

CITY COUNCIL
121 N CHURCH STREET, HUDSON, MI
REGULAR MEETING
October 15, 2024 at 7:00 pm
A G E N D A

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PLEDGE OF ALLEGIANCE**
- IV. ORDERS OF THE DAY**
 - A. Excuse Absent Members(s)
 - B. Setting the Agenda
 - C. Approval of Minutes of October 1, 2024
- V. PUBLIC COMMENT**
- VI. NEW BUSINESS**
 - A. Approve: Reappointment to the DDA
 - B. Approve: No Parking on Main Street – Christmas Parade
 - C. Approve: Purchase New Dump Truck
 - D. EXECUTIVE SESSION: OMA Sec. 8 (a) City Manager Performance Evaluation
- VII. UNFINISHED BUSINESS**
 - A. Bills
 - B. Account Balances and Check Register
 - C. Department Head Reports
- VIII. CITY MANAGER'S REPORT**
- IX. COUNCIL COMMENTS**
- X. ADJOURNMENT**

Jeaniene McClellan, City Clerk

** MINUTES FOR THIS MEETING WILL BE AVAILABLE AT HUDSON CITY OFFICE **
** 121 N. CHURCH STREET, HUDSON, MI 49247 **

NOTE: Anyone planning to attend the meeting who has a need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the city clerk's office at (517) 448-8983 forty-eight (48) hours prior to the meeting. Staff will be pleased to make the necessary arrangements to provide necessary reasonable accommodations.

**CITY COUNCIL
121 N CHURCH STREET, HUDSON, MI
PUBLIC HEARING
October 1, 2024 at 7:00 p.m.**

748212:

The Public Hearing was called to order by Mayor Daniel Schudel at 7:00 p.m. in the Council Chambers.

ROLL CALL: PRESENT: Daniel Schudel, Brandi Clark, Lisa Enerson, Natalie Loop, Sherry Kirkland, Rick Moreno and Carl Sword

ABSENT: None

ALSO PRESENT: Ambulance Supervisor Jim Stevens, Fire Chief Jerry Tanner Jr, DPW Superintendent Jay Best, WWTP Superintendent Joshua Mattek, Barb Ireland – Hudson Post Gazette, Sara Schudel, Chad Raper, Logan Long, City Manager Charles Weir and City Clerk Jeaniene McClellan

ORDERS OF THE DAY:**Parks & Recreation Master Plan:**

No Comments received.

Adjourn sine die.

**CITY COUNCIL
121 N CHURCH STREET, HUDSON, MI
REGULAR MEETING
October 1, 2024 immediately after the Public Hearing**

748213:

The regular meeting was called to order by Mayor Daniel Schudel at 7:00 pm. in the Council Chambers.

ROLL CALL: PRESENT: Daniel Schudel, Brandi Clark, Lisa Enerson, Natalie Loop, Sherry Kirkland, Rick Moreno and Carl Sword

ABSENT: None

ALSO PRESENT: Ambulance Supervisor Jim Stevens, Fire Chief Jerry Tanner Jr, DPW Superintendent Jay Best, WWTP Superintendent Joshua Mattek, Barb Ireland – Hudson Post Gazette, Sara Schudel, Chad Raper, Logan Long, City Manager Charles Weir and City Clerk Jeaniene McClellan

ORDERS OF THE DAY:

Approval of minutes dated September 17, 2024:

748214:

Motion by Rick Moreno, seconded by Natalie Loop **to approve minutes of September 17, 2024 and place on file.** CARRIED 7-0 by roll call

PUBLIC COMMENT:

No Public Comments Received.

NEW BUSINESS:

Approve: Parks & Recreation Master Plan:

The draft 2024-2029 Parks and Recreation master plan has now been available for public review and comment for over 30 days, and the public hearing on the plan has been completed today. The plan may now be adopted by the City and forwarded to the Department of Natural Resources for approval.

The resolution adopts the plan and allows us to submit it to the Department of Natural Resources. The plan will be effective for 5 years.

748215:

Motion by Carl Sword seconded by Brandi Clark to **approve the resolution to adopt the 2024-2029 Parks & Recreation Master Plan and authorize the City Manager to submit the plan to the Department of Natural Resources.** CARRIED 7-0 by roll call

Approve: Crack Filling of the City Trails:

Several of the city trails need crack filling as part of the routine maintenance that is required. The city budgeted for this work this fiscal year. DPW Superintendent Jay Best received three quotes for the crack filling of the trails. The bids are as follows:

K & B Asphalt Sealcoating Inc. . \$6,466.00

Busters Sealcoating & Concrete LLC \$8,650.00

Premier Patching Inc. \$11,176.00

The current budget balance in Major Streets Non-Motorized Trails line is \$29,100.00. Mr Weir confirmed adequate cash balance in the Major Streets Fund.

748216:

Motion by Lisa Enerson seconded by Rick Moreno to **approve K & B Sealcoating Inc. to crack seal the trails as quoted in the amount of \$6,466.00.** CARRIED 7-0 by roll call

2025 CWSRF Clean Water State Revolving Fund:

In 2023 the city submitted the CWSRF/DWSRF project plans to Environmental Great Lakes Energy, EGLE, that would rehabilitate and replace sanitary sewer, storm sewer, water mains and water tower rehab.

