

**CITY COUNCIL  
121 N CHURCH STREET, HUDSON, MI  
REGULAR MEETING  
March 5, 2024 at 7:00 p.m.**

**748063:**

The regular meeting was called to order by Mayor Daniel Schudel at 7:00 pm. in the Council Chambers.

ROLL CALL: PRESENT: Daniel Schudel, Lisa Enerson, Natalie Loop, Sherry Kirkland, Rick Moreno and Carl Sword

ABSENT: None

ALSO PRESENT: Richie Wheaton, Joseph Yeider, Tammy Jewell, WWTP Superintendent Joshua Mattek, DPW Superintendent Jay Best, Ambulance Director Jim Stevens, Police Chief Ron Keck, Sara Schudel, Barb Ireland – Hudson Post Gazette, City Manager Charles Weir and City Clerk Jeaniene McClellan

**ORDERS OF THE DAY:****Approval of Minutes of February 20, 2024:****748064:**

Motion by Lisa Enerson, seconded by Rick Moreno **to approve the minutes of February 20, 2024 and place on file.** CARRIED 6-0 by roll call

**PUBLIC COMMENT:**

Joseph Yeider gave the Council members a 3 page list of concerns he has around the City.

Richie Wheaton – would like to see the creek cleaned up.

**NEW BUSINESS:****Approve: Teresa Frantz:**

On February 23<sup>rd</sup>, Teresa Frantz sent a letter to the council and city manager that she no longer is living inside the city limits.

Council has until March 23, 2024 to appoint a council person to fill Ms. Frantz's seat until November 2024.

**748065:**

Motion by Natalie Loop, seconded by Sherry Kirkland **accept the resignation of Teresa Frantz from Council effective February 23, 2024.** CARRIED 6-0 by roll call

**Approve: D & P Communications:**

The City’s cable company D & P Communications is in the process of upgrading the cable services in the city to fiber. D & P currently has an electronic cabinet on Munson Highway south of M-34. With the fiber upgrade, D & P will have to put up a larger communications shelter at the site. The shelter will be 10’ x 20’. This larger shelter does not require a larger easement footprint than what is already being utilized.

The Planning Commission has reviewed and approved the easement application and the sit plan at a meeting on Friday, March 1<sup>st</sup>. D & P has paid all the associated fees.

**748066:**

Motion by Lisa Enerson, seconded by Natalie Loop **approve the D & P Communications easement application and site plan on the city property located adjacent to Munson Highway and M-34.** CARRIED 6-0 by roll call

**Accept: Capital Improvement Project Plan for 2024-2029:**

As required annually, the Planning Commission approved the attached 2024-2029 Capital Improvement Project Plan at their February 26<sup>th</sup> meeting. The cost estimates include any planned grant awards.

**CAPITAL IMPROVEMENT PLAN  
2024-2029**

<b>BUDGET YEAR</b>	<b>IMPROVEMENT</b>	<b>ESTIMATED COST (INC. GRANTS)</b>
Current FY 23 - 24	Lift Stations Upgrades Water Meter Replacement (Ongoing) Fire Hydrant Replacement (Ongoing) DWAM Grant Service Line Identification	\$ 100,000 (Grant) \$ 30,000 \$ 15,000 \$ 266,000 (Grant)
24 - 25	Sidewalks Cemetery Expansion Development Local and Major Street Improvements Water Meter Replacement (Ongoing)	\$ 60,000 \$ 30,000 \$ 200,000 \$ 15,000

	Dump Truck Replacement (Build 18-24 months)	\$ 130,000
	Boiler	\$ 30,000
	Lead Service Line Replacement	\$ 30,000
	New Patrol Vehicle	\$ 60,000
	Crack Seal Parking lots and trails	\$ 30,000
	Fire Department Turnout Gear	\$ 15,000
	Fire Department HV/AC	\$ 10,000
25 - 26	Water Meter Replacement (ongoing)	\$ 15,000
	Local and Major Street Improvements	\$ 200,000
	Lead Service Line Replacement	\$ 30,000
	Sidewalks	\$ 30,000
	Hydrant Replacement	\$ 15,000
	New Ambulance Purchase	\$ 185,000
	Fire Department Hydraulic Rescue Tools	\$ 50,000
	Fire Department Turnout Gear	\$ 15,000
26 - 27	Water Meter Replacement (ongoing)	\$ 15,000
	Local and Major Street Improvements	\$ 200,000
	Lead Service Line Replacement	\$ 30,000
	Sidewalks	\$ 30,000
	Hydrant Replacement	\$ 15,000
	WWTP Pickup	\$ 20,000
27 - 28	Lead Service Line Replacement	\$ 30,000
	Local and Major Street Improvements	\$ 200,000
	Hydrant Replacement	\$ 15,000
28 - 29	Lead Service Line Replacement	\$ 30,000
	Local and Major Street Improvements	\$ 200,000
	Hydrant Replacement	\$ 15,000

**748067:**

Motion by Natalie Loop, seconded by Rick Moreno **Accept the 2024-2029 Capital Improvement Project Plan from the Planning Commission.** CARRIED 6-0 by roll call

