Charges to Appropriations	99,718	93,976	93,194	782
Ending of Year Fund Balance	<u>\$ 43,049</u>	<u>\$ 42,316</u>	\$ 25,097	<u>\$(17,219</u> )

# CITY OF HUDSON, MICHIGAN Budgetary Comparison Schedule Major Street Fund (Major Special Revenue Fund) For The Year Ended June 30, 2014

	Original <u>Budget</u>	Amended Budget	<u>Actual</u>	Variance With Amended Budget
Beginning of Year Fund Balance	\$198,051	\$198,051	\$198,051	\$
Resources (Inflows)				
Intergovernmental Interest and Rentals Other Transfers from Other Funds	124,300 750 15,000	133,799 330  15,000	134,316 331 7,915 15,000	517 1 7,915
Amounts Available for Appropriation	338,101	347,180	355,613	8,433
Charges to Appropriations (Outflows)				
Public Works Transfers to Other Funds	164,985 30,500	133,682 30,500	133,708	(26)
Total Charges to Appropriations	195,485	_164,182	164,208	(26)
Ending of Year Fund Balance	\$142,616	\$182,998	<u>\$191,405</u>	<u>\$8,407</u>

# CITY OF HUDSON, MICHIGAN Budgetary Comparison Schedule Local Street Fund (Major Special Revenue Fund) For The Year Ended June 30, 2014

	Original <u>Budget</u>	Amended <u>Budget</u>	<u>Actual</u>	Variance With Amended Budget
Beginning of Year Fund Balance	\$243,228	\$243,228	\$243,228	\$
Resources (Inflows)	×			
Intergovernmental Other Transfers from Other Funds Interest Income	53,100 144,952 450	55,674 144,952 223	55,872 2,928 128,500 223	198 2,928 (16,452)
Amounts Available for Appropriation	441,730	444,077	430,751	(13,326)
Charges to Appropriations (Outflows)				
Public Works Capital Outlay	116,002 82,500	76,759 173,118	76,917 173,118	(158)
Total Charges to Appropriations	198,502	249,877	250,035	(158)
Ending of Year Fund Balance	\$243,228	\$194,200	\$180,716	<u>\$(13,484</u> )

# CITY OF HUDSON, MICHIGAN Combining Balance Sheet Non-Major Governmental Funds June 30, 2014

# Special Revenue Funds

Assets	Summer <u>Recreation</u>	Cemetery
Cash and Equivalents Investments Receivables	\$13,913 	\$48,229 
Total Assets	\$13,913	\$48,229
<u>Liabilities and</u> <u>Fund Balances</u>		
Liabilities  Accounts Payable Deposits Payable Accrued Liabilities	\$	\$ 272
Total Liabilities		272
Fund Balance  Restricted For:    Summer Recreation    Cemetery    Community Center    Museum    Cemetery Perpetual Care    Library	13,913	47,957
Committed For: Debt Service		
Total Fund Balances	13,913	47,957
Total Liabilities and Fund Balances	<u>\$13,913</u>	<u>\$48,229</u>

Special Revenue Funds			Debt Service <u>Fund</u>	Permanent <u>Fund</u>	Total Non-Major
Community <u>Center</u>	<u>Library</u>	<u>Museum</u>	Debt <u>Service</u>	Cemetery <u>Perpetual Care</u>	Governmental <u>Funds</u>
\$ 339 	\$51,103 12,432 21	\$30,611 48,163 8	\$7,014 	\$2,091  1	\$153,300 60,595 30
\$ 339	<u>\$63,556</u>	\$78,782	<u>\$7,014</u>	<u>\$2,092</u>	\$213,925
\$ 550 42	\$ 3,141 	\$ 	\$ 	\$  	\$ 3,691 314
592	3,141		20 20-41		4,005
(253) 	60,415	78,782	  	2,092	13,913 47,957 (253) 78,782 2,092 60,415
			7,014		7,014
(253)	60,415	78,782	7,014	_2,092	209,920
\$ 339	\$63,556	\$78,782	\$7,014	\$2,092	\$213,925