On Tuesday September 24, 2024, Mr Weir received an email from EGLE advising that the City of Hudson is fundable for the 2025 CWSRF project that was submitted to EGLE. The project was approved to be funded at \$5,575,000.00. This project would be rehabilitating the sanitary sewer lines and storm sewer from the north end of N. Maple Grove Avenue south to the WWTP.

The full scope of the work to be done would require open cutting and cause major disruption of the street that would have to be replaced. Since the city is not currently fundable under the DWSRF for the water main work, Mr Weir spoke with Jones & Henry and EGLE about scaling back the CWSRF project to just complete the portion of sewer main that could be done using the CIPP, Cure In Place Process, that would not disrupt the streets but still get a portion of the project done.

He asked Jones & Henry to give an estimate of the cost for the CIPP portion of the project. The estimate came back at \$805,123.00. The city is eligible for a 12% Principal Forgiveness on the cost bringing it down to about \$708,508.00 to be financed for a specified number of years at 2%.

If Council chooses to proceed with this portion of the project, the city will have to consult with Bond Counsel for the bond (loan) and an additional bond charge will have to be placed on customers sewer bill to cover the cost of the project.

EGLE is requiring a response by October 9, 2024.

748217:

Motion by Natalie Loop seconded by Lisa Enerson **authorize the City Manager to proceed with the process with EGLE on the CWSRF.** CARRIED 7-0 by roll call

UNFINISHED BUSINESS:**Bills:**

Bills to Council
October 1, 2024

Bills to be Approve

Shea Tax Consultants	\$16,666.50	2023-2024 Audit
K & B Sealcoating	\$147,306.70	Street Paving
Total	\$163,973.20	

Bills to be Confirmed

Buster Sealcoating	\$15,900.00	Sealcoating Parking Lots
Total	\$15,900.00	

748218:

Motion by Lisa Enerson, seconded by Brandi Clark to approve to pay the bills. CARRIED 7-0 by roll call

Account Balances and Check Register:**Account Balances:**

General Fund	\$1,032,647.08
Cemetery Trust Fund	\$ 0.00
Major Street Fund	\$252,841.82
Local Street Fund	\$160,452.61
Fire Department Fund	\$170,287.62
Recreation Fund	\$ 680.15
Cemetery Foundation	\$ 23,223.13
Ambulance	\$126,947.22
Community Center	\$ 37,506.88
Income Tax Fund	\$ 75,896.32
Downtown Development	\$ 43,170.76
Thompson Museum Fund	\$ 0.00
Library Fund	\$ 0.00
Thompson Library Fund	\$ 0.00

Museum Fund	\$ 12,032.36
Industrial Park Fund	\$ 14,214.19
2021 Capital Improvement Bond Fund	\$115,709.88
Water and Sewer Fund	\$144,572.02
Motor Veh and Equip Fund	\$128,711.33
Property Tax Collection	\$ 65,988.32
Payroll Fund	\$ 5,129.99
Sidewalk Fund	\$ 17,097.35

748219:

Motion by Natalie Loop, seconded by Carl Sword **to accept the account balances and check register and place on file.** CARRIED 7-0 by roll call

CITY MANAGER'S REPORT:

- The Lincoln, Wilcox and Pleasant Street projects along with the EMS/FD parking lot have been completed and look great. DPW had to reconstruct one storm drain in the EMS/FD parking lot before it could be paved.
- Mr Weir will be putting the 2011 Dodge Charger up on the auction site. The new Hudson Patrol Vehicle is currently being equipped and should be in service within the next week or two.
- The Department of Labor and Economic Opportunity Office of Rural Prosperity formed in 2022 is a liaison between rural governments and state government for grant funding through the Rural Readiness Grant Program. He had a meeting with Hudson Area Schools representatives and a local business owner, and they formed a committee (Rural Readiness Team) that would put our community in a better position for applying for grants through the Rural Readiness Grant Program.
- Josh and his team are making good progress on the Lift Station upgrades. We are hoping to have them done before the winter. Completion of some of the work will depend on the electrical contractor as well.
- Exterior painting of city hall underway. Jeaniene has the power washing done. There is some additional prep work to be done before painting. Weather and time permitting, the painting should be done over the next few weeks.
- On Friday September 27th the water plant experienced a CPU failure on one of the old components (part of the SCADA that needs updated) causing the water department employees to have to monitor and adjust manually to keep the water delivery uninterrupted until the problem can be fixed. There are no concerns with the water quality due to the problem.

COUNCIL COMMENTS:

Council as a whole commented they are pleased seeing the City getting cleaned up and the new streets look great! Mayor Daniel Schudel updated everyone on the local events coming up.