**UNFINISHED BUSINESS:**

**Bills:**

Bills to Council  
March 5, 2024

**Bills to be Approve**

Stryker	\$13,886.17	Lucas Device Payment
Total	\$13,886.17	

**Bills to be Confirmed**

Jones & Henry	\$9,098.99	DWAM Grant
Total	\$9,098.99	

**748068:**

Motion by Natalie Loop, seconded by Lisa Enerson **approve to pay the bills.** CARRIED 6-0 by roll call

**Account Balances and Check Register:**

**Account Balances:**

General Fund	\$547,935.71
Cemetery Trust Fund	\$ 0.00
Major Street Fund	\$253,333.38
Local Street Fund	\$ 64,575.43
Fire Department Fund	\$106,181.90
Recreation Fund	\$ 2,521.90
Cemetery Foundation	\$ 24,501.99
Ambulance	\$166,506.60
Community Center	\$ 36,200.05

Income Tax Fund	\$ 62,346.84
Downtown Development	\$ 43,170.76
L D F A	\$ 0.00
Thompson Museum Fund	\$ 23,810.39
Museum Fund	\$ 530.46
Industrial Park Fund	\$ 17,626.07
2021 Capital Improvement Bond Fund	\$ 97,381.65
Water and Sewer Fund	\$243,562.82
Motor Veh and Equip Fund	\$104,560.99
Property Tax Collection	\$ 24,796.32
Payroll Fund	\$ 2,819.73
Sidewalk Fund	\$ 16,599.14

**748069:**

Motion by Lisa Enerson, seconded by Rick Moreno **to accept the account balances and check register and place on file.** CARRIED 6-0 by roll call

**MINUTES FROM OTHER BOARDS AND COMMISSIONS:****Recreation Advisory Board dated February 19, 2024:****748070:**

Motion by Sherry Kirkland, seconded by Carl Sword **to accept the Recreation Advisory Board minutes dated February 19, 2024 and place on file.** CARRIED 6-0 by roll call

**Planning Commission dated February 26, 2024****748071:**

Motion by Carl Sword, seconded by Rick Moreno **to accept the Planning Commission minutes dated February 26, 2024 and place on file.** CARRIED 6-0 by roll call

**CITY MANAGER'S REPORT:**

- Jay Best and Charles Weir met with Jones & Henry Engineers on February 29<sup>th</sup> to begin the closing out the DWAM (Drinking Water Asset Management) grant. The objective of the grant was to identify a random sample of the water services lines materials in the city. Service lines that are identified as lead/galvanized will have to be replaced over the next 16 years (2040) by the city. This is going to be an expensive proposition that the city will have to budget for, finance and/or seek grant funding to complete. It is estimated that the city has 250 water service lines that will have to be replaced. The current estimate cost to replace these water lines is \$1.25 million. This cost will rise with inflation moving forward. The information gathered through the SWAM grant will be put in the City's updated water Asset Management Plan. The GIS data will be put into the city's Silversmith program archiving the information for future use and record keeping.
- Dangerous Structure 109 Mechanic Street: This property may be sold soon. Mr Weir has spoken with the potential buyers and advised them that the city is requiring the site to be cleaned up and that it is currently being reviewed by the City Attorney and the Lenawee County Circuit

Court. After speaking with the buyers, he is more confident that the site will be cleaned up in a timelier manner than by the current property owner.

- The has an 8” sewer main blockage on School Street that the PYublic Works Department is working on. DPW will be televising the sewer line to identify and locate the blockage. It is suspected that it may be tree roots. The sewer line material is clay tile.
- Mr Weir has been informed by the Michigan State Housing Development Authority (MSHDA) that the city will be receiving a \$10,000.00 grant to assist the city with updating the City Master Plan and zoning ordinances. One critical area that needs improvement in the Master Plan is the zoning map.
- The masonry repairs on the Public Works building will be underway this week.
- The dumpster enclosure behind City Hall has been repaired.
- At the last Council meeting Councilmember Enerson asked if the Council would bring back the retirement in the handbook for discussion. City Clerk told the Council that the councilmember that made the motion would have to be the person to bring it back to the table. After Councilmember Frantz agreed to bring it back but then resigned before the next meeting. The following is the clarification from the attorney on how to proceed.

“Under basic parliamentary procedure, the City has two options.

Option 1 would be for a member that was a “yes” vote to make a motion to reconsider. It does NOT have to made by the same person that made the original motion, just a member that voted yes on it.

Option 2 would be for any member to make a motion to rescind the action. That would require 2/3’s majority to pass if not placed on the agenda and published.”

### **COUNCIL COMMENTS:**

After the manager’s report was given Council members agreed to bring the retirement portion of the handbook back at the next meeting for discussion.

### **748072:**

Motion by Sherry Kirkland, seconded by Rick Moreno **to reconsider the Retirement option in the Handbook for discussion at the March 19<sup>th</sup>, 2024 Council meeting.** CARRIED 6-0 by roll call

**ADJOURNMENT:**

**748073:**

Motion by Lisa Enerson, seconded by Rick Moreno to **adjourn the meeting at 7:44 pm**

APPROVED: \_\_\_\_\_

Daniel Schudel, Mayor

ATTEST: \_\_\_\_\_

Jeaniene McClellan, City Clerk