

**CITY COUNCIL  
121 N CHURCH STREET, HUDSON, MI  
REGULAR MEETING  
May 3, 2022**

**747564:**

The regular meeting was called to order by Mayor Carmel Camp at 7:00 pm.

ROLL CALL: PRESENT: Carmel Camp, Pam Ely, Natalie Loop, and Rick Moreno  
ABSENT: Lee Ann Minton, Lee Daugherty and Carl Sword

ALSO PRESENT: Bruce VanWieren, Lisa Enerson, Jack Ely, Joann Simmons, Daniel Schudel, Barb Ireland – Hudson Post Gazette, DPW Superintendent Jay Best, and City Clerk Jeaniene McClellan

**ORDERS OF THE DAY:**

**Excuse Absent Members:**

**747565:**

Motion by Rick Moreno, seconded by Pam Ely **to excuse absent members from the meeting.**  
CARRIED 4-0 by roll call

**Setting the Agenda:**

**747566:**

Motion by Rick Moreno, seconded by Natalie Loop **to add under New Business Item E, Repairs on Fire Truck.** CARRIED 4-0 by roll call

**Approval of Minutes of April 19, 2022:**

**747567:**

Motion by Pam Ely, seconded by Rick Moreno **to approve the minutes from April 19, 2022 and place on file.** CARRIED 4-0 by roll call

**PUBLIC COMMENT:**

Lisa Enerson – Grove Street – When she was on the Board of Review, it is a thankless job and the members should be paid for their time.

**NEW BUSINESS:****Article III Dangerous Structures – 225 Grove Street:**

Section 5-56 of the City Code governs the procedures for dealing with properties deemed by the City building inspector to be dangerous buildings. On March 14, 2022, Ray Taylor, the City building inspector, deemed 225 Grove Street to be a dangerous structure.

Per City Code, the next step is for Council to hold a hearing to hear facts and officially determine whether the building in question is unsafe, and if so, to issue an order requiring the owner to repair or demolish the building within 10 days. If the owner fails to comply, the City then has the authority to refer the matter to the City Attorney to have the building demolished and the costs assessed as a lien on the property.

**747568:**

Motion by Rick Moreno, seconded by Pam Ely **to approve the resolution to order the owner to repair or demolish the building within 10 days.** CARRIED 4-0 by roll call vote.

**Approve: Sunrise Meadows Lift Station Control Panel and Controls:**

The lift station control panel is in poor condition and unsafe. As part of the main lift station upgrades, the purchase of a new control panel for the Sunrise Meadows station is necessary. At the December 7, 2021 Council meeting, Council approved the purchase of a new control panel for the South Church Street lift station from USA BlueBook in the amount of \$4,161.89. The two other bids at December meeting were from the following companies:

Pump Products \$5,578.59

The Tank Depot \$4,677.62

WWTP Superintendent Ted Hutchison contacted USA BlueBook for and updated quote for the same control panel and it was quoted at \$4,338.30. This price is still less than the quoted prices December 2021 by the other two companies.

**747569:**

Motion by Natalie Loop, seconded by Rick Moreno **approve the purchase of the electrical control panel and controls, for the Sunrise Meadows lift station from USA BlueBook in the amount of \$4,338.30. Funds coming from the 2021 Capital Improvement Bond Funds.** CARRIED 4-0 by roll call vote.

**Approve: Board of Review Compensation:**

At the April 19<sup>th</sup> Council meeting, City Manager was requested documented information on the compensation for the Board of Review. Per section 9.6 of the City Code Council shall fix the compensation of members of the Board of Review. Council requested for some examples of what other entities are paying. The following are samples of what City Treasurer Meagan Thompson and MMTA Listerv along with the City Manager found.

Morenci: March \$250.00 July \$75.00 December \$75.00 Training \$300.00

Dexter: \$50.00 a meeting four hours or less. \$12.00 per hour over four hours. No pay for training.

Newago: \$300.00 a year

Wayne: \$50.00 a day. No pay for training

Eaton Township: March \$150.00 a day July \$75.00 a day December \$75.00 a day

Hudson: March \$300.00 July \$50.00 December \$50.00

**747570:**

Motion by Natalie Loop, seconded by Rick Moreno **approve the compensation for the Board of Review as March \$300.00 July \$50.00 and December \$50.00.** CARRIED 4-0 by roll call vote.

**Approve: Risk Reduction (Par Plan) Grant Application:**

The Michigan Township Participating Plan (Par Plan) which the city is a member, has a grant opportunity twice a year (Spring and Fall) for their members. Each cycle, members can apply for up to \$5,000.00 for specific items.

The city has a need for flow meters and a sewer camera system to help identify areas of inflow and infiltration of stormwater in the wastewater sewer system that the city has been dealing with for several years. The equipment will qualify and is just under the \$5,000.00 limit.

Council will have to approve the application for the grant by resolution before the application can be submitted. Notification of grant award expected August 2, 2022.

**747571:**

Motion by Natalie Loop, seconded by Pam Ely **approve the grant application and submission to the Risk Reduction Grant Program through the Michigan Township Participating Plan, for up to \$5,000.00 for the purchase of flow meters and a sewer camera system.** CARRIED 4-0 by roll call vote.

**Approve: Repairs on Fire Truck:**

Chief Tanner has an estimate to repair Engine 2 and we need Council approval before the repairs can be done. The total cost came to \$4,374.57.