# CITY OF HUDSON, MICHIGAN Combining Statement of Revenues, Expenditures and Changes In Fund Balance Non-Major Governmental Funds For The Year Ended June 30, 2014

# Special Revenue Funds

	Summer <u>Recreation</u>	Cemetery
Revenues:		
Intergovernmental Grants Contribution from Local Units Charges for Services Fines and Forfeits Interest and Rents Other Revenue Contributions	\$ 14,481  256 145	\$ 13,524  94 4,945
Contributions	145	
Total Revenue	14,882	18,563
Expenditures:		
General Government Recreational and Cultural Capital Outlay	11,776	26,386
Debt Service: Principal Interest		
Total Expenditures	11,776	26,386
Excess of Revenues Over		
(Under) Expenditures	3,106	(7,823)
Other Financing Sources (Uses):		
Operating Transfers In Operating Transfers (Out)	1,350	
Total Other Financing Sources (Uses)	1,350	, <del></del> ,
Excess of Revenues and Other		
Sources Over (Under) (Expenditures and Other Uses)	4,456	(7,823)
Beginning Fund Balance	9,457	_55,780
Ending Fund Balance	<u>\$13,913</u>	<u>\$47,957</u>

The notes to financial statements are an integral part of this statement.

Spo	ecial Revenue Fu	nds	Debt Service <u>Fund</u>	Permanent <u>Fund</u>	Total
Community <u>Center</u>	<u>Library</u>	<u>Museum</u>	Debt <u>Service</u>	Cemetery Perpetual <u>Care</u>	Non-Major Governmental <u>Funds</u>
\$  11,159 813 30 12,002	\$ 2,470 4,000  19,843 423  7,652 34,388	\$ 4,356 12,671 17,027	\$	\$  12  12	\$ 2,470 4,000 28,005 19,843 16,044 6,014 20,498
21,716	82,832 2,650	14,536	525 		26,911 130,860 2,650
	200 July 200 200 July 200				
21,716	85,482	14,536	525		160,421
(9,714)	(51,094)	2,491	(525)	12	(63,547)
6,661	50,000		200	- Long	58,011
6,661	50,000				58,011
(3,053)	(1,094)	2,491	(525)	12	(5,536)
2,800	61,509	76,291	7,539	2,080	215,456
<u>\$ (253</u> )	\$ 60,415	\$78,782	\$ 7,014	\$2,092	\$209,920

# CITY OF HUDSON, MICHIGAN Combining Balance Sheet Component Units For The Year Ended June 30, 2014

Assets	Local Development Finance <u>Authority</u>	Downtown Development <u>Authority</u>	Total Component <u>Units</u>	Adjustments	Statement of <u>Net Assets</u>
<del></del>	å.c. 20c	#20 O1E	č04 100	\$	\$ 94,120
Cash and Cash Equivalents Taxes Receivable Notes Receivable Capital Assets, Net	\$55,205 2,829 	\$38,915	\$94,120 2,829 	168,740 2,850,760	2,829 168,740 2,850,760
Total Assets	\$58,034	\$38,915	\$96,949	\$3,019,500	\$3,116,449
Deferred Inflow of Resources					
Property Taxes	\$ 2,829	\$	\$ 2,829	\$ 2,829	\$
<u>Liabilities</u>					
Accounts Payable/ Accrued Expenses	377		377		377
Total Liabilities	377		377		377
Fund Balance/Net Assets					
Unassigned	54,828	38,915	93,743	93,743	
Total Fund Balance	54,828	38,915	93,743	93,743	
Total Liabilities and Fund Balance	\$58,034	<u>\$38,915</u>	\$96,949		
Net Assets					
Invested in Capital Assets Unrestricted				2,850,760 265,312	2,850,760 265,312
Total Net Assets				\$3,116,072	\$3,116,072