ADJOURNMENT:

748220:

Motion by Rick Moreno, seconded by Lisa Enerson to **adjourn the meeting at 7:33 pm**

APPROVED: _____
Daniel Schudel, Mayor

ATTEST: _____
Jeaniene McClellan, City Clerk




AGENDA ITEM - REVIEW FORM

ITEM: Reappoint: Dave Willhite to the Downtown Development Authority.	SUBMITTED BY: Charles Weir
ACTION REQUESTED: Reappoint Dave Willhite to the Downtown Development Authority	DEPARTMENT: City Office DATE: October 15, 2024
SUMMARY: Dave Willhite's current 4-year appointment to the Downtown Development Authority will expire this month and he has expressed the desire to be re-appointed. He meets the requirements to be reappointed to the Downtown Development Authority.	
RECOMMENDATION: Reappoint Dave Willhite to the Downtown Development Authority for 4-year term expiring in October 2028.	
SIGNATURE: 	TITLE: City Manager




AGENDA ITEM - REVIEW FORM

ITEM: No Parking on Main Street During Christmas Parade	SUBMITTED BY: Charles Weir
ACTION REQUESTED: Authorize "No Parking" on Main Street during Christmas Parade	DEPARTMENT: City Office DATE: October 15, 2024
SUMMARY: <p>The annual Christmas Parade will be held on Saturday, November 30, 2024 at 6:00 p.m. The parade line-up will be staged on School and McKenzie, proceed west on School and north on Spring St. to Main Street, continue west on Main Street to West Street, then head north on West Street to Railroad Street, and travel east on Railroad Street to the Fire Station.</p> <p>We recommend that Council authorize "no parking" in the 200 and 300 Block of W. Main Street from 5:00 p.m. – 7:00 p.m. for the parade. This will allow for a safer environment for the children and others attending the parade.</p> <p>If Council authorizes no parking in the 200 and 300 blocks of W. Main street for the parade, DPW and HPD will take care of setting up and removing the appropriate barricades. In the event that parking can be opened up sooner than 7:00 p.m., they will do so.</p> <p>The Christmas Tree Lighting will follow after the parade.</p>	
RECOMMENDATION: Authorize No Parking in the 200 and 300 Block of W. Main Street from 5:00 p.m. – 7:00 p.m., Saturday, November 30, 2024 for the Christmas Parade.	
SIGNATURE: 	TITLE: City Manager



AGENDA ITEM
REVIEW FORM

ITEM: Replacement Truck	SUBMITTED BY: Jay Best
ACTION REQUESTED Purchase request for Replacement Dump truck	DEPARTMENT: DPW DATE: 10/15/2024
<p>SUMMARY:</p> <p>I am requesting pre-approval for the purchase of a new frontline 5-yard dump truck. This will be a direct replacement for the 2005 Sterling dump truck. The 05 is coming up on its life expectancy and we have had issues with the truck. 5 years ago, the motor was replaced, and the Sterling model truck is no longer being made and it is getting extremely hard to find some parts for the truck.</p> <p>We are requesting the pre-approved to replace the truck because of the 18–24-month lead time for vehicles of this kind. I have an estimate of 150,000.00 for replacement for the truck. Once I get a commitment, I can then get some firm numbers after researching the cost vs. timeframe. We must be put on a list for build then can firm up the numbers for the cab and chassis. I wanted to start the process, due to the lead time of the build.</p> <p>I would like to have council on board with approval then go out for the numbers based on the lead time and the truck model. After that I can get a price on setting the truck with plow and dump body and get hard numbers on total. There would not be a monetary commitment at this time just a verbal OK needed to proceed.</p>	
<p>RECOMMENDATION: Approve the commitment to the purchase of a replacement dump truck for the 2005 Sterling Dump truck.</p>	
<p>SIGNATURES:</p> <p>Jay Best</p> <p>Concur: </p>	<p>TITLE: Superintendent</p> <p>City Manager</p>



AGENDA ITEM - REVIEW FORM

ITEM: City Manager Annual Performance Appraisal	SUBMITTED BY: Charles Weir
ACTION REQUESTED: Complete the City Manager Annual Performance Appraisal	DEPARTMENT: City Manager DATE: October 15, 2024
SUMMARY: I have submitted a written request to enter into Executive Session in order to complete this year's performance appraisal. Each Council member was given an evaluation form to complete and discuss during the executive session.	
RECOMMENDATION: Complete the City Manager's Performance Appraisal	
SIGNATURE:	TITLE: City Manager

EXECUTIVE SESSION: OMA Sec. 8(a) to have the City Manager Annual Performance Appraisal

Motion by _____, seconded by _____ to go into Executive Session pursuant to Section 8(a) of the Open Meetings Act for the purpose of discussing the City Manager's Annual Performance Appraisal

Return to Open Session:

Motion by _____, seconded by _____ that the Council's consensus is

Or briefly summarize Council's decision

Bills to Council
Tuesday, October 15, 2024

Bills to be Approved

JACK DOHENY CO.	\$7,663.10	VAC TRUCK REPAIR
Total	\$7,663.10	

Bills to be Confirmed

K&B ASPHALT	\$6,446.00	CRACK FILL & SEAL
ADRIAN SIGN SHOP	\$13,807.98	NEW POLICE CAR UPDATES
Total	\$35,580.18	

FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 09/26/2024	Total Debits	Total Credits	Ending Balance 10/11/2024
101	GENERAL FUND	1,107,499.96	120,970.10	179,426.56	1,049,043.50
151	CEMETERY TRUST FUND	0.00	0.00	0.00	0.00
202	MAJOR STREET FUND	254,519.50	24,519.65	19,224.18	259,814.97
203	LOCAL STREET FUND	161,541.45	8,717.94	154,235.58	16,023.81
206	FIRE DEPARTMENT FUND	170,687.62	1,019.56	13,415.88	158,291.30
208	RECREATION FUND	680.15	2.78	0.00	682.93
209	CEMETARY FOUNDATION	23,856.51	88.62	5,015.45	18,929.68
210	AMBULANCE	146,670.70	16,287.03	60,709.50	102,248.23
211	COMMUNITY CENTER	38,027.84	2,110.79	4,522.15	35,616.48
213	INCOME TAX FUND	79,896.32	22,041.62	14,568.15	87,369.79
248	DOWNTOWN DEVELOPMENT AUTHORITY	43,170.76	0.00	0.00	43,170.76
250	LOCAL DEVELOPMENT FINANCE AUTHORITY	0.00	0.00	0.00	0.00
270	THOMPSON MUSEUM FUND	0.00	0.00	0.00	0.00
271	LIBRARY FUND	0.00	0.00	0.00	0.00
272	THOMPSON LIBRARY FUND	0.00	0.00	0.00	0.00
273	MUSEUM FUND	12,216.62	47.00	944.11	11,319.51
412	INDUSTRIAL PARK FUND	14,214.19	58.31	1,041.19	13,231.31
444	2021 CAPITAL IMPROVEMENT BOND FUND	115,709.88	474.52	859.34	115,325.06
592	WATER AND SEWER FUND	196,874.77	122,846.32	181,746.34	137,974.75
661	MOTOR VEH AND EQUIP FUND	124,915.75	20,948.52	16,589.29	129,274.98
703	PROPERTY TAX COLLECTION	70,840.31	9,089.54	76,422.29	3,507.56
704	IMPREST PAYROLL FUND	10,812.32	339,085.80	319,170.10	30,728.02
809	SIDEWALK FUND	17,097.35	70.08	0.00	17,167.43
	TOTAL - ALL FUNDS	2,589,232.00	688,378.18	1,047,890.11	2,229,720.07

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CHECK REGISTER FOR CITY OF HUDSON
CHECK DATE FROM 09/26/2024 - 10/10/2024

Check Date	Check	Vendor Name	Invoice Vendor	Amount
Bank CNB - CNB- PROPERTY TAXES				
10/01/2024	1364	LENAWEE INT SCHOOL DISTRICT	LENAWEE INT SCHOOL DISTRICT	7,818.55
10/01/2024	1365	LENAWEE COUNTY TREASURER PROP	LENAWEE COUNTY TREASURER PROP	24,445.45
10/01/2024	1366	CITY OF HUDSON	CITY OF HUDSON	29,339.80
10/01/2024	1367	HUDSON AREA SCHOOLS	HUDSON AREA SCHOOLS	14,818.49
CNB - TOTALS:				
Total of 4 Checks:				76,422.29
Less 0 Void Checks:				0.00
Total of 4 Disbursements:				76,422.29