**Council had questions for Chief Tanner so this agenda will go before Council on May 17<sup>th</sup>.**

**UNFINISHED BUSINESS:**

**Review and discuss the Draft Fiscal Year 2022-2023 budget:**

The final draft budget changes for the upcoming 2022-23 fiscal year have been provided with the Council packets. The council was provided with the pages of the draft budget that was changed. There were very few changes in this revision.

Page 2 Miscellaneous Revenue increased \$1,000.00 due to grant funds expected for a laptop computer for elections.

Expenses:

Page 10 City Manager, added 1,000.00 to Conference and Transportation (Training Manager)

Page 11 Elections, added 1,000.00 Computer/Software Support (New laptop for elections)

Page 11 City Clerk, added \$1,000.00 Conference and Training (Training Clerk)

Page 13 Office Operations, added \$1,500.00 Conference / Training & Dues (Training & Dues for Deputy Clerk)

Page 25 Ambulance, added \$5,000.00 Building Maintenance that was overlooked.

The Department Totals page reflects the change due to the above revisions.

City Staff will discuss the proposed budget with Council at the May 3<sup>rd</sup> Council meeting and expect to provide the final budget for adoption at the May 17<sup>th</sup> Council meeting.

**Bills:**

**Bills to Council  
May 3, 2022**

**Bills to be Approved**

Jones & Henry Engineers LTD	\$6,835.40	DWAM Grant Implementation Service through March 31, 2022
Renius & Renius	\$1,512.50	Assessing Services for March 2022
Interstate Billing Service	\$1,652.90	Backhoe repairs
USA BlueBook	\$1,033.65	replacement pump - WTP
Total	\$11,034.45	

**Bills to be Confirmed**

Blue Cross	\$27,821.09	Employee Health Benefits May 2022
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Modern Waste	\$11,081.00	April 2022 Statement for City Wide Clean up & weekly Refuse
Briner Oil Company	\$1,002.14	76.0 gallons of diesel @ \$4.04 210.0 gallons of gas @ \$3.31
Lincoln Life Insurance	\$1,136.68	May 2022 Employee Life Insurance
UV Superstore	\$3,042.26	16 ultraviolet lamp - WWTP
USA BlueBook	\$3,250.59	Control Panel - WWTP
Total	\$47,333.76	

**747572:**

Motion by Rick Moreno, seconded by Natalie Loop **to pay the bills.** CARRIED 4-0 by roll call vote

**Account Balances & Check Register:**

**Account Balances:**

General Fund	\$114,073.32
Cemetery Trust Fund	\$ 2,262.45
Major Street Fund	\$108,866.82
Local Street Fund	\$ 92,847.37
Fire Department Fund	\$ 34,593.08
Recreation Fund	\$ 5,615.40
Cemetery Foundation	\$ 25,012.23
Ambulance	\$ 92,762.42
Community Center	\$ 23,035.49
Thompson Museum Fund	\$ 57,662.33
Library Fund	\$ (65.43)
Thompson Library Fund	\$ 0.00
Museum Fund	\$ 41,308.64
Downtown Development	\$ 9,899.58
Industrial Park Fund	\$ 14,145.01
L D F A	\$ 0.00
2021 Capital Improvement Bond Fund	\$211,216.97
Sidewalk Fund	\$ 2,565.98
Utilities Fund	\$ 80,438.70
Motor Veh and Equip Fund	\$209,271.39
Property Tax Collection	\$ 0.00
Income Tax Fund	\$107,282.90

**747573:**

Motion by Natalie Loop, seconded by Pam Ely **to accept the Account Balances & Check Register and place on file.** CARRIED 4-0 by roll call vote

**Revenue Expenditure Report:**

**747574:**

Motion by Natalie Loop, seconded by Rick Moreno **to accept the Revenue Expenditure Report and place on file.** CARRIED 4-0 by roll call vote

**MANAGER’S REPORT:**

- Treasurer Megan Thompson will be here Monday May 2<sup>nd</sup> for her first day as Hudson’s new Treasurer.
- The owner of 124 West Main Street is meeting with a Structural Engineer the week of May 2<sup>nd</sup> to see if he will choose to make repairs on the building or demo.
- Hudson Police Department is actively working several ordinance violations.
- Now that the DDA has a full Board, they will be having a meeting on May 12<sup>th</sup>.
- We are at 62% of the 187 water service lines that are to be inspected in homes and businesses under the Drinking Water Asset Management Grant. We are still sending out reminders to residents to sign the agreements and make the appointments for the inspections.
- City Income Tax Administrator Linda Cross reported that the City has recovered \$14,003.12 for delinquent City Income Tax owed to the city. There is another \$5,000.00 secured on payment plans. The partnership with the Lenawee County Economic Crimes and Recovery Unit is working very well.
- K & B Asphalt will be making the street patch repairs starting Monday, May 2<sup>nd</sup>.

**COUNCIL COMMENTS:**

**ADJOURNMENT:**

**747575:**

Motion by Pam Ely, seconded by Natalie Loop to **adjourn the meeting at 7:37 pm**

APPROVED: \_\_\_\_\_  
Carmel Camp, Mayor

ATTEST: \_\_\_\_\_  
Jeaniene McClellan, City Clerk