# CITY OF HUDSON, MICHIGAN Combining Statement of Revenues, Expenditures and Changes in Fund Balances Component Units For The Year Ended June 30, 2014

Revenues	Local Development Finance <u>Authority</u>	Downtown Development <u>Authority</u>	Total Component <u>Units</u>	Adjustments	Statement of <u>Net Assets</u>
	\$ 241,460	\$	\$ 241,460	\$ (1,432)	\$ 240,028
Property Taxes Interest Income Rental Income Other	357 25,000	75 3,600	432 3,600 25,000	1,764 (25,000)	2,196 3,600
Total Revenues	266,817	3,675	270,492	(24,668)	245,824
Expenditures					
Depreciation	34,551	11,044	45,595	110,473	110,473 45,595
Operating Expenses Capital Outlay	220,477		220,477	(220,477)	45,555
Total Expenditures	255,028	11,044	266,072	(110,004)	156,068
Excess of Revenue Over (Under) Expenditures	11,789	(7,369)	4,420	85,336	89,756
Other Financing Sources (Uses)					
Transfer (Out)	(111,956)		(111,956)		(111,956)
Total Other Financing Sources (Uses)	(111,956)	(40404	_(111,956)		(111,956)
Net Change in Fund Balance (Decrease)	(100,167)	(7,369)	(107,536)	85,336	(22,200)
Fund Balance/Net Assets Beginning of Year	154,995	46,284	201,279	2,936,993	3,138,272
Fund Balance/Net Assets End of Year	\$ 54,828	\$38,915	\$ 93,743	\$3,022,329	\$3,116,072

# PHILIP R. RUBLEY

- Certified Public Accountant -

133 W. Main Street • Morenci, MI 49256 Phone 517/458-2274 Fax 517/458-6353

PHILIP R. RUBLEY, C.P.A.

Members of American Institute of C.P.A.'s & the Michigan Association of C.P.A.'s

August 28, 2014

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Honorable Mayor and Members of the City Council City of Hudson 121 N. Church St. Hudson, Michigan 49247

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund of City of Hudson, Michigan as of and for the year ended June 30, 2014, and the related notes to the financial statements, which collectively comprise the City of Hudson, Michigan's basic financial statements and have issued our report thereon dated August 28, 2014.

#### Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City of Hudson, Michigan's internal control over financial reporting to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City of Hudson, Michigan's internal control. Accordingly, we do not express an opinion on the effectiveness of the City of Hudson, Michigan's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying schedule of findings, we identified certain deficiencies in internal control that we consider to be significant deficiencies.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the

# Honorable Mayor and Members of the City Council City of Hudson

entity's financial statements will not be prevented, or detected and corrected on a timely basis.

A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the deficiency in the accompanying schedule of findings to be significant deficiencies 2014 1-2.

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the City of Hudson, Michigan's financial statements are free from material misstatement, we performed test of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

#### Response to Findings

City of Hudson, Michigan's response to the findings identified in our audit is described in the accompanying schedule of findings. City of Hudson, Michigan's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

#### Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Sincerely,

Philip R. Rubley, CPA

PRR/cab

#### CITY OF HUDSON, MICHIGAN

#### **SCHEDULE OF FINDINGS**

**JUNE 30, 2014** 

# 2014 – 1 PREPARATION OF GAAP BASIS FINANCIAL STATEMENTS

#### Requirement:

The City is required to prepare financial statements in accordance with generally accepted accounting principles (GAAP). This is the responsibility of the City's management. The preparation of financial statements in accordance with GAAP requires internal controls over (1) recording, processing, and summarizing accounting data, and (2) reporting government-wide and fund financial statements, including the related footnotes.

#### Condition:

The City has historically relied on its independent external auditors to assist in the preparation of the government-wide financial statements and footnotes as part of its external financial reporting process. Accordingly, the City's ability to prepare financial statements in accordance with GAAP is based, in part, on its reliance on its external auditors, who cannot by definition be considered part of the City's internal controls.