Check Date	Check	Vendor Name	Invoice Vendor	Amount
Bank CNB-C CNB---COMBINED ACCOUNT				
10/07/2024	52 (E)	FIRST BANKCARD	FIRST BANKCARD	1,151.27
10/07/2024	53 (E)	FIRST BANKCARD - CITY	FIRST BANKCARD - CITY	3,588.63
10/07/2024	54 (E)	FIRST BANKCARD	FIRST BANKCARD	172.95
10/07/2024	55 (E)	FIRST BANKCARD	FIRST BANKCARD	256.04
10/08/2024	56 (E)	FIRST BANKCARD	FIRST BANKCARD	2,117.90
09/26/2024	104980	SAMANTHA GERIG	SAMANTHA GERIG	47.57
09/26/2024	104981	MEGAN THOMPSON	MEGAN THOMPSON	407.36
09/26/2024	104982	LINDA J CROSS	LINDA J CROSS	26.00
09/26/2024	104983	ROBERT CARR	ROBERT CARR	200.00
09/26/2024	104984	CITY OF ADRIAN	CITY OF ADRIAN	54.00
09/26/2024	104985	DAVE BLACK	DAVE BLACK	450.00
09/26/2024	104986	GRAINGER	GRAINGER	83.75
09/26/2024	104987	HILLSDALE COUNTY TREASURER	HILLSDALE COUNTY TREASURER	1,150.00
09/26/2024	104988	HUDSON AUTO CENTER	HUDSON AUTO CENTER	292.90
09/26/2024	104989	JUSTIN COUCH	JUSTIN COUCH	3,000.00
09/26/2024	104990	MERIT LABORATORIES	MERIT LABORATORIES	502.00
09/26/2024	104991	MICHIGAN GAS UTILITIES	MICHIGAN GAS UTILITIES	679.60
09/26/2024	104992	MUNICIPAL SUPPLY CO	MUNICIPAL SUPPLY CO	313.84
09/26/2024	104993	MUNICIPAL SUPPLY CO	MUNICIPAL SUPPLY CO	628.40
09/26/2024	104994	MUNICIPAL SUPPLY CO	MUNICIPAL SUPPLY CO	104.69
09/26/2024	104995	OTIS ELEVATOR COMPANY	OTIS ELEVATOR COMPANY	95.00
09/26/2024	104996	PEERLESS MIDWEST INC.	PEERLESS MIDWEST INC.	1,679.38
09/26/2024	104997	QUADIENT FINANCE USA, INC.	QUADIENT FINANCE USA, INC.	900.00
09/26/2024	104998	SHEA TAX CONSULTING, INC.	SHEA TAX CONSULTING, INC.	12,666.50
09/26/2024	104999	SPECTRUM PRINTERS INC	SPECTRUM PRINTERS INC	1,135.66
09/26/2024	105000	TRIPLE K IRRIGATION INC	TRIPLE K IRRIGATION INC	2,621.40
09/26/2024	105001	NICKEL & SAPH	NICKEL & SAPH	18,382.60
09/30/2024	105002	BRINER OIL CO INC	BRINER OIL CO INC	427.61
09/30/2024	105003	LENAWEE COUNTY TREASURER	LENAWEE COUNTY TREASURER	12.49
09/30/2024	105004	MICHIGAN DEPT. OF STATE - NOTAMICHIGAN DEPT. OF STATE - NOTA	MICHIGAN DEPT. OF STATE - NOTA	30.00
09/30/2024	105005	PEERLESS MIDWEST INC.	PEERLESS MIDWEST INC.	1,775.00
09/30/2024	105006	PEERLESS MIDWEST INC.	PEERLESS MIDWEST INC.	12,654.38
09/30/2024	105007	UNIFIRST CORPORATION	UNIFIRST CORPORATION	62.22
09/30/2024	105008	CUELLAR, AMBER	CUELLAR, AMBER	113.42
09/30/2024	105009	STARASINISH, VIRGINIA	STARASINISH, VIRGINIA	3.63
09/30/2024	105010	CITY OF HUDSON	CITY OF HUDSON	516.37
09/30/2024	105011	LENAWEE OFFICE OF THE PROS. ATLENAWEE OFFICE OF THE PROS. AT	LENAWEE OFFICE OF THE PROS. AT	912.98
09/30/2024	105012	MICHIGAN GAS UTILITIES	MICHIGAN GAS UTILITIES	30.71
09/30/2024	105013	SHERRIFF-GOSLIN CO.	SHERRIFF-GOSLIN CO.	3,900.00
09/30/2024	105014	SPENCER MANUFACTURING INC	SPENCER MANUFACTURING INC	759.48
10/01/2024	105015	KELLY HOUGHTON	KELLY HOUGHTON	200.00
10/01/2024	105016	HUDSON AUTO CENTER	HUDSON AUTO CENTER	384.67
10/01/2024	105017	K & B ASPHALT SEALCOATING INC	K & B ASPHALT SEALCOATING INC	147,306.70
10/01/2024	105018	LENAWEE COUNTY TREASURER	LENAWEE COUNTY TREASURER	174.25
10/01/2024	105019	MICHIGAN MUNICIPAL TREASURERS	MICHIGAN MUNICIPAL TREASURERS	99.00
10/01/2024	105020	NAPOLEON LAWN & LEISURE INC	NAPOLEON LAWN & LEISURE INC	259.61
10/01/2024	105021	USA BLUE BOOK	USA BLUE BOOK	249.29
10/03/2024	105022	SAMANTHA GERIG	SAMANTHA GERIG	25.86
10/03/2024	105023	CONSUMERS ENERGY CITY HALL	CONSUMERS ENERGY CITY HALL	837.70
10/03/2024	105024	HUDSON POST GAZETTE	HUDSON POST GAZETTE	166.50
10/03/2024	105025	AT&T MOBILITY	AT&T MOBILITY	72.48
10/03/2024	105026	GRAINGER	GRAINGER	191.92
10/03/2024	105027	GRAINGER	GRAINGER	463.54
10/03/2024	105028	JACKSON TRUCK SERVICE	JACKSON TRUCK SERVICE	2,725.90
10/03/2024	105029	JEWELL SAND AND GRAVEL LLC	JEWELL SAND AND GRAVEL LLC	1,467.50
10/03/2024	105030	MAPLE CITY GLASS	MAPLE CITY GLASS	500.00
10/04/2024	105031	TIMOTHY JEWELL	TIMOTHY JEWELL	248.18
10/04/2024	105032	CONSUMERS ENERGY	CONSUMERS ENERGY	4,656.76
10/04/2024	105033	D & P COMMUNICATIONS INC.	D & P COMMUNICATIONS INC.	1,329.60
10/04/2024	105034	DETROIT SALT COMPANY	DETROIT SALT COMPANY	3,050.74
10/04/2024	105035	J McELDOWNEY INC	J McELDOWNEY INC	123.08
10/04/2024	105036	WHITE, HOTCHKISS & FALAHEE, PI	WHITE, HOTCHKISS & FALAHEE, PI	255.00
10/07/2024	105037	ADRIAN SIGN SHOP	ADRIAN SIGN SHOP	13,807.98
10/07/2024	105038	APEX SOFTWARE	APEX SOFTWARE	520.00
10/07/2024	105039	BRINER OIL CO INC	BRINER OIL CO INC	327.15
10/07/2024	105040	CONSUMERS ENERGY	CONSUMERS ENERGY	3,795.63
10/07/2024	105041	VOID		0.00
10/07/2024	105042	HUDSON AUTO CENTER	HUDSON AUTO CENTER	2.25
10/07/2024	105043	K & B ASPHALT SEALCOATING INC	K & B ASPHALT SEALCOATING INC	350.00
10/07/2024	105044	LOWES BUSINESS ACCOUNT	LOWES BUSINESS ACCOUNT	467.46
10/07/2024	105045	PETTY CASH	PETTY CASH	13.60
10/07/2024	105046	STEVENS DISPOSAL	STEVENS DISPOSAL	11,108.24
10/07/2024	105047	USA BLUE BOOK	USA BLUE BOOK	625.75
10/07/2024	105048	WORKSPHERE	WORKSPHERE	110.00
10/08/2024	105049	AT&T MOBILITY	AT&T MOBILITY	99.92
10/08/2024	105050	BURNIPS EQUIPMENT COMPANY	BURNIPS EQUIPMENT COMPANY	2.94
10/08/2024	105051	HBC LAWN SERVICE, LLC	HBC LAWN SERVICE, LLC	2,600.00
10/08/2024	105052	Receivables Management Partner	Receivables Management Partner	15.00

