

**CITY COUNCIL
121 N CHURCH STREET, HUDSON, MI
REGULAR MEETING
January 16, 2024 at 7:00 p.m.**

748033:

The regular meeting was called to order by Mayor Daniel Schudel at 7:00 pm. in the Council Chambers.

ROLL CALL: PRESENT: Daniel Schudel, Lisa Enerson, Teresa Frantz, Sherry Kirkland, Natalie Loop, Rick Moreno and Carl Sword

ABSENT: None

ALSO PRESENT: DPW Superintendent Jay Best, Candi Best, Sara Schudel, Barb Ireland – Hudson Post Gazette, Ambulance Director Jim Stevens, City Manager Charles Weir and City Clerk Jeaniene McClellan

ORDERS OF THE DAY:

Approval of Minutes of December 19, 2023:

748034:

Motion by Lisa Enerson, seconded by Natalie Loop **to approve the minutes of December 19, 2023 and place on file.** CARRIED 7-0 by roll call

Approval of Minutes of January 8, 2024:

748035:

Motion by Carl Sword, seconded by Natalie Loop **to approve the minutes of January 8, 2024 and place on file.** CARRIED 7-0 by roll call

PUBLIC COMMENT:

No Comment received

NEW BUSINESS:

Approve: Reappointment to the Board of Review:

Ted Minton's current 3-year appointment to the Board of Review expired last month.

Mr Minton has requested to be reappointed to the Board for a 3-year term to expire in December 2027.

Mr Minton meets all the requirements to be reappointed to the Board of Review.

748036:

Motion by Natalie Loop, seconded by Sherry Kirkland **reappoint Ted Minton to the Board of Review for a 3-year term expiring in December 2027.** CARRIED 7-0 by roll call

Approve: Appointment to the Planning Commission:

We have an empty seat on the Planning Commission that needs to be filled.

George Race has filled out an application for the Planning Commission. This seat will be for 3 year term and will end on July 2027.

He meets the requirements to be appointed to the Planning Commission.

748037:

Motion by Lisa Enerson seconded by Rick Moreno **appoint George Race to the Planning Commission for 3-year term expiring in July 2027.** CARRIED 7-0 by roll call

Standby Generator at Station 2:

Four bid requests were sent out for labor and material to install a whole building standby generator at station 2. Minimum specs included: at least 24k generator with 220-amp automatic transfer switch and all necessary material and labor for installation.

Of the four request two were not returned. The returned bids are as follows:

- Newell Electric, 5700 E. Squawfield Road, Osseo MI 49266 \$8,250.00
- Superior Ind Sales & Service, 116 N State St., Jackson MI 49201 \$8,512.00

Payment Plan: Payment will come out of the Capital Improvement Line Item after transferring the returned bond payment cash total of \$7,226.00 to the fund. This results in an actual impact of \$1,024.00 to the 2023-24 budget.

748038:

Motion by Natalie Loop seconded by Sherry Kirkland **approve the bid from Newell Electric from Osseo, MI, in the amount of \$8,250.00.** CARRIED 7-0 by roll call

Discussion – Employee Handbook:

The draft updated/revised employee handbook is ready for City Council review. The document has highlighted changes and additions in various locations in the document. Nothing highlighted is what has existed since 2000 or the 2018 revision date changes.

Council members discussed a few changes to the handbook. After the city staff makes the changes the handbook will come back to Council for approval on February 6th.

UNFINISHED BUSINESS:

Bills:

Bills to Council
January 16, 2024

Bills to be Approve

	\$0.00	
Total	\$0.00	

Bills to be Confirmed

Shea Tax Consulting	\$11,934.89	2022-2023 FY Audit
Nickel & Saph	\$13,956.00	3 rd install on two policies
Stevens Disposal	\$10,645.00	Monthly Refuse
Total	\$36,535.89	

748039:

Motion by Lisa Enerson, seconded by Natalie Loop **to approve to pay the bills.** CARRIED 7-0 by roll call

Account Balances and Check Register:

Account Balances:

General Fund	\$667,880.14
Cemetery Trust Fund	\$ 0.00
Major Street Fund	\$240,812.76
Local Street Fund	\$ 64,433.04
Fire Department Fund	\$ 77,130.36
Recreation Fund	\$ 2,561.55
Cemetery Foundation	\$ 23,855.07
Ambulance	\$161,084.02
Community Center	\$ 31,755.03
Income Tax Fund	\$ 37,867.78

Downtown Development	\$ 43,170.76
L D F A	\$ 0.00
Thompson Museum Fund	\$ 23,757.33
Museum Fund	\$ 884.16
Industrial Park Fund	\$ 17,727.78
2021 Capital Improvement Bond Fund	\$114,262.07
Water and Sewer Fund	\$165,358.42
Motor Veh and Equip Fund	\$ 91,299.51
Property Tax Collection	\$ 67,758.79
Payroll Fund	\$ 27,330.19
Sidewalk Fund	\$ 16,530.86

748040:

Motion by Rick Moreno, seconded by Teresa Frantz **to accept the account balances and check register and place on file.** CARRIED 7-0 by roll call

Department Head Reports:**748041:**

Motion by Rick Moreno, seconded by Carl Sword **to accept department head reports and place on file.** CARRIED 7-0 by roll call

CITY MANAGER'S REPORT:

- On January 11, 2024, Mr Weir had a second Zoom meeting with Lenawee Now, REI Global and the Michigan Economic Development Corporation (MEDC) and REI Global has chosen the City of Hudson's Industrial Park as the potential location for their new facility. REI Global will contact the city soon with dates to meet with the city to introduce themselves and explain their manufacturing process and answer any questions. This is a 120 million dollar investment and create 25 plus jobs. There is still more work to be done to bring this to fruition.
- The MDARD Grant application for the SCADA upgrades has been submitted. Award notification is expected in April.
- Mr Weir will be speaking the the City Attorney this week for a full update on the 218 and 225 Grove Street dangerous structures. The owner of 109 Mechanic Street has not responded to his emails and a certified letter is "not deliverable" at the point.
- We have a free trial new video camera system being sent to the city to be placed at the water treatment plant. This is for security purposes for the staff and city property. The Police Department has some cameras as well for trial and is working with the DDA on replacing the cameras in the downtown area and parking lots.
- The overhead door was damaged by the vactor truck when pulling out of warm storage garage to fix a water main break on Meridian Road. We had the door checked and replacement parts are on order. We do not have a cost yet, but may turn into an insurance claim depending on the price. The good news is that the water main break was fixed in two hours by our DPW staff.

COUNCIL COMMENTS:

ADJOURNMENT:

748042:

Motion by Lisa Enerson, seconded by Rick Moreno to **adjourn the meeting at 7:44 pm**

APPROVED: _____

Daniel Schudel, Mayor

ATTEST: _____

Jeaniene McClellan, City Clerk