#### Cause:

This condition is caused by the City's decision that it is more cost effective to outsource the preparation of its annual financial statements to the auditors than to incur the added time and expense of obtaining the necessary training to perform this task.

#### Effect:

The result of this condition is that the City lacks internal controls over the preparation of financial statements in accordance with GAAP, and instead relies, in part, on its external auditors for assistance with this task.

#### View of Responsible Official:

The City has determined that it is not economically feasible to establish additional internal controls over the preparation of financial statements in accordance with GAAP. In addition, the City will carefully review the draft financial statements and notes prior to approving them and accept responsibility for their content and presentation.

#### 2014-2 ADMINSTRATIVE COSTS

The City should review thru time studies, revised, if necessary allocations of administrative costs to the various funds.

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# PHILIP R. RUBLEY

# - Certified Public Accountant -

133 W. Main Street • Morenci, MI 49256 Phone 517/458-2274 Fax 517/458-6353

Members of American Institute of C.P.A.'s & the Michigan Association of C.P.A.'s

August 28, 2014

Honorable Mayor and Members of the City Council City of Hudson 121 N. Chursh St. Hudson, Michigan 49247

PHILIP R. RUBLEY, C.P.A.

We have audited the financial statements of the governmental activities of City of Hudson, Michigan for the year ended June 30, 2014, and have issued our report thereon dated August 28, 2014. Professional standards require that we provide you with the following information related to our audit.

### **PURPOSE OF THE AUDIT**

The audit was designed to determine the fair presentation or compliance with:

- generally accepted accounting principles and auditing standards,
- the applicable laws and regulations of the State of Michigan,
- · compliance with reporting under governmental auditing standards.

### **OUR RESPONSIBILITY UNDER U.S. GENERALLY ACCEPTED AUDITING STANDARDS**

As stated in our engagement letter, our responsibility, as described by professional standards, is to express our opinion about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit of the financial statements does not relieve you or management of your responsibilities.

Our responsibility is to plan and perform the audit to obtain reasonable, but not absolute, assurance that the financial statements are free of material misstatement. As part of our audit, we consider the internal control of City of Hudson, Michigan. Such considerations were solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control. We are responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures specifically to identify such matters.

# PLANNED SCOPE AND TIMING OF THE AUDIT

We performed the audit according to the planned scope and timing previously communicated to you.

# **RESULTS OF AUDIT**

1. Audit opinion letter - an unqualified opinion on the City of Hudson, Michigan's financial statements has been issued. This means we have given a "clean" opinion with no reservations.

City of Hudson August 28, 2014 Page 2

We noted significant deficiencies in our letter dated August 28, 2014. There was a very good relationship between City of Hudson, Michigan and the auditors.

### SIGNIFICANT AUDIT FINDINGS

#### Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. In accordance with the terms of our engagement letter, we will advise management about the appropriateness of accounting policies and their application. The significant accounting policies used by City of Hudson, Michigan are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during 2014. We noted no transactions entered into the City of Hudson, Michigan during the year for which there is a lack of authoritative guidance or consensus. There are no significant transactions that have been recognized in the financial statements in a different period than when the transaction occurred.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected.

The disclosure in the financial statements are neutral, consistent, and clear. Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users.

#### Difficulties Encountered in Performing the Audit

We encountered no difficulties in dealing with management in performing and completing our audit.

#### Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements or determined that their effects are immaterial. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to the financial statements taken as a whole.

#### Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreement arose during the course of our audit.

#### Management Representations

We have requested certain representations from management that are included in the management representation letter.

City of Hudson August 28, 2014 Page 3

We performed the audit according to the planned scope and timing previously communicated to you.

The financial affairs have been professionally conducted. The accounting records were in good condition and we commend the staff for their assistance and support during the audit.

This information is intended solely for the use of City Council and management of City of Hudson, Michigan and is not intended to be and should not be used by anyone other than these specified parties.

Sincerely,

Philip R, Rubley, CPA

PRR/cab