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CHECK REGISTER FOR CITY OF HUDSON
CHECK DATE FROM 09/26/2024 - 10/10/2024

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Check Date	Check	Vendor Name	Invoice Vendor	Amount
10/08/2024	105053	REGION II PLANNING COMM	REGION II PLANNING COMM	652.05
10/08/2024	105054	STILLWELL FORD	STILLWELL FORD	920.81
10/08/2024	105055	WSP GENERAL CORRESPONDENCE	WSP GENERAL CORRESPONDENCE	569.38
10/10/2024	105056	CONSUMERS ENERGY CITY HALL	CONSUMERS ENERGY CITY HALL	2,869.25
10/10/2024	105057	ETNA SUPPLY	ETNA SUPPLY	721.60
10/10/2024	105058	ETNA SUPPLY	ETNA SUPPLY	347.00
10/10/2024	105059	HUDSON AUTO CENTER	HUDSON AUTO CENTER	4.68
10/10/2024	105060	K & B ASPHALT SEALCOATING INC	K & B ASPHALT SEALCOATING INC	6,446.00
10/10/2024	105061	LENAWEE COUNTY PRINTING/PURCHA	LENAWEE COUNTY PRINTING/PURCHA	88.56
10/10/2024	105062	MAPLE CITY GLASS	MAPLE CITY GLASS	749.76
10/10/2024	105063	MICHIGAN PIPE & VALVE	MICHIGAN PIPE & VALVE	480.32

CNB-C TOTALS:

Total of 89 Checks:	286,389.34
Less 1 Void Checks:	0.00
Total of 88 Disbursements:	286,389.34

10/10/2024 03:37 PM
User: MEGAN
DB: Hudson

CHECK REGISTER FOR CITY OF HUDSON
CHECK DATE FROM 09/26/2024 - 10/10/2024

Page: 4/4

Check Date	Check	Vendor Name	Invoice Vendor	Amount
Bank Count CNB INCOME TAX				
09/26/2024	25100	SHEA TAX CONSULTING, INC.	SHEA TAX CONSULTING, INC.	4,000.00
10/07/2024	25101	HOUCK, EVA L	HOUCK, EVA L	10.00
10/07/2024	25102	JAMES II, JOHN R & JESSICA L	JAMES II, JOHN R & JESSICA L	29.99
10/07/2024	25103	JAMES II, JOHN R & JESSICA L	JAMES II, JOHN R & JESSICA L	30.03
10/07/2024	25104	JAMES II, JOHN R & JESSICA L	JAMES II, JOHN R & JESSICA L	30.00

COUNT TOTALS:

Total of 5 Checks:	4,100.02
Less 0 Void Checks:	0.00
Total of 5 Disbursements:	4,100.02

REPORT TOTALS:

Total of 98 Checks:	366,911.65
Less 1 Void Checks:	0.00
Total of 97 Disbursements:	366,911.65



Jay Best
DPW Superintendent
Phone #517-403-9216

Water:

1. Total 5,722,000 Ave: 190,000 Max: 248,000 Min: 96,000
2. Water samples complete
3. Plant Maintenance
4. Water plant Scada issue with programing repaired with Peerless Midwest

Distribution:

Streets:

1. Hill street service line S/O repair complete
2. East Main Street S/O repair complete
3. Meadowbrook service line repair complete with d/w repair
4. Install radio reads
5. Mechanic street Church Street turn on complete
6. Turn on and turn offs complete
7. Meter reads complete
8. TSC meter and meter horn delivered for install

Parks:

1. Rentals
2. Tree down clean up

Misc:

1. Detroit Salt early fill completed
2. Trunkline survey completed and turned in for approval
3. Meadowbrook driveway repair complete with culvert after service line repair

4. Parts and service repairs on leaf truck started
5. 05 dump truck in for service completed ready for winter
6. 1 ton dump exhaust issue, was repaired
7. Hydro vac in for 500 hours service with repairs due pending completion
8. K and B here start Milling streets and parking lot
9. 3 storm drains repaired and 1 sanitary repaired
10. WWTP tank issue hydro vac they're for 8 hours cleaning tanks completed
11. Graves dug
12. Cemetery clean up
13. Washington street sinkhole repair completed
14. Flyers handed out for parking lots and road work for the effected areas completed
15. Brush pick up
16. Benches at Webster Park replaced with better used benches window replaced equipment painted
17. Low pressure at the end of School Street working on valves and solution
18. Spray weeds trails parks and Lots
19. Sherrif-Goslin roofing company here for small repairs to all the roofs of City owned property with final report on roofs
20. Grade work @ Industrial Park after Millings dropped for leaf drop point
21. Street paving complete with parking lot completed and line paint work done also
22. Flags and Banners down for the season

Summary:

Truck repairs service line repairs and setting up for the fall is underway. Trying to schedule tree work and leaf pick up and hydrant flushing. Cemetery clean up, is scheduled along with cold patch work and mulching leaves in the parks. Schedule is tight with the amount of work going forward but will do our best to get it all done before cold weather.

Jay



CLEAR-1019 Reported Offense By Date

Between 09/01/2024 Thru 10/01/2024



Agency: HN Hudson Police Department

Offense Code	Description	Incident Count
1313	Assault/ Battery/Simple (Incl Domestic and Police Officer	2
1322	Assault with Dangerous Weapon (Felonious Assault) Health Professional or Medical	1
2203	B&E - Burglary - Forced Entry - Non-Residence	1
2308	Larceny - From Building (Includes Library, Office used by Public, etc)	1
2309	Larceny - From Yards (Grounds Surrounding a Building)	1
2404	Vehicle Theft UDAA (reported by your jurisdiction)	1
2602	Fraud - Swindle	1
2609	Identity Theft	1
2901	Damage to Property - Business Property - MDOP	1
5015	Failure to Appear (FTA)	3
5561	Animals at Large	1
5586	Animals -Cruelty to	1
7070	Runaway	3
7304	Animal Ord - Leash Law	1
C2825	Juvenile - Incurability	2
C2899	Juvenile - All Other	2
C3110	Crash, Other / Known	1
C3145	Property Damage Traffic Crash PDA	2
C3170	Private Property Traffic Crash	1
C3299	Welfare Check	8
C3310	Family Trouble	1
C3318	Found Property	1
C3324	Suspicious Circumstances	7
C3326	Suspicious Vehicles	2
C3328	Suspicious Persons	1
C3330	Assist Other Law Enforcement Agency	4
C3331	Assist Medical	1
C3333	Assist Motorist	2
C3334	Assist Other Govt Agency	1
C3336	Assist Citizen	2
C3337	Assist Citizen - Vehicle Lockout	1
C3355	Civil Matter - Other	5
C3357	Protective Services Referral (CPS/APS)	4
C3399	Miscellaneous All Other	1
C3417	Marine - Assist Fire Department	1
C3702	Traffic Complaint / Road Hazard	1
C3808	Animal Bite / Scratch	2
C3902	Burglary Alarm	1
C3906	Robbery Alarm	1
C4035	Hit and Run Citation	1
C4222	Parking - Aband Motor Vehicle	1
L3524	Freedom of Information - HN	2
L3532	911 Hang Up - HN	2
L3533	PBT Test - HN	1
L3536	Opened in Error - HN	1
L3543	Purchase Permit - HN	3
L3544	Background/Records Check - HN	1



CLEAR-1019 Reported Offense By Date

Between 09/01/2024 Thru 10/01/2024



Agency: HN Hudson Police Department

Offense Code	Description	Incident Count
L3552	Noise Complaint - HN	1
L3590	Traffic Stop - HN	28
L3597	Ordinance Violation -HN	1
	Sum:	116

Officers participated in several types of training to include in-person and remote training by the use of the internet. The Department is utilizing Police One and Virtual Academy for online training to assist with our training requirements set by the State of Michigan. Some of the training this month included the use of force, firearms, de-escalation, ethics, and the use of drones in Lenawee County.

The new Dodge Charger patrol vehicle was received from Adrian Sign 2 hours before the Homecoming parade on 10/04/2024. The vehicle is being tested for the accuracy of the equipment install and should be placed in service in October after additional equipment arrives.

I have started working on updating the department's policies with Lexipol. The process is scheduled to take 6 months.

Monthly Ambulance Department Head Report
September 2024

	<u>2024</u>	<u>2023</u>	<u>Difference</u>
Dispatches for the Month	<u>105</u>	<u>109</u>	<u>-4</u>
Dispatches Year to Date	<u>827</u>	<u>919</u>	<u>-92</u>

Average Overall Response Time (Dispatch to Arrival, Minutes)	<u>September 2024</u>	<u>10.10</u>	Year to Date <u>9.85</u>
Fractile Response Time Percentage (Percentage of response times made at or below goal for each response area)	<u>September 2024</u>	<u>95.60</u>	Year to Date <u>94.72</u>
Number of mutual aide responses	<u>September 2024</u>	<u>22</u>	Year to Date <u>132</u>

Roster Information

Number of Personnel on Current Roster	<u>17</u>	Number of Members Active this Month	<u>15</u>
Number of Members with Extended Inactivity	<u>2</u>	Number of New Hires Year to Date	<u>2</u>
Number of Members on Leave	<u>0</u>	Number of Members that have left the Service	<u>4</u>
Number of Members Ineligible for Primary Response			<u>0</u>

General Notes

- * Hired one new EMT
- * Terminated one EMT for failure to keep license current
- * Emergency Response Plan for the Island at Posey lake is near completion. The Island residences have purchased an A.E.D for the Island. We will provide basic first aid and AED training to them in the spring



Phone (517) 448-4701
 E-Mail: wwtp@ci.hudson.mi.us

Monthly Report of Operations at the
 Wastewater Treatment Plant for September 2024

	24-Aug	24-Sept	
Rain	1.38	0.98	Inches
Average Influent Flow	0.22	0.197	MGD
Max Influent Flow	0.295	0.223	MGD
Total Influent Flow	6.601	5.703	MG
Average Primary Sludge Pumped	5,693	5,853	Gal/day
Total Primary Sludge Pumped	170,781	181,435	Gallons
Average Secondary Sludge Pumped	284,133	417,552	Gal/day
Total Secondary Sludge Pumped	8,524,000	12,109,000	Gallons
Average Sludge Wasted	11,561	9,860	Gal/day
Total Sludge Wasted	346,827	285,953	Gallons
Average Ferrous Feed	62	72	lbs/day
Total Ferrous Feed	1,862	2,090	lbs
Average Electrical Usage	923	883	Kilowatt hrs/day
Total Electrical Usage	27,680	25,600	kilowatt hrs
Average Natural Gas Usage	10	8	M cu ft/day
Total Natural Gas Usage	292	231	M cu ft



Respectfully Submitted Joshua M Mattek City of Hudson WWTP Superintendent.

Report from the Main Office

September 2024

5 building 3 mechanical and 3 electrical permit were issued in September.

We had 3 burials and 1 grave site sold at the Maple Grove Cemetery.

1 more code violation letter on junk was sent in September.

In the utilities, the office billed \$144,216.10 in September and with an additional \$7,312.03 in late charges.

Community Center had 4 rentals, 1 garage Sale permit, 9 dog licenses sold and 4 park reservations in September.

The absentee ballots were late getting to us for the General Election. The employees at the company that programs the cards and machines came down with COVID. By the time the employees were able to get the programming done and sent to the printers the ballots were late. We finally received the first 100 ballots on October 7th and we were able to send those out that day. On the 8th we received another 400 ballots and we were able to send out the remaining applications.

We have received the grant in the amount of \$6,000, from Institute for Responsive Government. We have purchased all new voting booths, bags, signs, and misc supplies. This grant has been a great blessing for us to be able to purchase all the election equipment we needed to be up to date.

Linda will be working the Saturday before the election again to be available to hand out absentee ballots.

The new website page "Public Safety" is now live. We can change the information at anytime and add pictures when needed.

Jeaniene McClellan
City Clerk



City Manager Report

October 15, 2024

- The DDA had a meeting on Tuesday October 8th and is moving forward with some projects with the remaining funds in the DDA account. They approved purchasing a new video camera system for the downtown area. Chief Keck is assisting the DDA with this project. They are also considering new trash receptacles and additional lighting in the alleyways downtown. There was also discussion about have the light poles re-painted.
- The City of Hudson 2024-2029 Parks & Recreation Master Plan has been submitted to the MDNR and in the review process for approval. The approval of the plan will allow the city to apply for DNR grants for Parks and Recreation projects that will also include the trail system.
- We had the Hydro Vactor truck in for its 500 hours service and other items addressed. The invoice for the service was \$9,171.53. We did not receive a quote before the work was completed otherwise, I would have brought it before Council. I spoke with Doheny Service about not receiving a quote before the work was performed and the city will be credited back \$1,299.24. The motor vehicle repair and maintenance budget line-item expenditure is over budget and will have to be amended later this fiscal year. We will be able to move funds within the motor vehicle budget to adjust for the deficit in the line item without pulling from the Motor Vehicle fund balance.
- The medical insurance committee met on October 10th with the city's insurance carrier and discussed options to reduce the insurance costs to the city while still providing a good benefit for the employees and their families. There is more work to be done but decision will have to be made over the next few weeks during the open enrollment and renewal period.
- The exterior painting of City Hall and the fire barn is complete. The cost of the materials was about \$700.00.
- The crack sealing on the trails has also been completed.

Charlie